

Aging & Disability Resource Center of Grant County
Board Minutes
August 19, 2020

The meeting was called to order by Vice Chair Dale Hood at 9:00 a.m. via a Zoom meeting.

Attendance: Robert Keeney, Arnold Rawson, Lori Reid, Lester Jantzen, Dale Hood, Rob Bell

Others Present: Courtney Brookhart, Joyce Roling, Shane Drinkwater, Garry Pluemer

Excused: Pam Hendrick, Pat Reynolds, Carolyn VanDeWiel

Compliance with Open Meeting Law:

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building).

Agenda Approval:

Jantzen/Bell: Hood noted that the June minutes should be dated the 17th, not the 15th. Motion to approve the agenda. Motion carried.

Approval of Minutes: June 17, 2020

Bell/Rawson: Motion to approve June 17, 2020 minutes. Motion carried.

Public Comment/Communication:

- Building Update: Reid stated that there have been some preliminary conversations about a vehicle storage facility again. Reid stated that there is money in the Vehicle Trust Fund that can be contributed to the facility. Epic has been working in the building to finish the punch list. Glass has been ordered for the reception desk but orders seem to be behind due to Covid-19.
- Covid-19 Update: Reid stated that the office is still following the phased in approach for reopening. Staff are split into two teams that work in the office on opposite days. According to the State, meal sites will most likely not open for congregative services this year. Most of the FFRA and CARES funding has been spent out.
- Reid said she received a letter from the Potosi group; board members said they did as well. Reid stated her current budget for 2021 does not include a new meal site in Potosi, as the county's budget as a whole is already at a shortfall.

Advocacy Reports or Activities:

- **ADRC Regional Board Meeting Report** – Hood and Reid reviewed the last regional meeting. There were updates on the budget and Covid-19.

Meal Site Manager Vacancy

Reid stated that Cindy Kratcha, the meal site manager in Muscoda, will be retiring at the end of the month. Kratcha has been off since mid-March due to Covid-19 concerns. Reid stated that she will be looking at the position within the nutrition program before she advertises the position.

Rawson/Bell: Motion to approve to fill the Meal Site Manager vacancy. Motion carried.

2021 Budget

Reid reviewed the current budget for 2021. Reid is unsure how revenue will look so she budgeted with caution. Reid estimates that a new site in Potosi would cost an additional \$10,000-\$12,000 at minimum, which does not include start-up costs or an increase of food costs. Discussion was held on the future of meal sites and the possibility of some restructuring. Hood requested a breakdown of expenses per meal site for future reference. Keeney stated that this review of the budget did not require any action.

No motion needed.

Transportation Resolution 85.21

Reid reviewed the 85.21 transportation grant. This grant is used for the bus, volunteer driver, taxi and specialized transportation programs. Reid noted that the resolutions usually goes to the County Board at the November meeting.

Jantzen/Bell: Motion to approve the Transportation Resolution 85.21. Motion carried.

Transportation Resolution 85.20/5311

Reid reviewed the 85.20 transportation grant. This grant is used for the taxi program.

Rawson/Bell: Motion to approve the Transportation Resolution 85.20/5311. Motion carried.

Purchase van/storage facility out of Trust Fund

Reid stated that the bus program has been transitioning out of the bigger buses due to the difficulty of staffing a CDL position. There seems to be more of a need for a wheelchair van to assist citizens getting to appointments, grocery stores, etc. which is the direction Reid would like to go. There is approximately \$140,000 in the Vehicle Trust Fund. Reid would like to purchase a wheelchair van with those funds and possibly use some if/when the county would decide to build a vehicle storage facility near the Community Services Building. Reid and Keeney stated there is no need for action on the storage facility at this time.

Bell/Rawson: Motion to approve to purchase a wheelchair accessible van out of the Trust Fund. Motion carried.

Approval of Vouchers

Bell/Jantzen: Motion to approve vouchers. Motion carried.

Copier purchase

Reid stated that there is money in the ADRC budget and other programs that she would like to purchase a new copier. This was discussed late last year but was unable to be completed. Reid would discuss with Amanda Degenhardt, Finance Director, before making the purchase.

Rawson/Jantzen: Motion to approve the purchase of a copier. Motion carried.

Financial Report:

Reid reviewed the financial reports and stated that budgets are looking as expected at this time.

Bell/Jantzen: Motion to approve financial report. Motion carried.

Reports

ADRC Grant County Director's Report

- Reid has been working on projected 2020 budget and 2021 budget.
- Reid has been attending various meetings in relation to Covid-19, ADRC, caregiving, nutrition program, etc.
- More virtual events are being offered including "Boost Your Brain and Memory" and "Powerful Tools for Caregiving" as well as the Caregiver Support Group.
- The Farmer's Market vouchers are still being disbursed through September. Vouchers can be used through October.
- Staff are still providing Care Calls to consumers.

ADRC – Program Reports

Reid stated that calls have been consistent. Staff have stayed busy as usual.

Bell/Rawson: Motion to adjourn. Motion carried.

Next meeting: September 16, 2020 at 9:00 a.m.