

## Orchard Manor/County Farm Committee Meeting Minutes April 14, 2021

Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Greg Fry, Roger Guthrie, and Dale Hood. Grant County staff members Shane Drinkwater, Garry Pluemer, Robert Keeney, Carol Schwartz, and Matt Thill were present or joined online. Terri Abing also joined the meeting.

Greg Fry made the motion seconded by Roger Guthrie to approve the agenda. Motion carried, voice vote.

Greg Fry made the motion seconded by John Beinborn to approve the March 10, 2021 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri Abing expressed her appreciation for the support she has received from the committee. She reported the corn is not in yet but the seeding is done. No other issues were noted.

John Beinborn made the motion seconded by Dale Hood to approve the Farm vouchers as presented. Motion carried, voice vote.

Robert Keeney reported Wiederholt moved an excavator in on April 13 and hopes to have rubble buried by the end of next week. We are using cattle panels from the fairgrounds as temporary fencing. New fencing will need to be put in the fix the area.

Matt Thill maintenance supervisor, reported the completion of 416 work orders in March. The annual and 3-year generator load bank tests were completed. Annual fire damper testing is done. The semi-annual inspections for 13 EZ-stand lifts were completed. Fire extinguishers and the Ansul inspections on the kitchen hoods have also been done. Maintenance is working with IT on the installation of another IDF in the 900-wing. Matt attended a Focus on Energy webinar and an audit of the Orchard Manor building will be completed. Staff has started lawn mowing for the season. The chillers and air conditioning units were inspected and started. There are 21 air conditioning units to clean this Spring. The air conditioning unit and unit ventilator in the employee lounge needs replacement at an estimated cost of \$20,750 and the HVAC unit in the electrical room needs replacement at an estimated cost of \$12,337. Both pieces of equipment are nearing 30 years old. Greg Fry questioned whether the loss of the old Community Services Building and the sewer plant should result in a reduction of maintenance staff. Matt explained the two buildings only resulted in about 150 work orders per year. The maintenance staff has added mowing and more regular equipment inspections to their duties. The parking lot at Orchard Manor was discussed as a possible use of American Rescue Plan Act funds.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- Visitation began on Monday, Wednesday, and Friday for 30-minute time periods. The Memory Care unit has visitation seven days per week. Two visitors are allowed at a time and they must be over 16 years old. Pets may visit. Extended visitation hours are held on Wednesday and some weekend time slots are available. We are tracking visits to ensure all residents have a chance to see loved ones. Surgical masks are still required in the building. Staff will continue to meet and expand visitation as able.

- Orchard Manor is requesting burial of a former ICF-ID resident in the County Cemetery. The resident lived at Orchard Manor over 20 years and was indigent.

Roger Guthrie made the motion seconded by Greg Fry to allow burial of the former resident in the County Cemetery. Motion carried, voice vote.

- The current census is 55 geriatric and 25 intellectually disabled residents.
- CNAs – are needed on all shifts.
- Need one RN for PM/Nights.
- MDS/RN coordinator – filling internally.
- The DON resignation is effective at the end of April. We are advertising for the position.
- 61% of staff and 91% of residents are vaccinated. We continue to approach unvaccinated individuals to ask them about receiving the vaccine.
- We sent out letters to family members with guidelines for visitation. We will utilize four rooms on the 100-wing to enable private visits at this time.
- We are in our window to have our annual SNF State recertification survey.

The committee discussed some issues Orchard Manor is having with prisoner release. In response, Roger Guthrie reported the Sheriff's Department is making changes to the location they are being released from the building and will also install phone charging stations for former prisoner use. Orchard Manor indicated most of the issues relate to the individuals seeking rides.

John Beinborn made the motion seconded by Roger Guthrie to approve the vouchers as presented. Motion carried, voice vote.

Dale Hood made the motion seconded by Roger Guthrie to refill the Director of Nursing position at Orchard Manor. Motion carried, voice vote.

Chairman Splinter tentatively set Wednesday, May 12, 2021 at 9:00 a.m. for the next meeting. Roger Guthrie made the motion seconded by Dale Hood to adjourn the meeting at 10:00 a.m. Motion carried, voice vote.