

## Orchard Manor/County Farm Committee Meeting Minutes October 14, 2020

Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Greg Fry, Roger Guthrie, and Dale Hood. Grant County staff members Amanda Degenhardt, Shane Drinkwater, Robert Keeney, Garry Pluemer, Joyce Roling, Carol Schwartz, and Matt Thill were present or joined online. Terri Abing also joined the meeting.

John Beinborn made the motion seconded by Greg Fry to approve the agenda with the closed session moved to the end of the agenda. Motion carried, voice vote.

Greg Fry made the motion seconded by Roger Guthrie to approve the September 9, 2020 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri Abing reported no problems at the farm. It has been a good harvest. Work on the driveway going to the new communications tower is scheduled to begin October 15.

Roger Guthrie made the motion seconded by John Beinborn to approved the Farm vouchers as presented. Motion carried, voice vote.

Robert Keeney reported Weiderholt will sort through the rubble for contaminated block and then will bury the remainder. The sewer plan needs to be checked for leakage and then that demolition can be finished and buried.

Matt Thill reported the generator panel is in and most of the lines have been run. Maintenance is cleaning the air conditioners. They have been pulling the Ethernet cable for the new telephone project. There is approximately 22,000 feet of cable to run.

After discussing the new John Deere tractor purchase, Roger Guthrie made the motion to purchase the new tractor. Motion died for lack of a second. Chairman Splinter tabled the discussion until Spring.

Roger Guthrie mad the motion seconded by Greg Fry to create the Certified Medical Technician position. Motion carried, voice vote. Joyce Roling will contact the consultant with the job description to get guidance on the pay scale. A CMT can perform some duties of a nurse to aid during the shortage of healthcare personnel.

Roger Guthrie made the motion seconded by Dale Hood to support the proclamation issued by Chairman Keeney to award bonus dollars to CNAs working up to four hours overtime or working additional open shifts. Motion carried, voice vote.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 59 geriatric and 25 intellectually disabled residents.
- CNAs – 10 days, 1 PM full-time; 4 NOC full-time; weekend.
- RN- 1 PM
- RN/LPN 1 NOC/PM 64-80 Hr.
- Housekeeping – 1 position
- Dietary – 1 position
- COTA 20 hr. week or FTE.
- Medicare Cost Report has been submitted.

- Seven staff tested positive for COVID-19 through regular staff testing. All were asymptomatic.
- The Ray & Kay Eckstein Charitable Trust awarded Orchard Manor \$15,000 through the request of Joe Eckstein.

Roger Guthrie made the motion seconded by Greg Fry to accept the administrator's report. Motion carried, voice vote.

John Beinborn made the motion seconded by Greg Fry to approve the vouchers as presented. Motion carried, voice vote.

Greg Fry made the motion seconded by Dale Hood to adjourn to closed session per state statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote was unanimous. Roger Guthrie made the motion seconded by John Beinborn to reconvene to open session. Motion carried; voice vote.

Chairman Splinter tentatively set Wednesday, November 11, 2020 at 9:00 a.m. for the next meeting. Dale Hood made the motion seconded by Roger Guthrie to adjourn the meeting at 10:52 a.m. Motion carried, voice vote.