

## Orchard Manor/County Farm Committee Meeting Minutes December 8, 2021

Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Greg Fry, Roger Guthrie, and Dale Hood. Grant County staff members Shane Drinkwater, Robert Keeney, Julie Mayne, Garry Pluemer, Joyce Roling, Carol Schwartz, and Matt Thill. Terri Abing also joined online.

John Beinborn made the motion seconded by Roger Guthrie to approve the amended agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by John Beinborn to approve the November 10, 2021 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri Abing said everything was going well at the farm.

Dale Hood made the motion seconded by John Beinborn to approve the Farm vouchers as presented. Motion carried, voice vote.

Robert Keeney discussed documents received from the Wisconsin Department of Transportation. The DOT is requesting a temporary easement for 0.400 acre near Larry's Welding to use during future highway construction. They also want to purchase (for the amount of \$1,000) 0.11 acre from the farm to make changes in the guardrail near Highway 129.

Roger Guthrie made the motion seconded by Donald Splinter to have the Orchard Manor/Farm Committee approve this transaction and forward it on to the full County Board for final approval. Motion carried, voice vote.

Julie Mayne, Director of Nursing, was introduced to the committee and gave a short presentation on her work history and current position duties. She became the Director of Nursing on May 1, 2021.

The old Community Services Building project just has some seeding that needs to be finished. The other issues appear to have been resolved.

Matt Thill said the burner was replaced in a boiler. The boiler inspections are completed. The main boiler at Orchard Manor had a loose fitting that was repaired. The five-year sprinkler inspection was completed and the annual fire inspection. \$1,186 was netted from the sale of unwanted items through Wisconsin Surplus. An Orchard Manor maintenance technician transferred to a Maintenance Worker position at the Community Services Building.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The Centers for Medicare and Medicaid Services (CMS) has told nursing homes they must allow visitation at all times. We are trying to schedule visits, if possible, to ensure privacy and social distancing needs can be met.
- CMS has given healthcare facilities the mandate to be vaccinated to continue to work for the facility. This mandate had a December 6 first vaccination date and January 4 second vaccination date. It is currently on hold. Three employees have retired and one transferred. A number of unvaccinated staff did choose to get the

vaccine. Seven unvaccinated staff continue to work at the facility until the mandate issue is finalized.

- The current census is 44 geriatric and 25 intellectually disabled residents.
- The facility continues to be in a crisis staffing situation with CNAs. Nursing and other positions are also open.
- We are still waiting for our annual SNF State recertification survey.
- The County received \$772,734.34 from the Healthcare Relief Act. At this time, it has not been determined how it will be distributed to the receiving departments.
- Joyce Roling reported the consultant was contacted to review salaries for RNs, LPNs, and CNAs to ensure they are in line with the current market. Human Resources and Orchard Manor will discuss and determine how they would like to proceed. The Orchard Manor committee will meet Tuesday, December 14 to discuss any changes to the Orchard Manor wage scale.

Roger Guthrie made the motion seconded by John Beinborn to approve refilling the maintenance technician and maintenance worker positions at Orchard Manor, if needed. Motion carried, voice vote.

John Beinborn made the motion seconded by Roger Guthrie to approve the vouchers as presented. Motion carried, voice vote.

Chairman Splinter tentatively set Wednesday, January 12, 2022 at 9:00 a.m. for the next meeting. Roger Guthrie made the motion seconded by Greg Fry to adjourn the meeting at 9:47 a.m. Motion carried, voice vote.