

**Aging & Disability Resource Center of Grant County**  
**Board Minutes**  
**November 17, 2021**

The meeting was called to order by Chair Dale Hood at 9:00 a.m. via a Zoom meeting.

**Attendance:** Robert Keeney, Lori Reid, Lester Jantzen, Dale Hood, Pat Reynolds, Gary Kjos, Arnold Rawson, Rob Bell

**Others Present:** Courtney Brookhart, Shane Drinkwater, Tonya White, Fred Naatz

**Excused:** Vicki Hirsch

**Compliance with Open Meeting Law:**

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building).

**Agenda Approval:**

**Jantzen/Kjos:** Motion to approve the agenda. Motion carried.

**Approval of Minutes:** October 20, 2021

**Kjos/Rawson:** Motion to approve the October 20, 2021 minutes. Motion carried.

**Public Comment/Communication:**

- Elderfest Update – Reid shared that the drive through Elderfest went very well. 437 resource bags were given out. The event opened up about ten minutes early because the three lanes were already full. There was a great turnout for the Health Department’s vaccine clinic as well.

**Advocacy Reports or Activities:**

- **ADRC Regional Board Meeting Report** – Hood stated guardianship training and bylaws were discussed at the last meeting.
- **Public Hearing for 85.21 Transportation Grant – December 3, 2021 at 3 p.m.** – Reid will be holding this hearing at the Community Services Building. There will be an option for the public to request a Zoom link to the hearing and/or transportation.

**Budget Expenditures – computers, transportation software, Zoom conference room**

Reid discussed possible budget expenditures if the funding is available. Reid spoke with Fred Naatz, Social Services Director, and both departments are willing to contribute to purchase technology to offer Zoom capabilities in the CSB Lobby Conference Room. Naatz shared that DSS will be using Zoom in the future for meetings and appointments as well and agrees this would be beneficial moving forward. Reid also talked about the purchase of transportation software. The current database is outdated and has some issues. There is money available due to COVID and not spending a lot the last two years. The committee asked Reid to bring back software costs to the next meeting. Reid also stated that if there is available ADRC funds she may work with IT to request new computers or laptops.

**Bell/Reynolds:** Motion to approve Zoom conference room technology, computers and/or laptops if the 2021 budget allows. Motion carried.

### **Meal Cost Tool - \$14.11**

Reid explained that the meal cost tool is required to be done annually by the state. Last year they did not require it due to COVID but they reinstated it this year. It was asked to be done for only six months and just for home-delivered meals since congregate dining was not open in the majority of the state last year. The new cost comes to \$14.11 per meal.

**Rawson/Kjos:** Motion to approve the meal cost tool at \$14.11 for home-delivered meals. Motion carried.

### **Contracts and Rates with Family Care, IRIS for Meals and Transportation**

Reid discussed how contracts have worked with Family Care and IRIS. They were notified of the price changes for meals. Inlusa and IRIS have agreed to the increase. MyChoice WI has stated they cannot contract at the new price and Reid stated that we cannot negotiate the price. Reid has also been working on transportation costs. Family Care and IRIS use the volunteer Trips program more frequently and volunteers are only reimbursed at the IRS mileage rate. They do use the Taxi and specialized transportation sometimes as well. Reid would like to increase the Taxi fee from \$2 to \$4 a trip and specialized trips from \$15 an hour plus mileage to \$16 an hour plus mileage starting January 1, 2022. Reid will take a better look at the transportation costs and bring those back to the committee to see if the increases should be adjusted.

**Bell/Reynolds:** Motion to approve transportation costs to \$4 a trip with the Taxi and \$16 an hour plus mileage for specialized trips. Motion carried.

### **Approval of Vouchers:**

**Kjos/Reynolds:** Motion to approve the vouchers. Motion carried.

### **Financial Report:**

Reid stated that ARPA funding is still expected but GWAAR has not received the contracts yet. According to the state call Reid attended, funding should be approximately what they normally receive annually.

**Rawson/Reynolds:** Motion to approve financial report. Motion carried.

### **Reports**

#### **ADRC Grant County Director's Report**

- Reid and Brookhart are working on evaluations
- Reid has been finishing transportation grants, end-of-year reports and budgets

#### **ADRC – Program Reports**

- Part D is underway and Emily has already reported 261 clients
- Christian, DBS, has a very high caseload
- Brookhart stated that 68,123 meals were served from October 2020 through September 2021. That is a little more than 5,000 more meals than the previous year. Of those 68,123 meals, 65,085 were home-delivered.

**Bell/Reynolds:** Motion to adjourn. Motion carried.

**Next meeting: January 19, 2022 at 9:00 a.m.**