

EXECUTIVE COMMITTEE
May 10, 2022

The Executive Committee of the Grant County Board of Supervisors met on **Tuesday, May 10, 2022 at 9:00 a.m.** The meeting was held in the County Board Room of the Administration building and via Zoom.

The meeting was called to order by County Board Chair, Robert Keeney. Other members present were Gary Ranum, Donald Splinter, John Beinborn, Carol Beals, Roger Guthrie, and Porter Wagner. A quorum was present. Shane Drinkwater, Carrie Eastlick, Amanda Degenhardt, Joyce Roling, Lori Ried, Carol Schwartz, Jody Bartels, Tonya White, Carrie Kerstiens, Tina McDonald, Amy Olson, Garry Pluemer, and Megan Case were also in attendance.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

Election of Officers

Nominations were opened for Chair.

Porter Wagner nominated Roger Guthrie. Roger Guthrie declined the nomination. Carol Beals nominated Gary Ranum. Motion by John Beinborn, seconded by Carol Beals, to close the nominations and cast a unanimous vote for Gary Ranum. Motion carried without negative vote.

Nominations were opened for Vice-Chair.

John Beinborn nominated Carol Beals. Motion by Robert Keeney, seconded by Gary Ranum, to close the nominations and cast a unanimous vote for Carol Beals. Motion carried without negative vote.

Nominations were opened for Secretary.

Carol Beals nominated John Beinborn. Gary Ranum nominated Donald Splinter. Donald Splinter declined the nomination. Motion by Carol Beals, seconded by Gary Ranum, to close the nominations and cast a unanimous vote for John Beinborn. Motion carried without negative vote.

Donald Splinter, seconded by John Beinborn, moved to approve the agenda. Motion carried without negative vote.

Donald Splinter, seconded by Robert Keeney, moved to approve the minutes of April 12, 2022 as corrected. Motion carried without negative vote.

Carol Beals, seconded by John Beinborn, moved to approve the Register in Probate request for out of budget spending for Sharp MX-BW476W copier machine and stand of \$2,342.00. Motion carried without negative vote.

Don Splinter, seconded by Porter Wagner, moved to approve the County Clerk's request for out of budget spending of an additional \$600 for MX-6071 copier machine. Motion carried without negative vote.

Finance

Robert Keeney, seconded by John Beinborn, moved to approve the Treasurer's Report. Motion carried without negative vote.

Porter Wagner, seconded by Donald Splinter, moved to accept the vouchers. Motion carried without negative vote.

John Beinborn, seconded by Carol Beals, moved to accept the Revenue and Expense Reports. Motion carried without negative vote.

Porter Wagner, seconded by Robert Keeney, moved to approve the Finance Director's request to fill the vacant Accounting Assistant position. Motion carried without negative vote.

Robert Keeney, seconded by Donald Splinter, moved to approve the Finance Director's request to carry over up to 19 hours of vacation. Motion carried without negative vote.

Roger Guthrie, seconded by John Beinborn, moved to accept the Finance Director's report.

Information Technology

Network review

- a. The County's redundant SIP project is now complete. The Administration and CSB Buildings now have connections to TDS.
- b. IT is finished with pushing out the 2022 SSL wildcard certificate. IT had 2 systems malfunction on 4/30/2022 due to certificate issues.
- c. The IT team has completed all software updates to the County's core switches at the Administration and CSB Buildings.
- d. IT repaired the CSB Buildings Unitrends Enterprise Backup system on 4/30/22 due to a software corruption caused by vendor support staff.
- e. IT is testing a new type of firewall for County use. More to come as test will start this Wednesday.
- f. IT is working with our splicing contractor to connect the county fiber to PCAN and WiscNet. That splicing should be complete by this Thursday. The splicing incurred \$1200 for the PCAN/WIN side. IT gave the splicers authorization due to time constraints.
- g. The Administration Building and Grant Regional now have redundant fiber optic paths. IT with working with splicers to get redundant paths to CSZD and Unified services.

County Systems

- a. IT is working with the Highway department on tablet setup and configuration.
- b. IT is working with the Accounting department on how to do MFA (Multi Factor Authentication) with Tyler Munis.
- c. IT is working with CSZD for this coming Monday's presentation of the land water survey.
- d. IT is working with maintenance to install a Polycom X-70 at CSB. That install will be complete once the needed parts arrive.

Approved 6/14/2022

- e. The IT Team will be attending the GIPAW Conference on May 18 – 20th. The IT Team will be looking for new products like an enhanced MFA solution for the County.
- f. The County IT department is working with Citrix on MDM (Mobile Device Management) issues. Currently the MDM system is not able to register new devices.
- g. The IT team is working on the following VDI (Virtual Desktop Infrastructure) projects
- h. IT is testing VDI with ADRC.
- i. IT is working with Social Services to install an example setup of the parking lot video monitoring.
- j. This Friday (5/13/2022) IT and Facility Gateway will be replacing the North mezzanine UPS system fan. The bad fan was detected during a PM on the unit.

Public Safety Communications System/ Grant County Fiber optic loop

- a. The County is reviewing the correct fiber optic paths for the 2022 towers.
- b. IT is working with Platteville (PCAN) on 911 and LDP connections using the Lancaster – Platteville fiber optics. That connection should be spliced this Thursday.

Porter Wagner, seconded by Donald Splinter, moved to approve the Information Technology Director's report. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of May April 09, 2022, are as follows:

Full time Benefit	277
Regular Part time Benefit	28
Part time	57
Limited term and seasonal	91
TOTAL	453

Porter Wagner, seconded by Carol Beals, moved to recommend for approval a resolution for an additional 1% wage increase for non-represented employees effective July 3, 2022 with a fiscal impact of \$111,000 using 2021 sales tax. Motion carried without negative vote.

John Beinborn, seconded by Porter Wagner, moved to approve the Clerk of Court request to eliminate 2 full time vacant Administrative Assistant positions and create a full time Deputy Clerk of Court position resulting in a savings of approximately 43,954 per year. Motion carried without negative vote.

Robert Keeney, seconded by Porter Wagner, moved to approve the ADRC request to increase an Office Assistant from non-benefit 24 hours per week to benefit eligible 40 hours per week. Motion carried without negative vote.

Donald Splinter, seconded by John Beinborn, moved to approve Orchard Manor's request to create a weekend differential of \$2.00 per hour for Nursing and \$1.00 per hour for Activities, Dietary, and Housekeeping departments effective 5/12/22. Motion carried with one negative vote.

Approved 6/14/2022

Robert Keeney, seconded by Roger Guthrie, moved to recommend for approval the Fleet Safety Policy revision. Motion carried without negative vote.

Robert Keeney, seconded by Carol Beals, moved to recommend for approval, the Travel and Reimbursement Policy revision. Motion carried without negative vote.

Roger Guthrie, seconded by Robert Keeney, moved to approve the Separation of Employment Policy revision. Motion carried without negative vote.

Roger Guthrie, seconded by Robert Keeney, moved to approve the department head performance evaluation process as presented and if it doesn't work to reevaluate. Motion carried with one negative vote.

Porter Wagner, seconded by Donald Splinter, moved to approve the Personnel Director's Report. Motion carried without negative vote.

John Beinborn, seconded by Robert Keeney, moved to go into closed session per state statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations.
Roll call vote resulted in a carried motion.

Roger Guthrie, seconded by Porter Wagner, moved to return to open Session. Motion carried without negative vote.

Porter Wagner, seconded by Carol Beals, moved to adjourn to June 14, 2022, at 9:00 a.m. Motion carried without negative vote.