

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, March 16, 2022
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Carol Beals, Joan Davis, Judy Friar, Amy Kite, Justin O'Brien, Gary Ranum (Chair.) and Mike Tiber.

MEMBERS PRESENT VIA Zoom in office: Patrick Schroeder, Charles Stenner, and Mary Ellen Tredinnick.

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jessica Munson, Cheryl Knapp, Nancy Schmitz, Robert Keeney, Amanda Degenhardt and Charity Bray.

1. CALL TO ORDER/ROLL CALL: 6:02 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Mike Tiber moved to approve the agenda. Motion seconded by Joan Davis and passed unanimously.
4. MINUTES: Amy Kite moved to approve the minutes of the February 16, 2022. Motion seconded by Judy Friar and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: None.
6. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for February/March 2022 as reviewed. Motion seconded by Charles Stenner and passed unanimously.
7. REPORTS:
 - a) Financial report for Year end December 2021, January and February, 2022 given by Jessica Munson.
 - b) Personnel report for February, 2022 given by Cheryl Knapp. New clinical staff started today. SOR grant staff person resigned. Advertising for a LTS position.
 - c) Chairman's report – Gary Ranum involved with Ad hoc committee. County Board is having Corporation Counsel review rules regarding quorums. Resolution was in place during pandemic about being physically present.
 - d) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unified Community Services has delayed start of the new electronic health record, EchoVantage to week of April 4th.
 - ii. Prevention Specialist reports we are distributing Narcan to all county law enforcement agencies. There was 1 successful save in Grant County in February, and 3 in Iowa county in March.
 - iii. Jeff Lockhart, discussed a pilot project, in cooperation with Crawford, Richland, Lafayette, Grant and Iowa, to hold a quarterly prevention meeting to share effective prevention strategies regarding mental health and substance abuse issues. Our prevention specialist, Susan Mahaney to organize.
 - iv. Jeff Lockhart shared the PowerPoint from our recent agency open forum. Success with increased productivity, improved billing practices, and growth of direct-service staff.

Gary Ranum expressed that he was impressed by the accomplishments.

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Justin O'Brien moved to accept the reports and place them on file. Motion seconded by Joan Davis and passed unanimously.

8. CLTS/APS RESPONSIBILITIES: Charles Stenner moved to approve that all Adult Protective Services to shift to Grant County Social Services and Unified Community Services to assume all Children's Waiver service coordination from Grant County. Recommendation to create a Memorandum of Understanding between the two agencies to be in effect for one year. Motion seconded by Patrick Schroeder and passed unanimously. This motion was also approved by Grant County Social Services Committee.
9. CLTS STAFF POSITION: Mary Ellen Tredinnick moved that if Memorandum of Understanding is signed between Unified Community Services and Grant County Social Services we would have permission to proceed with hiring an additional service coordinator position for the Children's Waiver program. Motion seconded by Charles Stenner and passed unanimously.
10. AD Hoc BUILDING COMMITTEE REPORT: Gary Ranum reported on findings of the committee. Amanda Degenhardt presented loan amount, interest rates and what payments might look like. Jeff Lockhart reported on touring other space options (Orchard Manor) for Unified. Shared reports from IT staff to bring wiring up to code and a building walk through done by maintenance staff person and condition of building. Discussions regarding appraisal. Upgrade of equipment regardless. Original goal was to have building paid off in ten years.
11. CLOSED SESSION: Joan Davis moved to convene in closed session pursuant to Sec. 19.85 (1)(e), Wisconsin Statutes, Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Closed session will focus upon a potential financial offer towards purchase of building. Motion seconded by Judy Friar. A roll call vote was taken with results as follows: Carol Beals: yes; Joan Davis: yes; Judy Friar: yes; Amy Kite: yes; Justin O'Brien: yes; Gary Ranum: yes; Patrick Schroeder: yes; Charles Stenner: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed unanimously.
12. CONVENE TO OPEN: Meeting reconvened at 8:48 p.m.
13. DISCUSSION ITEM #11 and CLOSED: Charles Stenner moved to have Jeff Lockhart and Robert Keeney re-enter negotiations/discussions with Estate representatives. Motion seconded by Mary Ellen Tredinnick. Motion passed unanimously.
14. NEXT MEETING: April 20, 2022 at 6:00 p.m. via zoom.
15. ADJOURNMENT: Patrick Schroeder moved to adjourn at 8:51 p.m. Motion seconded by Joan Davis and passed unanimously.

Nancy Schmitz, Recorder