

BOARD MINUTES

UNIFIED COMMUNITY SERVICES

Wednesday, July 20, 2022

Grant County Administration, 111 S. Jefferson Street, Lancaster WI 53813

MEMBERS PRESENT VIA Zoom: Nancy Howard, and Amy Kite.

MEMBERS PRESENT: Joan Davis, Judy Friar, Justin O'Brien, Gary Ranum, Charles Stenner and Mike Tiber.

MEMBER EXCUSED: Carol Beals.

MEMBER ABSENT: Brandon Snyder.

OTHERS PRESENT: Jeff Lockhart, Cheryl Knapp, Jessica Munson, Patti Heer and Nancy Schmitz.

OTHERS PRESENT VIA Zoom: Robert Keeney.

1. CALL TO ORDER/ROLL CALL: 6:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: Meeting Notice was posted in four public locations (Two offices of Unified Community Services, both County buildings and on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Gary Ranum moved to approve the agenda. Motion seconded by Mike Tiber and passed unanimously.
4. MINUTES: Gary Ranum moved to approve the minutes of the June 15, 2022 meeting. Motion seconded by Justin O'Brien and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: None.
6. BILLS: Charles Stenner moved approval for payment of the bills for June/July, 2022 as reviewed. Motion seconded by Judy Friar and passed unanimously.
7. REPORTS:
 - a) Financial reports for June, 2022 given by Jessica Munson.
 - b) Personnel report for June, 2022 given by Cheryl Knapp.
 - c) B-3/CLTS Program report – Patti Heer.
 - d) Chairman's report – None.
 - e) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unified has an unassigned fund balance of 32%.
 - ii. IT position opening. Changing job description to focus on Echo Vantage with Grant County IT support on hardware, lines, etc.
 - iii. Will be working on budget in August.
 - iv. Unified will work with Grant County Social Services to transition Children's Waiver clients and APS/Protective Placement clients in September.
 - v. New National 988 number to go into effect.
 - vi. Topic brought up at county board about converting to a human service agency as previously brought up in 2010.

Justin O'Brien attended the Iowa County meeting to discuss Opioid grant funding. Discussed

UNIFIED COMMUNITY SERVICES

Wednesday, July 20, 2022

Page 2

options on how the funds will be distributed and who would handle these funds.

Justin O'Brien moved to accept the reports and place them on file. Motion seconded by Amy Kite and passed unanimously.

8. AGENCY GOALS: **Short term**: Focus on EHR customization.
Medium Term: Improve effectiveness via improved data and feedback from EHR dashboards; ongoing gains in efficiency via ECHO (EHR); increased revenue via CCS program.
Long Term: Develop full spectrum of services for mental health, substance abuse, co-occurring disorders, and developmental disabilities, per Chapter 51 responsibilities. Focus on spending more time with clients, less with “paper;” increase & stabilize revenue by increasing use of the (fully funded) CCS program. Gary Ranum moved to endorse goals set forth. Motion seconded by Justin O'Brien and passed unanimously.
9. NEXT MEETING: August 17, 2022 meeting will be at the Iowa County Law Enforcement Center.
10. ADJOURNMENT: Judy Friar moved to adjourn at 7:43 p.m. Motion seconded by Mike Tiber and passed unanimously.

Nancy Schmitz, Recorder