

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, July 15, 2020  
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Carol Beals, Joan Davis, Judy Friar, Nancy Howard, Amy Kite, Justin O'Brien, Gary Ranum (Chair.), Patrick Schroeder, and Mike Tiber.

MEMBERS PRESENT VIA Zoom in office: Charles Stenner and Mary Ellen Tredinnick.

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jan Sudmeier, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Nancy Schmitz.
3. AGENDA: Mike Tiber moved to approve the agenda. Motion seconded by Amy Kite and passed unanimously.
4. MINUTES: Patrick Schroeder moved to approve the minutes of the June 17, 2020 meeting. Motion seconded by Judy Friar and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: Robert Keeney, County Board Chairperson.
6. BILLS: Patrick Schroeder moved approval for payment of the bills June/July, 2020 as reviewed. Motion seconded by Joan Davis and passed unanimously.
7. REPORTS:
  - a) Financial report for June, 2020 given by Jan Sudmeier.
  - b) Personnel report for June, 2020 given by Jeff Lockhart.
  - c) Chairman's report – Welcome back Justin O'Brien to the Board. Alex Ray is no longer on our Board.
  - d) Jeff Lockhart presented the Agency Director's report as follows:
    - i. Unified has an unassigned fund balance of 17%.
    - ii. We have hired a full-time case manager for the Behavioral Health Women's Substance Use Grant who will be starting on Monday.
    - iii. Jeff Lockhart presented an orientation for new board members. Jeff gave a brief overview of Chapter 51.42 and services we are required to provide to everyone in our two counties.

Mike Tiber moved to accept the reports and place them on file. Motion seconded by Charles Stenner and passed unanimously.
8. PREVENTION SPECIALIST POSITION: Unified is requesting to change the half-time position to a full-time position. Unified received permission to use part of SOR grant and with using the AODA Block grant funds are available for a full-time position. Carol Beals moved approval to make the Prevention Specialist position full-time using both grants to fund this position. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

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9. NEXT MEETING: August 19, 2020 at 5:00 p.m. Joan Davis moved to change time of the next meeting to 5:00 instead of 7:00 p.m. We will continue to meet via zoom. Motion seconded by Carol Beals and passed.
10. ADJOURNMENT: Charles Stenner moved to adjourn at 7:58 p.m. Motion seconded by Mike Tiber and passed unanimously.

Nancy Schmitz, Recorder