

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, January 19, 2022
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Joan Davis, Judy Friar, Nancy Howard, Amy Kite, Justin O'Brien, Gary Ranum (Chair.), and Mike Tiber.

MEMBERS PRESENT VIA Zoom in office: Patrick Schroeder and Charles Stenner.

MEMBERS EXCUSED: Carol Beals and Mary Ellen Tredinnick.

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jessica Munson, Cheryl Knapp, Robert Keeney, Taryn Pratt, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 6:03 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Joan Davis moved to approve the agenda. Motion seconded by Mike Tiber and passed unanimously.
4. MINUTES: Patrick Schroeder moved to approve the minutes of the December 15, 2021 meeting. Motion seconded by Judy Friar and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: Robert Keeney.
6. BILLS: Charles Stenner moved approval for payment of the bills December 2021/January 2022 as reviewed. Motion seconded by Joan Davis and passed unanimously.
7. REPORTS:
 - a) Financial report for December, 2021 given by Jessica Munson.
 - b) Personnel report for December, 2021 given by Cheryl Knapp.
 - c) Chairman's report – Discussion to involve workgroups to establish best ways to distribute Opioid Settlement funding. Discussion of potentially purchasing building and steps to take in the process with Grant County. Ad hoc committee will be established to include Bob Keeney, Jeff Lockhart, Gary Ranum, Jessica Munson, Amanda Degenhardt, Charles Stenner and Patrick Schroeder.
 - d) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unified has an unassigned fund balance of 24%.
 - ii. Update on EHR implementation training. Advertising for a Birth to Three case manager. A recent COVID infection of a staff member did not lead to a spread thanks to proper masking.
 - iii. Distribution of Opioid Settlement funding. Board members of respective counties will request that an advisory committee be formed to develop priorities for spending.
 - iv. Medical clearance for admissions to Winnebago are taking much longer due to COVID-related issues at the facility.

Justin O'Brien moved to accept the reports and place them on file. Motion seconded by Amy Kite and passed unanimously.

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8. NEXT MEETING: February 16, 2022 at 6:00 p.m. via zoom.
9. ADJOURNMENT: Patrick Schroeder moved to adjourn at 7:00 p.m. Motion seconded by Justin O'Brien and passed unanimously.

Nancy Schmitz, Recorder