

ADMINISTRATIVE COMMITTEE
October 11, 2022

The Administrative Committee met on Tuesday, October 11, 2022 at 1:00 p.m., at the Administration Building, 111 S. Jefferson Street, Lancaster, WI 53813 in Room 264, Second Floor.

Members present: Elias Cox, Kathy Kopp, Joseph Mumm, Robert Scallon and Patrick Schroeder. Others present in the meeting were Tonya White, Shane Drinkwater, Garry Pluemer and Randy Peterson. Members present via Zoom were Robert Keeney. Adam Day asked to be excused.

The meeting was called to order at 1:00 p.m. by Chairman Patrick Schroder. County Clerk, Tonya White verified that the meeting was in compliance with the open meeting law, posted in the Administration Building, Courthouse and on the county website.

Agenda: Kathy Kopp, second by Joseph Mumm made a motion to approve the agenda. Motion carried by voice vote.

Minutes: Elias Cox, second by Joseph Mumm made a motion to approve the minutes from the July 11, 2022 and October 4, 2022. Motion carried by voice vote.

Correspondence: Robert Keeney informed the Committee members that Economic Development voted to go with the County. He also explained that there have been conversations with Unified Community Services, the Health Department and Social Services regarding combining departments.

Insurance: Randy Peterson has been working on the property insurance renewal and also working through some fiber optic insurance issues.

Facilities and Maintenance Report: Garry Pluemer updated the Committee on the projects that he has in progress and future projects. They have been working with IT on several projects. Pluemer also gave an update on the upgrades that were completed in the lobby at Social Services. This winter Pluemer would like to do some painting at Orchard Manor and at the Courthouse. Pluemer would also like to remove some shrubs in front of the Courthouse.

Pluemer advised the Committee, that the building they currently use to store items has a roof leak. The cost to repair the roof is around \$250,000. The building does need some repairs and that includes doing some abatement.

Discussion and Possible Action on out of budget spending for County Board Room Improvements: Pluemer presented the cost of \$14,500 to upgrade the outlets, data and carpet in the County Board Room. Upgrading the outlets will allow devices to be charged. Elias Cox, second by Joseph Mumm made a motion to approve the out of budget spending of \$14,500 for County Board improvements. Motion carried by voice vote.

Discussion and Possible Action on sale of Farm Generator: Joseph Mumm, second by Robert Scallon made a motion to approve the sale of the farm generator on Wisconsin Surplus. Motion carried by voice vote.

Adjournment: Robert Scallon, second by Elias Cox made a motion to adjourn. Motion carried by voice vote.