

Orchard Manor/County Farm Committee Meeting Minutes August 11, 2021

Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Greg Fry, Roger Guthrie, and Dale Hood. Grant County staff members Shane Drinkwater, Robert Keeney, Garry Pluemer, Joyce Roling, Carol Schwartz, and Matt Thill were present or joined online. Terri Abing also joined the meeting.

Dale Hood made the motion seconded by Greg Fry to approve the agenda. Motion carried, voice vote.

Greg Fry made the motion seconded by John Beinborn to approve the July 14, 2021 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri Abing reported the rain has helped crops and the corn looks good at this time.

Roger Guthrie made the motion seconded by Greg Fry to approve the Farm vouchers as presented. Motion carried, voice vote.

Robert Keeney reported he did some landscaping and mowed some weeds on the former site of the old community services building. Wiederholt has not been back to finish the work yet.

Matt Thill updated the committee on facility issues. The department completed 426 work orders last month. Semi-annual fire inspections are done. A panel was replaced in the fire panel system. August 19 is the date scheduled for active shooter training through the Sheriff's Department. Matt has been working with Garry and other maintenance staff on WorxHub training. Maintenance repaired and set an old headstone in the County Cemetery. Orchard Manor has some sidewalks needing repair and this will be done soon. Orchard Manor has eight old beds to sell and some John Deere service manuals for equipment we no longer own.

Roger Guthrie made a motion seconded by Greg Fry to sell the beds and manuals. Motion carried, voice vote.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 50 geriatric and 25 intellectually disabled residents.
- CNAs – numerous are needed on all shifts. We have a \$500 sign-on bonus and a \$500 referral program for staff referring CNAs for employment.
- RN and LPN needed.
- Vacant housekeeping positions also. Wage seems to be an issue in attracting staff.
- Quality Assurance position has been vacated at this time in order to save budget dollars. Laundry position will have the total hours decreased as a money-saving move.
- The Ray and Kay Eckstein Charitable Trust awarded Orchard Manor a \$40,000 discretionary grant.
- 70% of staff are vaccinated and 90% of residents are vaccinated. Unvaccinated staff can no longer assist with dining in the IID dining room and the Memory Care unit per rules from DHS. Also, unvaccinated staff are required to wear eye protection, as well as a mask.

- We are waiting for our annual SNF State recertification survey.
- The ICF-IID nurse manager resigned. It is a position we do need to fill.
- Visitation has been going well.
- There is no active COVID-19 in the building.

Dale Hood made the motion seconded by Roger Guthrie to accept the Administrator's report. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Greg Fry to approve the vouchers as presented. Motion carried, voice vote.

Chairman Splinter tentatively set Wednesday, September 8, 2021 at 9:00 a.m. for the next meeting. John Beinborn made the motion seconded by Dale Hood to adjourn the meeting at 9:28 a.m. Motion carried, voice vote.