

EXECUTIVE COMMITTEE

January 12, 2021

The Executive Committee of the Grant County Board of Supervisors met on **Tuesday, January 12, 2021 at 9:00 a.m.,** in the County Board Room in the Administration building and via Zoom.

The meeting was called to order by Chair, Gary Ranum. Other members present were Mark Stead, Donald Splinter, Mike Lieurance, Dwight Nelson, John Patcle, and Robert Keeney. Therefore a quorum was present. Shane Drinkwater, Joyce Roling, Carrie Eastlick, Amanda Degenhardt, Garry Pluemer, Carol Schwartz, Carrie Kerstiens, Jack Johnson, Steve Braun, Fred Naatz, Tonya White, Randy Peterson, Grant County Herald Independent, Dave Lambert, Lynda Schweikert, and Darla Adams, were also in attendance.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

John Patcle, seconded by Donald Splinter, moved to approve the amended agenda. Motion carried without negative vote.

Mark Stead, seconded by Dwight Nelson, moved to approve the minutes of December 8, 2020 with correction. Motion carried without negative vote.

Finance

Mark Stead, seconded by Mike Lieurance, moved to accept the Treasurer's report. Motion carried without negative vote.

Dwight Nelson, seconded by John Patcle, moved to recommend for approval and forward to the County Board the Resolution in Support of Increased State Funding of Utility Tax Collections. Motion carried without negative vote.

Mike Lieurance, seconded by Robert Keeney, moved to approve the credit card request for the Finance Department with a \$1000 limit. Motion carried without negative vote.

John Patcle, seconded by Dwight Nelson, moved to accept the voucher report. Motions carried without negative vote.

Mark Stead, seconded by Donald Splinter, moved to accept the Revenue/Expenditure Report. Motion carried without negative vote.

Mark Stead, seconded by Don Splinter, moved to accept the Finance Director's report. Motion carried without negative vote.

Information Technology

System Downtimes

- 1.) On 12/23 and 01/01 the County's Barracuda was unable to send email to the internal email system. IT is investigating the root cause of the 2 downtimes. Currently evidence is showing that one email server was the issue.

- 2.) On 12/23 Orchard Manor had a phone console go offline. IT was able to restore services by training and a replacement phone.
- 3.) On 01/09 The Administrations Buildings SQL server was quiesced due to available storage. The root cause was a snapshot of the SQL server that was created in September. Once the snapshot was removed service was restored.

Network review

- a. Orchard Manor Network project
 - i. IT is currently working on termination of new ethernet cables.
 - ii. IT is recovering from a bad order of network keystones. To help with recovery a network testing tool has been ordered.
- b. IT is working with the Sheriff's office to collapse the networks at the old Sheriff's office. The phone licensing from the old Sheriff's office will allow IT to complete the deployment of VOIP phones to Highway and UWEX buildings.
- c. IT has installed 2 cameras on the roof of the Administration Building for surveillance of the Court House.
- d. IT has moved the "Dome" camera to the roof of the Administration Building.
- e. IT has installed 60TB of new storage space for the Sheriff's office. This upgrade is in anticipation of the WatchGuard system expansion.

COVID 19 response

- a. IT 2020 COVID projects status list.
 - i. Fiber Optics to Unified and CSZD
 1. IT is waiting for the County's fiber optic provider to terminate the fiber between the Administration Building and CSZD/Unified. Once completed the fiber will be ready for use.
 2. CSZD's network switch has been installed.
 - ii. Xen Desktop project.
 1. The new Xen servers are in production. Currently IT has 7 virtual machines being used for Xen Desktop. IT will now look to expand use of VDI and remote access for the County.
 2. A new domain has been created to support the County's VDI system. The new domain is vdi.co.grant.wi.gov.
 - iii. Orchard Manor Wireless Access Points.
 1. IT has received the proper access points and is distributing them as needed to Orchard Manor.
 - iv. Move to 3rd floor
 1. IT has assisted with layouts of the network and network wire management.
 - v. Heath Department
 1. IT has installed the smartboard system for the Health department.
 - vi. Emergency Management

1. IT has provisioned 6 new tablets for DTRA use.
2. IT is working with emergency management to connect a cradle point to FirstNet cell service.

New Building

- a. IT has been working with the Sheriff's Office on a new communications tower. Fiber installation for the tower site is scheduled for next week.

The motion was made to accept the IT Director's report by Mark Stead, seconded by Dwight Nelson. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of January 08, 2021, are as follows:

Full time Benefit	288
Regular Part time Benefit	50
Part time	82
Limited term and seasonal	85
TOTAL	505

The committee discussed a possible proposal to cover the extreme amount of hours the Health Officer and the Emergency Management Director have put in to address the COVID-19 Pandemic and the loss of their 2020 paid vacation time. The Health Officer has approximately 310 additional hours and lost 120 hours of paid vacation. The Emergency Management Director has a balance of approximately 900 extra hours and will lose 225 hours paid vacation time if not used by his anniversary date; both, due to the inability to take time off during the pandemic emergency declaration. Action contained in the proposal;

1. Allow a 5 day (40 hour block) of paid time off to be used after the Emergency Declaration is dismissed. This time is to be used in one block to allow for a break from the grind and not to be used in smaller increments. This would be a special leave allocated to be used within one year, is outside the vacation pool and cannot be used to add to future vacation carryover.
2. This is a one-time non-precedent setting proposal specifically for the Public Health Officer, Jeff Kindrai, and the Emergency Management Director, Steve Braun to address the above loss of paid vacation and the extreme continuous hours of work put towards the pandemic.

Gary Ranum, seconded by Mike Lieurance, moved to approve the proposal. The motion was passed with Mark Stead and John Patcle voting against.

Mark Stead, seconded by Don Splinter, moved to recommend for approval and forward to the County Board, the Workplace Bullying Policy. Motion carried without negative vote.

Dwight Nelson, seconded by John Patcle, moved to accept the Personnel Director's report. Motion carried without negative vote.

Approved

Mike Lieurance, seconded by Mark Stead, moved to adjourn to February 9, 2021, at 9:00 a.m.
Motion carried without negative vote.