

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, April 21, 2021  
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Carol Beals, Joan Davis, Judy Friar, Nancy Howard, Amy Kite, Justin O'Brien, Gary Ranum (Chair.), and Mike Tiber.

MEMBERS PRESENT VIA Zoom in office: Charles Stenner and Mary Ellen Tredinnick.

MEMBERS ABSENT: Patrick Schroeder

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jan Sudmeier, Cheryl Knapp, Andy Simcox and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 6:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Mike Tiber moved to approve the agenda. Motion seconded by Justin O'Brien and passed unanimously.
4. MINUTES: Mary Ellen Tredinnick moved to approve the minutes of the March 17, 2021 meeting. Motion seconded by Amy Kite and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: None
6. BILLS: Joan Davis moved approval for payment of the bills for March/April, 2021 as reviewed. Motion seconded by Carol Beals and passed unanimously.
7. REPORTS:
  - a) Financial reports for March, 2021 given by Jan Sudmeier.
  - b) Personnel report for March, 2021 given by Cheryl Knapp.
  - c) Chairman's report – None.
  - d) Team Leader report given by Andy Simcox, PhD. Andy supervises the Comprehensive Community Services program that launched in June of 2020. Started with one case manager and now have another full-time and one part-time hired. Each case manager will have a case load of approximately 17 individuals. The program will be adding a Peer Support Specialists for clients with substance abuse.
  - e) Jeff Lockhart presented the Agency Director's report as follows:
    - i. A continuous improvement chart from 2017-2021 was reviewed.
    - ii. Looking into a different electronic health records (EHR) system to replace existing.
    - iii. Increased demand for behavioral health due to Covid crisis.

Joan Davis received positive feedback regarding a video presentation on prevention from the Dodgeville School District teaching staff. The video was well worth seeing.

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Charles Stenner moved to accept the reports and place them on file. Motion seconded by Justin O'Brien and passed unanimously.

8. NEXT MEETING: May 19, 2021 at 6:00 p.m. via zoom.

9. ADJOURNMENT: Mike Tiber moved to adjourn at 6:50 p.m. Motion seconded by Joan Davis and passed unanimously.

Nancy Schmitz, Recorder