

Orchard Manor/County Farm Committee Meeting Minutes May 12, 2021

Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Greg Fry, and Dale Hood. Roger Guthrie was excused. Grant County staff members Amanda Degenhardt, Shane Drinkwater, Robert Keeney, Garry Pluemer, Joyce Roling, Carol Schwartz, and Matt Thill were present or joined online.

Greg Fry made the motion seconded by Dale Hood to approve the agenda. Motion carried, voice vote.

Greg Fry made the motion seconded by John Beinborn to approve the April 14, 2021 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri Abing was unable to attend, but had no concerns to present to the committee.

Greg Fry made the motion seconded by Dale Hood to approve the Farm vouchers as presented. Motion carried, voice vote.

Robert Keeney reported Wiederholt should be moving their crew to the old Community Services Building this week. They need to sort out the green rock and the rest can be buried. The gates for temporary fencing need to be returned to the fairgrounds.

Orchard Manor forwarded the maps on hand to Robert Keeney. He sent them to Jay Adams to work with these maps.

Julie Mayne, RN has been named the Director of Nursing at Orchard Manor. She is currently on staff at Orchard Manor and has over 10 years of experience as a Director of Nursing at another facility. Orchard Manor requests a credit card for her use.

John Beinborn made the motion seconded by Greg Fry to issue a credit card to the DON for the same credit limit as the previous DON. Motion carried, voice vote.

Matt Thill maintenance supervisor, reported the completion of 434 work orders in April. Maintenance pulled old wiring remaining after the generator project. The sale of the wire brought \$2,487.00. Fiber was run for the new IDF in the 900 wing. Staff is cleaning the HVAC units. The new air conditioning unit was installed in the electrical room. The unit ventilator for the employee lounge is not here yet. Maintenance finished the upgrades needed for the Ansul fire suppression system in the kitchen. There are still some issues they are working on with the security system. The grounds were sprayed for dandelions.

Dale Hood made the motion seconded by John Beinborn to accept the maintenance supervisor report. Motion carried, voice vote.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- Visitation continues to be reviewed regularly by staff. The visits can now be up to four people per visit. Pets are allowed to visit. With warmer weather, visits will expand to the courtyards.
- The current census is 51 geriatric and 25 intellectually disabled residents.
- CNAs – are needed on all shifts.
- Need one RN for PM/Nights.

- Some new nursing graduates will be taking open positions.
- 61% of staff and 91% of residents are vaccinated. We continue to approach unvaccinated individuals to ask them about receiving the vaccine.
- We are still in our window to have our annual SNF State recertification survey.
- There are ongoing IT issues with security system. Vendor says it needs to be installed locally on a computer, not on a server. IT is reluctant to install locally due to backup issues. Vendor says information is actually stored in the security panels. Shane will work with Matt regarding resolution to these issues.
- The committee discussed the Orchard Manor maintenance department. Some supervisors desire to have the department moved under the supervision of Garry Pluemer. There are questions regarding a proposed change that remain to be answered. Changes need to be addressed before budget preparation for 2022.
- Joyce Roling will put some information together regarding a potential transfer of maintenance staff to the County Maintenance Department.

Greg Fry made the motion seconded by Dale Hood to accept the administrators report. Motion carried, voice vote.

John Beinborn made the motion seconded by Greg Fry to approve the vouchers as presented. Motion carried, voice vote.

Chairman Splinter tentatively set Wednesday, June 9, 2021 at 9:00 a.m. for the next meeting. John Beinborn made the motion seconded by Dale Hood to adjourn the meeting at 9:55 a.m. Motion carried, voice vote.