

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, December 16, 2020
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Joan Davis, Nancy Howard, Amy Kite, Justin O'Brien, Gary Ranum (Chair.), and Patrick Schroeder.

MEMBERS PRESENT VIA Zoom in office: Charles Stenner and Mary Ellen Tredinnick.

MEMBER EXCUSED: Carol Beals.

MEMBERS ABSENT: Judy Friar and Mike Tiber.

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jan Sudmeier, Cheryl Knapp, Nancy Schmitz and Robert Keeney.

1. CALL TO ORDER/ROLL CALL: 6:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Patrick Schroeder moved to approve the agenda. Motion seconded by Joan Davis and passed unanimously.
4. MINUTES: Justin O'Brien moved to approve the minutes of the November 18, 2020 meeting. Motion seconded by Charles Stenner and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: None.
6. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for November/December, 2020 as reviewed. Motion seconded by Joan Davis and passed unanimously.
7. REPORTS:
 - a) Financial report for November, 2020 given by Jan Sudmeier.
 - b) Personnel report for November, 2020 given by Cheryl Knapp.
 - c) Chairman's report – None.
 - d) Jeff Lockhart presented the Agency Director's report and Programmatic report as follows:
 - i. Unified has an unassigned fund balance of 23%.
 - ii. There is an increased risk of suicide following psychiatric hospitalizations; possibly related to hopelessness at not being "cured."
 - iii. Unified is considering a briefer satisfaction survey, as many of the longer surveys are not returned.
 - iv. Ten years ago UCS had approximately twice as many therapists. Empty positions may not have been filled in order to balance the budget, due to rising costs (inflation, benefits, etc.) The plan is to increase direct service providers through the CCS program.
 - v. UCS and 3 other counties adopted the MyEvolv EHR. We have found it to reduce, rather than increase, efficiency. We are considering budgeting for a different EHR in the next

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budget cycle.

- vi. Nancy Schmitz and Taryn Pratt presented an overview of the Program Participation System through the State and the data that needs to be collected to support our grant funding. The MyEvolv system is not relaying information correctly to PPS. We are working on submitting missing data and creating forms which will allow us to run batch uploading to the State. We are working with Netsmart updating our system and awaiting a new update the end of February.

Charles Stenner moved to accept the reports and place them on file. Motion seconded by Joan Davis and passed unanimously.

8. NEXT MEETING: January 20, 2021 at 6:00 p.m. via zoom.

9. ADJOURNMENT: Patrick Schroeder moved to adjourn at 6:57 p.m. Motion seconded by Nancy Howard and passed unanimously.

Nancy Schmitz, Recorder