

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, November 17, 2021
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Carol Beals, Joan Davis, Amy Kite, Justin O'Brien, Gary Ranum (Chair.), and Mike Tiber.

MEMBERS PRESENT VIA Zoom in office: Judy Friar, Charles Stenner and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Patrick Schroeder and Nancy Howard.

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jessica Munson, Cheryl Knapp, Robert Keeney, Taryn Pratt, Shane Drinkwater, Adam Hampton and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 6:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Mike Tiber moved to approve the agenda. Motion seconded by Amy Kite and passed unanimously.
4. MINUTES: Justin O'Brien moved to approve the minutes of the October 20, 2021 meeting. Motion seconded by Carol Beals and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: Robert Keeney, Adam Hampton, Shane Drinkwater. Grant County IT/Taryn Pratt UCS IT presentation. Review of network prioritization system, cybersecurity, multi-factor authentication, fiber optics, VMWare consolidation, backup and VPN for remote services.
6. BILLS: Joan Davis moved approval for payment of the bills October/November, 2021 as reviewed. Motion seconded by Charles Stenner and passed unanimously.
7. REPORTS:
 - a) Financial report for October, 2021 given by Jessica Munson. Jessica also approached the idea of setting up a general donation fund for clients in need. Update on building purchase looking to the County to make the purchase and Unified to pay the debt back to the County.
 - b) Personnel report for October, 2021 given by Cheryl Knapp.
 - c) Chairman's report – None.
 - d) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unified has an unassigned fund balance of 21%.
 - ii. Review of team (department) challenges and accomplishments over past month. Demand for services continue to exceed the agency's capacity. Referrals have increased for the CLTS program and CSP is close to capacity.
 - iii. Two new staff started this week as case managers for the SOR grant.
 - iv. We have interviewed two more outpatient clinicians and interview for a new mobile crisis worker for Emergency Services.
 - v. Met with ECHO the new electronic health records system. Will start training super users the end of November.
 - vi. Sue Mahaney our Prevention Specialist has been busy distributing flyers, lock up bags for consumers, setting up drug take backs, and more Narcan training.

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vii. Good news the ARPA funds for Unified have been approved from both counties.

Justin O'Brien moved to accept the reports and place them on file. Motion seconded by Judy Friar and passed unanimously.

9. NEXT MEETING: December 15, 2021 at 6:00 p.m. via zoom.

10. ADJOURNMENT: Charles Stenner moved to adjourn at 7:30 p.m. Motion seconded by Mike Tiber and passed unanimously.

Nancy Schmitz, Recorder