EXECUTIVE COMMITTEE
February 9, 2021

The Executive Committee of the Grant County Board of Supervisors met on **Tuesday, February 9, 2021 at 9:00 a.m.,** in the County Board Room of the Administration building and via Zoom.

The meeting was called to order by Chair, Gary Ranum. Other members present were Mark Stead, Donald Splinter, Mike Lieurance, Dwight Nelson, John Patcle, and Robert Keeney. Therefore a quorum was present. Shane Drinkwater, Joyce Roling, Carrie Eastlick, Amanda Degenhardt, Garry Pluemer, Carrie Kerstiens, Jack Johnson, Nate Dreckman, Dave Lambert, Tina McDonald, Andrea Noethe, and Lori Reid were also in attendance.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

Don Splinter, seconded by Mike Lieurance, moved to approve the agenda. Motion carried without negative vote.

Dwight Nelson, seconded by Mark Stead, moved to approve the minutes of January 12, 2021. Motion carried without negative vote.

Finance
Mark Stead, seconded by Mike Lieurance, moved to accept the Treasurer's report. Motion carried without negative vote.

John Patcle, seconded by Mike Lieurance, moved to accept the voucher report. Motion carried without negative vote.

Robert Keeney, seconded by Donald Splinter, moved to accept the Revenue/Expenditure Report. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to accept the Finance Director's report. Motion carried without negative vote.

Information Technology
The committee discussed hosting of websites for non-County government entities. There was no action taken.

      System Downtimes
           1.) 02/05   At 9:25 AM VMWare host 2 shutdown. High availability restarted all of the VMs (Virtual Machine) on Host 1. IT was able to restore service on Host 2 at 9:45.

      Network review
           a.   Orchard Manor Network project
                i.   IT is currently deploying phones.

ii. IDF (intermediate data frame) 219 has had some issues with the network rack and wiring issues.
iii. IT is deploying an intercom system module to replace the current legacy intercom.
b. IT has collapsed the old Sheriff's Office Phone system. The Licenses have been migrated to the County's Mitel System.
c. The Administration Buildings 2 roofs cameras have been added to the Sheriff's Office VMS (Video Management System) and are being recorded.
d. The Springbrook upgrade has started. Amanda has queried department heads for custom Springbrook code still being used by the County.
e. IT is preparing a firewall and web proxy for the Administration building. IT is looking to deploy the firewall by end of February.

COVID 19 response
a. IT 2020 COVID projects status list.
   i. Fiber Optics are complete for Unified and CSZD.
   ii. Xen Desktop project.
      1. IT is preparing the vdi.co.grant.wi.gov for production use.
   iii. Orchard Manor Wireless Access Points.
      1. IT has installed 5 APs (Access Points) and will install the remaining 2 when the environment is safe.
   iv. Orchard Manor Phone Project
      1. IT has installed 90% of the needed phones.
      2. IT has been working with Orchard Manor to define call flows in the system.
      3. IT is looking to go live by the end of the month.
   v. Move to 3rd floor
      1. IT has installed Fiber optics to the 3rd floor from the basement.
      2. IT has installed fiber optics from the 3rd floor MDF (Main Data Frame) to the 3rd floor IDF (Intermediate Data Frame)
      3. Once dry walling is completed. IT will start running Ethernet from the IDF to needed rooms.

New Tower
a. Fiber optics has been installed from CSB to the tower site. IT is waiting for a network schematic before connecting the fiber.
b. IT is working with the Sheriff's Office and RAComm for possible optic inter-tower communication.

The motion was made to accept the IT Director's report by Mark Stead, seconded by Don Splinter. Motion carried without negative vote.

<u>Employee Relations</u>
Staffing Update: Current staffing numbers as of February 01, 2021, are as follows:

Full time Benefit	287
Regular Part time Benefit	51
Part time	79
Limited term and seasonal	90
TOTAL	507

Mark Stead, seconded by Dwight Nelson, moved to approve the Highway Committee request to start the new Highway Commissioner at step 3 of the wage schedule effective April 10, 2021. Motion carried without negative vote.

The committee discussed the Employee Handbook updates. The committee will review a portion of the handbook each month until concluded. The Personnel Director will make sure the committee sees the department head review comments, if any, of the policies.

Mark Stead, seconded by Mike Lieurance, moved to accept the Personnel Director's report. Motion carried without negative vote.

Mark Stead, seconded by Don Splinter, moved to adjourn to March 9, 2021, at 9:00 a.m. Motion carried without negative vote.