

Orchard Manor/County Farm Committee Meeting Minutes August 12, 2020

Vice Chairman Greg Fry called the meeting to order at 9:00 a.m. Vice Chairman Fry noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were John Beinborn, Roger Guthrie, and Dale Hood. Donald Splinter was excused. Grant County staff members Amanda Degenhardt, Shane Drinkwater, Robert Keeney, Garry Pluemer, Carol Schwartz, Matt Thill, and Ben Wood were present or joined online. Terri Abing also joined the meeting.

Dale Hood made the motion seconded by Roger Guthrie to approve the agenda. Motion carried, voice vote.

John Beinborn made the motion seconded by Dale Hood to approve the July 8, 2020 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

John Beinborn made the motion seconded by Dale Hood to adjourn to closed session per state statute 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Roll call vote was unanimous. Dale Hood made the motion seconded by Roger Guthrie to reconvene to open session. Motion carried; voice vote.

Majestic View noted some of their corn is down as a result of the recent storm. So far, employees have been staying healthy.

John Beinborn made the motion seconded by Roger Guthrie to approve the farm vouchers as presented. Motion carried, voice vote.

The transfers to Orchard Manor from the Farm Account have not been made for the generator project. Carol Schwartz will verify the amounts and have Finance make the transfer to get the Farm account current.

Robert Keeney noted Wiederholt is working on removal of the rubble from the old Community Services Building. The Department of Natural Resources will review the site for handling of the portion of the rubble with some lead paint contamination. They will determine how aggressive we need to be in the separation of the rubble with paint on it. Then work will begin on the sewer plant.

Matt Thill reported the sewer plant tanks do have some water in them. The DNR representative said that was acceptable since the sludge had been hauled previously. The tanks will still have to be checked for leakage. The electrician is working on the generator project wiring. Maintenance staff rebuilt a retaining wall near the loading dock. Staff will do some wiring to allow IT equipment to be moved within the building. The locations will be cooler and will enable the equipment to work better. Maintenance will start running Ethernet cable in the basement for the future phone upgrade. A LEAN project to organize parts along with pricing information has begun. The North Dining room is being repainted/redecorated by maintenance. Matt Thill received quotes for a new riding mower with a 60" deck. The low quote is from Bloomington. The list is \$27,000 and the municipal discount would be \$19,400.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 61 geriatric and 23 intellectually disabled residents.
- Quality Assurance Manager – Sheri Leibfried, RN accepted the position.
- CNAs – 3 days, 1 PM full-time; 4 NOC full-time; weekend.
- RN- 1 PM
- RN/LPN 1 NOC/PM 64-80 Hr.
- COTA 20 hr. week.
- On August 14, the additional remains of the John Doe who was buried in the County Cemetery will be laid to rest. He was identified last year as Gale Byers from Boscobel. Maintenance is taking care of the grave opening and closing.
- We are working on audit information for the Medicaid Cost Report.
- No new resident COVID-19 cases. Some staff have quarantined at home due to exposure through a family member. One staff member tested positive, but had not been at work for two weeks prior to the positive test.
- The Wisconsin Department of Health will be mandating nursing home staff testing through the end of the year. Supply orders are delayed right now, but we anticipate additional tests arriving shortly.

Roger Guthrie made the motion seconded by John Beinborn to approve the vouchers as presented. Motion carried, voice vote.

Vice Chairman Fry tentatively set Wednesday, September 9, 2020 at 9:00 a.m. for the next meeting. Roger Guthrie made the motion seconded by Dale Hood to adjourn the meeting at 9:30 a.m. Motion carried, voice vote.