

Orchard Manor/County Farm Committee Meeting Minutes July 14, 2021

Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Roger Guthrie, and Dale Hood. Greg Fry was excused. Grant County staff members Amanda Degenhardt, Shane Drinkwater, Robert Keeney, Garry Pluemer, Joyce Roling, Carol Schwartz, and Matt Thill were present or joined online. Terri Abing also joined the meeting.

John Beinborn made the motion seconded by Dale Hood to approve the agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by John Beinborn to approve the June 9, 2021 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

There were no farm issues to present to the committee.

Dale Hood made the motion seconded by Roger Guthrie to approve the Farm vouchers as presented. Motion carried, voice vote.

Robert Keeney reported the County was able to get over 300 loads of clay from the Hurst Logistics for the old Community Services Building site. A load of contaminated rubble was hauled to Dubuque. There is 5-6 feet of cover over the site now. Wiederholt needs to do some touch up work at the site and some landscaping is still necessary.

Matt Thill updated the committee on facility issues. The department completed 409 work orders last month. Semi-annual fire inspections and annual sprinkler testing were done. The security system has one panel that is not functioning properly. They continue to discuss with IT and the vendor. The HVAC/unit ventilators in the employee lounge and electrical room are installed. Orchard Manor sold its old telephones since the new system is up and running. An active shooter training is planned for late fall with assistance from the Sheriff's Department.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 48 geriatric and 24 intellectually disabled residents.
- CNAs – are needed on all shifts. We have a \$500 sign-on bonus and a \$500 referral program for staff referring CNAs for employment.
- Staff and resident vaccination levels remain about the same. We continue to educate about the merits of being vaccinated.
- We are still in our window to have our annual SNF State recertification survey and have not received it yet.
- Visitation has been going smoothly and no issues have occurred.
- We have begun to have church services in-house again.
- CNAs have been on site for clinicals from Southwest Technical College CNA classes.
- Orchard Manor has decided to vacate the Quality Assurance Manager position at this time. As a cost-saving measure, this position will stay vacant until census levels make us reconsider the position again.
- The State has ruled determined we need to use vaccinated staff to assist with meals on the memory care unit and the ICF-IID unit. This has resulted in some staff assignment changes

Roger Guthrie made the motion seconded by Dale Hood to approve the vouchers as presented. Motion carried, voice vote.

Chairman Splinter tentatively set Wednesday, August 11, 2021 at 9:00 a.m. for the next meeting. John Beinborn made the motion seconded by Roger Guthrie to adjourn the meeting at 9:25 a.m. Motion carried, voice vote.