

## EXECUTIVE COMMITTEE

September 8, 2020

The Executive Committee of the Grant County Board of Supervisors met on **Tuesday, September 08, 2020 at 9:00 a.m.** in the South Room of the Youth & Agriculture Center and via Zoom Meeting.

The meeting was called to order by Chair, Gary Ranum. Other members present were Mark Stead, John Patcle, Robert Keeney, Donald Splinter, and Dwight Nelson. Mike Lieurance asked to be excused. Therefore a quorum was present. Shane Drinkwater, Joyce Roling, Carrie Eastlick, Amanda Degenhardt, Garry Pluemer, Carrie Kerstiens, Dave Lambert, Lynda Schweikert, Jody Bartels, Linda Gebhard, and Tina McDonald were also in attendance.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

John Patcle, seconded by Donald Splinter, moved to approve the agenda as posted. Motion carried without negative vote.

Mark Stead, seconded by Don Splinter, moved to approve the minutes of August 13, 2020 and August 18, 2020. Motion carried without negative vote.

### Finance

Mark Stead, seconded by John Patcle, moved to accept the Treasurers report. Motion carried without negative vote.

Mark Stead, seconded Dwight Nelson, moved to approve the Health Department credit card request with \$5000 limit for Nursing Compliance and Quality Coordinator. Motion carried without negative vote.

Don Splinter, seconded by John Patcle, moved to forward to the County Board the 2021 Child Support budget as presented. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to forward to the County Board the 2021 Corporation Counsel budget as presented. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to forward to the County Board the 2021 County Board and Board Chair budget as presented. Motion carried without negative vote.

Don Splinter, seconded by John Patcle, moved to forward to the County Board the 2021 County Clerk budget with modifications as presented. Motion carried without negative vote.

Mark Stead, seconded by John Patcle, moved to forward to the County Board the 2021 Treasurers budget as presented. Motion carried without negative vote.

Robert Keeney, seconded by John Patcle, moved to forward to the County Board the 2021 Finance budget as presented. Motion carried without negative vote.

Donald Splinter, seconded by John Patcle, moved to forward to the County Board the 2021 Information Technology budget as presented. Motion carried without negative vote.

John Patcle, seconded by Robert Keeney, moved to forward to the County Board the 2021 Personnel budget as presented. Motion carried without negative vote.

Donald Splinter, seconded by Robert Keeney, moved to forward to the County Board the 2021 Register in Probate budget as presented. Motion carried without negative vote.

John Patcle, seconded by Mark Stead, moved to forward to the County Board the 2021 Register of Deeds, including Land Information, budget as presented. Motion carried without negative vote.

Robert Keeney, seconded by Don Splinter, moved to forward to the County Board the 2021 Treatment Court budget. Robert Keeney and Donald Splinter withdrew their motion because it wasn't listed on the agenda for action.

Mark Stead, seconded by Robert Keeney, moved to forward to the County Board the 2021 Clerk of Courts budget as presented. Motion carried without negative vote.

The District Attorney, Victim Witness, and Treatment Court budgets will be reviewed and acted upon a special meeting on September 15, 2020.

Mark Stead, seconded by Don Splinter, moved to recommend for approval and forward the Routes to Recovery Projects with a total cost of \$336,900 to the County Board. Motion carried without negative vote.

John Patcle, seconded by Dwight Nelson, moved to accept the August vouchers. Motion carried without negative vote.

Don Splinter, seconded by Mark Stead, moved to accept the Revenue/Expenditure Report. Motion carried without negative vote.

John Patcle, seconded by Robert Keeney, moved to accept the Finance Director's report. Motion carried without negative vote.

### Information Technology

#### System Downtimes

- At 13:30 on 9/4/2020 the Administration Buildings voice switch locked up. Once the issue was identified the switch was rebooted and all services were restored. Only features such as voice mail and hunt groups were affected. IT discovered that a configuration issue was the root cause of the failure.

#### Network review

- a. IT is working with Orchard Manor to start the Orchard Manor network update project.
  - i. New APC racks have been ordered for Orchard Manor's 3 new IDF (Intermediate Distribution Frame) rooms.

- ii. Orchard Manor has started running fiber optic cable from the MDF (Main Distribution Frame) to the new IDF locations.
- iii. Equipment is being configured for installation.
- b. The Administration Buildings Qnap storage array was reconfigured with
  - i. New firmware
  - ii. IT Changed the block size from 4k to 64k for better storage performance
  - iii. Enabled write coalescing
- c. IT is working on a migration plan for Vcenter 7.
- d. IT has been optimizing all of the Administrations Buildings Windows Server 2012 R2 and lower virtual machines (VMs) to use best practices for SCSI and networking adapters.

COVID 19 response

- a. IT will be testing low bandwidth options for remote work from home using Citrix Xen Desktop.
- b. IT has been working on the 2021 COVID projects list.

County systems review

- a. IT has been working on the 2021 budget
- b. IT is still working with Finance to remove unused phone lines
- c. IT is working with Emergency Management to find solutions for the Emergency Management BUS

New building

- a. IT has been working with TDS and Central Square on 911 trouble shooting. The go live date for NG911 has been moved to the week of October 5<sup>th</sup>.
- b. IT has been working with the Sheriff's Office on a new communications tower.

The motion was made to accept the IT Director's report by Mark Stead, seconded by John Patcle. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of September 3, 2020 are as follows:

Full time Benefit	294
Regular Part time Benefit	57
Part time	72
Limited term and seasonal	79
TOTAL	502

Don Splinter, seconded by John Patcle, moved to accept the Personnel Director's report. Motion carried without negative vote.

Mark Stead, seconded by Don Splinter moved to adjourn to a special meeting to be held on both September 15, 2020, at 9:00 a.m. and again October 6, 2020 at 9:00 a.m. prior to the County

Board meetings, then again at the regularly scheduled meeting time of October 13, 2020 at 9:00 a.m. Motion carried without negative vote.