

Orchard Manor/County Farm Committee Meeting Minutes October 12, 2022

Committee Chair Elias Cox called the meeting to order at 9:00 a.m. Committee Chair Cox noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Roger Guthrie, Joseph Mumm, Donald Splinter, Diane Nelson and Board Chairman Robert Keeney. Grant County staff members Shane Drinkwater, Joyce Roling, Angela Nemitz, Alesha Erdenberger and Garry Pluemer.

Roger Guthrie made the motion seconded by Diane Nelson to approve the agenda. Motion carried, voice vote.

Donald Splinter made the motion seconded by Joseph Mumm to approve the September 14, 2022 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Donald Splinter to approve the September 2022 Farm vouchers as presented. Motion carried, voice vote.

Alesha and the committee discussed a program called PERM. This program brings us international workers. Alesha informed the committee that each person coming signs a two-year commitment. Alesha further explained the process in which Orchard Manor would take to get these individuals and the potential cost involved. Orchard Manor is requesting to get 10 individuals from the PERM program.

Roger Guthrie made a motion seconded by Joseph Mumm to move forward with the PERM program. Motion carried, voice vote.

Alesha presented to the committee an incentivized PRN program. She also shared with the committee the Orchard Manor management idea about a bonus program. Joyce shared with the committee the importance of figuring out the fiscal impact.

Elias Cox made a motion seconded by Roger Guthrie to allow Joyce and Alesha to work together to devise a fiscal impact. Joyce and Alesha may present the fiscal impact to Executive Committee once completed. Motion carried, voice vote.

Alesha presented to the committee a proposal to have Wipfli conduct a potential two phase study on Orchard Manor. Phase one will include a current operations analysis, look at the financial performance, staffing and resident capacity. Wipfli will provide accurate strategic direction. Phase one is estimated to be in the range of \$28,000 to \$33,000.

Diane Nelson made a motion seconded by Donald Splinter to allow Orchard Manor to use out of budget spending from the Orchard Manor Fund balance to complete phase one. Motion carried, voice vote.

Garry Pluemer reported on the facility maintenance. Lightning has indeed struck Orchard Manor. The three outside doors will be put in within the next week or so. It was voted to sell the generator at the Farm and put that money into the Farm Account.

Alesha Erdenberger and the Committee discussed the following Orchard Manor issues:

- The current census is 47 geriatric and 25 intellectually disabled residents.

- The facility continues to be in a crisis staffing situation. We continue to recruit CNAs, RNs, and LPNs.
- Alesha did a radio advertisement. She will also be doing an interview for the paper.
- The facility COVID testing has changed and people will be tested based on exposure.
- Visitation is going well. Visitors still need to have their temperature checked, answer COVID questions, and wear a mask. Residents are free to go out with their friends and families. We will continue to do our regular IID outings as well.
- Orchard Manor will be increasing the private room rate effective January 1, 2023.
- Dietary Manager has given notice of retirement. We will be posting this position.
- Orchard Manor is looking to redo the website with the help of IT.
- Orchard Manor has lifted the mask mandate based on community transmission levels. We will mask if the transmission levels are in the high
- The facility is looking to unlock the doors and is working with Garry and the maintenance department to accomplish this.
- Therapy does not have a very high case load currently and we are working towards a solution.

Donald Splinter made the motion seconded by Roger Guthrie to approve the September vouchers as presented. Motion carried, voice vote.

Chairman Cox tentatively set Wednesday, November 9, 2022 at 9:00 a.m. for the next meeting.

Diane Nelson made the motion seconded by Joseph Mumm to adjourn the meeting. Motion carried, voice vote.