

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, April 20, 2022
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Carol Beals, Joan Davis, Judy Friar, Nancy Howard, Amy Kite, Justin O'Brien, and Mike Tiber.

MEMBERS PRESENT VIA Zoom in office: Gary Ranum (Chair.), and Charles Stenner.

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jessica Munson, Cheryl Knapp, Nancy Schmitz, Robert Keeney, and Amanda Degenhardt.

1. CALL TO ORDER/ROLL CALL: 6:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Correction amended in #13: regarding change to "item #10". Joan Davis moved to approve the agenda as amended. Motion seconded by Mike Tiber and passed unanimously.
4. MINUTES: Charles Stenner moved to approve the minutes of the March 16, 2022. Motion seconded by Justin O'Brien and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: None.
6. BILLS: Justin O'Brien moved approval for payment of the bills for March/April, 2022 as reviewed. Motion seconded by Carol Beals and passed unanimously.
7. REPORTS:
 - a) Financial report for March, 2022 given by Jessica Munson.
 - b) Personnel report for March, 2022 given by Cheryl Knapp. Two LTS positions vacant and one ES.
 - c) Chairman's report – Gary Ranum stated the Grant County Board has appointed Brandon Snyder to our Unified Community Services' (Unified) Board, replacing Patrick Schroeder. Iowa County will meet on 4/26/22 to make appointments.
 - a. Jeff Lockhart presented the Agency Director's report as follows:
 - b. Unified has an unassigned fund balance of 27%.
 - c. Unified will begin using the new electronic health record, EchoVantage, on April 27, 2022.
 - d. Grant County Board meeting -\$78,000 general funds for cost overrun from Winnebago (Unified pays \$40,000 and Grant County pays next \$30,000 per client). Also approved \$88,000 from American Rescue Plan Act for Echo Vantage with a match from Iowa County.
 - e. Grant County transition of Children's Long-Term Support clients and Adult Protective Services: Memorandum of Understanding to be signed by Grant County Department of Social Services and Unified.
 - f. Susan Mahaney, Prevention Specialist gave a presentation to Dodgeville EMS with lock bags for medications.
 - g. Kayzia Teal will take over as the Comprehensive Community Services' Coordinator. Andy Simcox will continue to supervise staff working on their Substance Abuse Counselor license.
 - h. Unified applied for \$4,000 to support the Drug Endangered Children Program in Grant and Iowa counties.

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- i. Masking Update – Since Unified is considered a health care agency, we are still required to mask in patient areas. Some individuals are being seen in the clinics.
- j. Received resignation from Mary Ellen Tredinnick. Mary Ellen served on the Unified Board for over 29 years. We would like to thank Mary Ellen for her dedication and years of service.
- k. Anyone may submit names to the Board for approval to fill this vacancy. Officer elections will be in May.

Joan Davis moved to accept the reports and place them on file. Motion seconded by Nancy Howard and passed unanimously.

9. SALARY SCHEDULE: No change requested; no action taken.

10. AD Hoc BUILDING COMMITTEE REPORT: Jeff Lockhart and Robert Keeney met with landlords. Due to \$400,000+ difference between asking price and 10-year payoff amount, there does not appear a way to move forward with purchase at this time. Unified will need a new lease, usually two year. See if possible to get a longer term lease or even an option to buy. Recommend that Jeff Lockhart speak with them about different term lengths to contract that might be available.

11. CLOSED SESSION: No closed session.

12. DISCUSSION ITEM #10 and CLOSED: No discussion due to no action taken.

13. NEXT MEETING: May 18, 2022 at 6:00 p.m. via zoom.

14. ADJOURNMENT: Charles Stenner moved to adjourn at 8:51 p.m. Motion seconded by Justin O'Brien and passed unanimously.

Nancy Schmitz, Recorder