

ADMINISTRATIVE COMMITTEE

July 11, 2022

The Administrative Committee met on Monday, July 11, 2022 at 11:00 a.m., at the Administration Building, 111 S. Jefferson Street, Lancaster, WI 53813 in Room 264, Second Floor.

Members present: Elias Cox, Adam Day, Robert Keeney, Kathy Kopp, Joseph Mumm, Robert Scallon and Patrick Schroeder. Others present in the meeting were Karla Schwantes, Shane Drinkwater, Garry Pluemer, Randy Peterson, David Peterson and Joyce Roling. Others present via Zoom were David Timmerman (Herald Independent) and Amanda Degenhardt.

The meeting was called to order at 11:00 a.m. by Chairman Patrick Schroeder. Deputy County Clerk, Karla Schwantes verified that the meeting was in compliance with the open meeting law, posted in the Administration Building, Courthouse and on the county website.

Agenda: Robert Scallon, second by Joseph Mumm made a motion to approve the amended agenda. Motion carried by voice vote.

Minutes: Joseph Mumm, second by Elias Cox made a motion to approve the minutes from the May 13, 2022 meeting. Motion carried by voice vote.

Correspondence: There were no correspondence.

Insurance: Randy Peterson informed the committee the County received a dividend check from Worker's Compensation totaling \$97,703.00.

Travelers Risk Control report was stellar. All county buildings and grounds were visited by Kathryn Webb, Risk Control Consultant with Travelers Insurance under Garry Pluemer's supervision. Every complex was in great shape; Garry wanted the committee to be aware it is a group effort. Builders risk added to the construction shed behind CSB.

Civil War Monument and Blue Boy lighting: David Peterson is requesting the Civil War Monument and the Blue Boy fountain be lighted in the evenings. The Telegraph Herald has printed a couple of articles regarding the cleaning process that David did to the Civil War Monument and David has received just short of \$2,000.00 in contributions toward the project unsolicited. He has received a bid estimate from Edge Electric at \$3,600.00. Anticipating installing 3 LED lights on the Civil War Monument, placed on timers. Planning one LED light on the Blue Boy fountain. Any excess funds would be contributed to the research center geology at the Museum and to the Blue Boy fund. Kathy questioned future maintenance, perpetual care, Garry Pluemer would take on this responsibility. Garry wants to be certain the lights do not create an eyesore. Motion made by Elias Cox, second by Adam Day to allow David Peterson to proceed with this project. Motion carried by voice vote.

Draft MOU with City of Lancaster regarding water line: Robert Keeney explained to the committee the need to create a water line loop to CSB and Orchard Manor. Make a loop connection from Roosevelt Street, along Lincoln Avenue to Highway 129 continuing south to connect to the current line coming out Highway 35/61/81. Potential to use environmental money from Cardinal Hickory power line. Adam Day, second by Kathy Kopp made a motion to proceed with the MOU with the city. Motion carried by voice vote. The MOU will be presented to the entire County Board.

Update on Grant County Storage Facility: Roof is on, north side wall being constructed, steel should be completed by the end of this week; Garry will be working on plumbing next week and cement floor will be poured.

City of Lancaster requesting to place benches on Courthouse lawn: John Hauth has communicated with Robert Keeney to potentially place three or four 6 to 8 foot benches near the Blue Boy fountain and the Civil War Monument. Concrete will be poured under the benches to alleviate the need to weed trim under the benches. Motion made by Adam Day, second by Robert Keeney to allow the additional benches on the Courthouse square. Motion carried by voice vote.

Update on Fiber Optic Project: Lines were laid through Tennyson while the Village was laying new water main. Continued down Dog Tail Road to the Potosi site. A fiber optic line was dug up in Platteville; the marking service failed to mark the area. Repair has been complete and the marking company will pay for this repair. Will be starting on the Platteville tower site and heading south to connect to Happy Corners tower. Add a line from the County to Lancaster City Hall, so video camera can be placed on roof for east parking for security. Also will be able to offer a host of services to the City. Relocating some fiber at Valley View Park in Platteville redoing a road we are looking at moving the fiber optic line further to prevent damage. More news to come as fall approaches, crews are scattered around the state and man power will be available.

Facilities and Maintenance Report: Have experienced air conditioner issues at Orchard Manor. Sensor bad and compressor went out. Used parts have been installed to keep the units going. Availability of parts are limited. Complete replacement would cost between \$46,000.00 and \$52,000.00. Using the alternative options was a cost of \$8,000.00 to \$10,000.00.

Garry and Maintenance staff have been working with Travis Klaas to take care of the tower sites clean up.

Maintenance building/workshop needs to explore a location for maintaining trucks, mowers, and store power tools. Current location being used is the old boiler building behind CSB. Roof is leaking looking at \$70,000.00-\$80,000.00 to roof; insulation is bad, cost \$700.00 to \$800.00 to heat during an average winter. Joseph Mumm asked if it would be feasible to fix up this building? Garry's option is it would need a facelift that could cost upwards to \$100,000.00. Potential to add on to the storage facility for maintenance workshop; Garry will research pricing. The question was raised if the funds that were received from the Cardinal Hickory Creek Transmission Line could be used for this project.

Flag has been raised on top of the Courthouse with the assists of Michels and their basket crane. The workers donated their time and crane. This process took approximately two hours to complete. Great crew to work with; please extend a "thank you" if you see the crew.

On May 27th the Orchard Manor Maintenance Supervisor resigned. Garry and staff have been attempting to stay on top of the requirements of the facility. Fire drills have been caught up on. It has taken some time to locate pertinent information needed to continue the operations of the facility. Staff is getting a handle on maintenance needs and required reporting.

Security question has arisen with inmates coming to Social Services. Garry working with Fred with some options.

Iowa County chiller: Garry spoke to Jake, maintenance supervisor in Iowa County regarding the chiller at the now closed Bloomfield Manor. The unit is one-year-old and only ran one-day last year; it is a 70-ton unit. An offer could be made of \$40,000.00 complete for the chiller unit, piping, coil and pump. Iowa County has \$110,000.00 in it. An addition of \$8-10,000 may be needed for the coil and our personnel installing; would also need a crane at both locations. Totally budget figure would be \$60,000.00. This would be a 2023 budget item. Garry will check if there would be any warranty. The building is for sale; new buyers may want unit. Motion by Joseph Mumm, second by Elias Cox to place a bid on this chiller of \$40,000.00. Motion carried by voice vote. Where would be come up with temporary dollars to purchase this year? Robert Keeney said dollars could be found.

Maintenance Supervisor change to Maintenance Technician: As reported earlier, Matt Thill has left Orchard Manor. Life safety items have been split up between Garry and the two staff members currently at Orchard Manor. Would like to change the supervisor position to technician position. Savings for the remained of 2022 \$5,019.00 and \$10,996.00 savings in 2023. Robert Scallon motion to approve this request, second by Joseph Mumm. Motion carried.

Adjournment to the Call of the Chair: Robert Scallon, second by Kathy Kopp made a motion to adjourn. Motion carried by voice vote.