

Orchard Manor/County Farm Committee Meeting Minutes September 8, 2021

Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Greg Fry, Roger Guthrie, and Dale Hood. Grant County staff members Shane Drinkwater, Robert Keeney, Garry Pluemer, Carol Schwartz, and Matt Thill were present or joined online. Terri Abing also joined the meeting.

John Beinborn made the motion seconded by Greg Fry to approve the agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Dale Hood to approve the August 11, 2021 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri Abing reported they are starting corn silage at the dairy. No other issues were noted.

Greg Fry made the motion seconded by John Beinborn to approve the Farm vouchers as presented. Motion carried, voice vote.

Finance had suggested a transfer of \$200,000 from the Farm Account to the General Fund to help balance the 2022 budget and we are seeking the committee's approval for such a transfer.

Greg Fry made the motion seconded by John Beinborn to approve the transfer of \$200,000 from the Farm Account to the General Fund to help balance the 2022 budget. Motion carried, voice vote.

Roger Guthrie made the motion seconded by John Beinborn to approve the 2022 Farm Budget as presented and send it on to the Executive Committee. Motion carried, voice vote.

Robert Keeney reported nothing new at the old Community Services Building site. Wiederholt has not been back to finish work.

Matt Thill updated the committee on facility issues. The department completed 479 work orders last month. The August 19 active shooter training through the Sheriff's Department had approximately 90 staff attend in person. The other staff will get the training via video. Matt has been working with Garry and other maintenance staff on WorxHub training and adding preventative maintenance information to the system. IT installed a new kiosk on one resident hallway to be used for staff charting. It replaces a kiosk over 10 years old. More are on order. Maintenance is working with the call light provider to rectify some hardware issues. The company may need to replace parts on some of the units.

John Beinborn made the motion seconded by Roger Guthrie to accept the maintenance report. Motion carried, voice vote.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 50 geriatric and 25 intellectually disabled residents.

- Visitation has been going well, but visitors do need to wear masks regardless of their vaccination status.
- The facility continues to be in a crisis staffing situation with CNAs. Other positions are also open.
- 70% of staff are vaccinated and 91% of residents are vaccinated. Unvaccinated staff must be tested weekly.
- The facility still has 27 unvaccinated staff. The date for the vaccination mandate has not been specified yet by Medicare.
- The Quality Assurance Manager position has been vacated. We are decreasing the laundry position from 40 hr./wk. to 28 hr./wk. on October 1.
- A new nurse manager has been hired for the ICF-IID unit to fill the vacancy there.
- We are still waiting for our annual SNF State recertification survey.

Greg Fry made the motion seconded by Dale Hood to accept the administrator's report. Motion carried, voice vote.

Dale Hood made the motion seconded by Roger Guthrie to accept the Administrator's report. Motion carried, voice vote.

After discussion, the committee determined it does not need the detail on the credit card purchases that is currently being prepared each month.

John Beinborn made the motion seconded by Roger Guthrie to approve the vouchers as presented. Motion carried, voice vote.

Donald Splinter made the motion seconded by John Beinborn to approve the 2022 Orchard Manor Budget as presented and send it on to the Executive Committee. Motion carried, voice vote, with Greg Fry opposed.

Chairman Splinter tentatively set Wednesday, October 13, 2021 at 9:00 a.m. for the next meeting. Dale Hood made the motion seconded by Greg Fry to adjourn the meeting at 9:47 a.m. Motion carried, voice vote.