

EXECUTIVE COMMITTEE

June 10, 2021

The Executive Committee of the Grant County Board of Supervisors met on **Thursday, June 10, 2021 at 10:00 a.m.**, in the County Board Room of the Administration building and via Zoom.

The meeting was called to order by Chair, Gary Ranum. Other members present were Mark Stead, Donald Splinter, John Patcle, Mike Lieurance, Dwight Nelson, and Robert Keeney. Therefore a quorum was present. Shane Drinkwater, Joyce Roling, Carrie Eastlick, Amanda Degenhardt, Garry Pluemer, Carrie Kerstiens, Amy Olson, Tonya White, Jeff Kindrai, Carol Schwartz, Ken McAndrew, Lori Reid, Karla Schwantes, and Steve Braun were also in attendance.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

Robert Keeney, seconded by Dwight Nelson, moved to approve the agenda with removing item 8 g), Social Services request, and acknowledging the numbering error. Motion carried without negative vote.

Don Splinter, seconded by John Patcle, moved to approve the minutes of May 11, 2021. Motion carried without negative vote.

The committee discussed the expiration of the proclamations 1 through 12 regarding COVID -19 except for #1 regarding the Public Health Emergency and #11 regarding Orchard Manor's shift bonus of \$25. In addition, discussion regarding proclamations #13 regarding meetings, and #14 regarding masks and social distancing, now that the mask requirement is lifted. Further discussion will be held at the County Board Meeting.

Finance

Mark Stead, seconded by John Patcle, moved to accept the Treasurer's report. Motion carried without negative vote.

Dwight Nelson, seconded by Mike Lieurance, moved to accept the voucher report. Motion carried without negative vote.

Robert Keeney, seconded by Mark Stead, moved to accept the Revenue/Expenditure Report as described. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to accept the Finance Director's report. Motion carried without negative vote.

Information Technology

Mark Stead, seconded by Robert Keeney, moved to approve IT's request to have one unpaid intern from Southwest Technical College for 240 hours this summer. Motion carried without negative vote.

System Downtimes

- On June 3rd The County's Exchange system was offline for 20 mins due to low disk space. Once discovered disk was added to GCMAILA. This allowed for Exchange to work internally. GCMAILB had disk space added after a snapshot was removed 30 mins later. This brought the entire system online.

Network review

- a. IT is working with the Finance department on a spring brook upgrade.
- b. IT has migrated the County's email system to an Exchange DAG (Database Availability Group) System. This project will allow the County's email system to have high availability.
- c. IT is reviewing our security posture on the network. IT is also looking at common vectors of attack for crypto issues.
- d. IT is updating firmware on the AD Qnap storage array. The firmware update is to keep the storage unit current with security and bug fixes.

County Systems

- a. IT has started the budget process and is looking at project to be done in 2022.
- b. IT is working with maintenance on installation of new fire panels for the Administration Building and Court house.
- c. IT is working with the County fairgrounds to train and test tablets with the new Wi-Fi system at the Grandstands.

Public Safety Communications System/ Grant County Fiber optic loop

- a. IT is waiting for delivery of materials for the County fiber loop.
- b. IT is working with RACOM and the Sheriff's Office on deploying to the Hospital and Highway department.
- c. IT and RACom have connected the Lancaster radio tower and CSB facility together with fiber optics.

The motion was made to accept the IT Director's report by John Patcle, seconded by Mark Stead. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of June 6, 2021, are as follows:

Full time Benefit	286
Regular Part time Benefit	46
Part time	73
Limited term and seasonal	88
TOTAL	493

Donald Splinter, seconded by Mike Lieurance, moved to approve the request to transfer River Access / Parks budget and staff from the County Clerk's Department to the Highway Department. Motion carried without negative vote.

Mike Lieurance, seconded by Robert Keeney, moved to approve the County Clerks request to fill the vacant GIS position. Motion carried without negative vote.

After discussion and a request to have classification reviews on affected positions, Robert Keeney, seconded by Mike Lieurance, moved to postpone the Land Information Office request to transfer GIS Specialist position, budget, and supervision from the County Clerk’s Department to the Conservation, Sanitation, and Zoning Department until the CSZ Committee gives a recommendation. Motion carried without negative vote.

After discussion, Mark Stead, seconded by Donald Splinter, moved to take no action on the request to add Orchard Manor facilities and staff to the Facilities and Maintenance Department effective 1/1/2022.

Roll Call Vote		
Name	Yes	No
Gary Ranum		X
Mark Stead	X	
Donald Splinter	X	
Mike Lieurance		X
Dwight Nelson		X
John Patcle		X
Robert Keeney		X

Roll call vote resulted in a failed motion.

Robert Keeney, seconded by Mike Lieurance, moved to consolidate Orchard Manor’s facilities maintenance with the Facilities and Maintenance Department effective January 1, 2022.

Roll Call Vote		
Name	Yes	No
Gary Ranum	X	
Mark Stead		X
Donald Splinter		X
Mike Lieurance	X	
Dwight Nelson	X	
John Patcle		X
Robert Keeney	X	

Roll call vote resulted in a carried motion.

Dwight Nelson, seconded by Mike Lieurance, moved to approve the Health Department request to eliminate the vacant Office and Financial Coordinator position in the Health Department and replace with a full time Office Assistant effective immediately with the understanding that the Administrative Assistant I classification increases to Administrative Assistant II due to the increased level of fiscal responsibility. Motion carried without negative vote.

Robert Keeney, seconded by Dwight Nelson, moved to approve Orchard Manor’s request to discontinue the working differential for pool nurses. Motion carried without negative vote.

Robert Keeney, seconded by Mike Lieurance, moved to recommend for approval to the County Board the Procurement Policy. Motion carried without negative vote.

Robert Keeney, seconded by Donald Splinter, moved to approve the Grant County Courthouse and Administration Building Facilities policy as modified. Motion carried without negative vote.

Mike Lieurance, seconded by Donald Splinter, moved to approve the Personnel Directors report. Motion carried without negative vote.

Dwight Nelson, seconded by Mike Lieurance, moved to adjourn to July 13, 2021, at 9:00 a.m. Motion carried without negative vote.