

**Aging & Disability Resource Center of Grant County**  
**Board Minutes**  
**September 21, 2022**

The meeting was called to order by Committee Vice-Chair Arnold Rawson at 9:00 a.m.

**Attendance:** Lori Reid, Arnold Rawson, Kathy Kopp, Robert Keeney, Diane Nelson, Vicki Hirsch

**Others Present:** Courtney Brookhart, Shane Drinkwater, Garry Pluemer

**Excused:** Gary Kjos, Rob Bell, Pat Reynolds

**Compliance with Open Meeting Law:**

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building and CSB).

**Agenda Approval:**

**Kopp/Nelson:** Motion to approve the agenda. Motion carried.

**Approval of Minutes:** August 17, 2022

**Hirsch/Nelson:** Motion to approve the August 17, 2022 minutes. Motion carried.

**Public Comment/ADRC Communication:**

- **Advocacy:** Reid meant to print out information about the new prescription bill. She will bring it to the next meeting.
- **ADRC Regional Board Meeting Report:** Nelson stated that the next meeting is tomorrow, September 22.

**2023 Budget**

Reid received the new cost allocation plan and revised the budget to reflect those costs. CSB building rent for the Congregate, Home-delivered, and Family Caregiver programs was moved to the Service Management budget, as well as the Family Caregiver insurance.

**Hirsch/Kopp:** Motion to approve the revised 2023 budget. Motion carried.

**Marketing Events – Elderfest**

Reid reviewed Elderfest plans. There are 24 vendors signed up at this time.

**Building Campus Update – Security, Vehicle Storage**

Reid gave an update on the building campus security. The vehicle storage building is still coming along. Keeney noted that the electrician was to be there today.

**Nutrition Program Staff/Volunteer Meal Policy**

Brookhart reviewed the Nutrition Staff/Volunteer Meal Policy. The program has basically been following the policy but it was not written up or approved by the committee yet.

**Kopp/Nelson:** Motion to approve the Nutrition Program Staff/Volunteer Meal Policy. Motion carried.

**Approval of Vouchers**

**Hirsch/Kopp:** Motion to approve the vouchers. Motion carried.

**Financial Report:**

**Rawson/Kopp:** Motion to approve financial report. Motion carried.

**Reports****ADRC Grant County Director's Report**

- Reid has been working on 2023 budget
- Working on Elderfest plans
- Mailing was sent out to previous Part D consumers to give them other resources to complete Open Enrollment
- Reid and Brookhart worked with auditors
- Reid completed the Meal Cost Tool for the Nutrition Program

**ADRC – Program Reports**

Reid reviewed programs reports.

**Nelson/Hirsch:** Motion to adjourn. Motion carried.

**Next meeting: November 16, 2022 at 9:00 a.m.**