

**Grant County Board of Supervisors
May 19, 2020**

The Grant County Board of Supervisors met on Tuesday, May 19, 2020 at 10:00 a.m. in the Ag and Extension Building, South Room, 916 East Elm Street, Lancaster, WI 53813 pursuant to the adjournment of the April 21, 2020 meeting.

While the Organizational Meeting of the Grant County Board of Supervisors is considered an “Essential Government Operation” pursuant to the State’s Safer at Home Order, the meeting will be offered with the option to participate via Zoom meeting. Live participation in this meeting will be limited to Grant County Board Supervisors, County Clerk, and Corporation Counsel. Social distancing and other safety precautions associated with COVID-19 protocol will be followed.

To Join Zoom Meeting

<https://us02web.zoom.us/j/81463951399>

Meeting ID: 870 4732 6498

Dial by your location

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- +1 301 715 8592 US
- +1 346 248 7799 US (Houston)
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- +1 253 215 8782 US

Robert Keeney, County Board Chair called the meeting to order and the Pledge of Allegiance was recited.

Verification of compliance with the open meeting law was a notice in the Herald Independent stating the date, time and place of the County Board Meeting and posted in two public posting locations and the county website verified by Linda K. Gebhard, County Clerk.

Roll Call, May 19, 2020

	Present	Absent	Excused
Carol Beals (ZOOM)	X		
John Beinborn	X		
Gregory Fry	X		
Roger Guthrie	X		
Dale Hood	X		
Lester Jantzen	X		
Robert Keeney	X		
Mike Lieurance (ZOOM)	X		
Dwight Nelson (ZOOM)	X		
Gary Northouse (ZOOM)	X		
John Patcle	X		
Gary Ranum	X		
Robert Scallon	X		
Patrick Schroeder	X		
Donald Splinter	X		

	Present	Absent	Excused
Mark Stead	X		
Porter Wagner	X		

Roll Call was taken by the County Clerk resulting in 17 present, 4 participating on ZOOM and 13 in person. Therefore, a quorum was present. There were also 35 participants via ZOOM.

Approval of Agenda: Porter Wagner, seconded by John Beinborn, made a motion to approve the amended agenda with one change. Chair Keeney stated item 22 states the meeting will reconvene at 3:00 p.m. after the Administrative Committee has established the committee assignments. He would like to change that time to 1:00 p.m. in hopes the Administrative Committee can complete the assignments earlier and the County Board Meeting will not run so late and there are some conflicts in waiting until 3:00 p.m. Therefore the motion carried to approve the amended agenda with a time change on item 22.

A motion was then made by John Beinborn seconded by Greg Fry to approve the amendment on the County Board of Supervisor original amended agenda to changing the reconvene time after the Administrative Committee adjourns to 1:00 p.m. instead of waiting until 3:00 p.m. Motion for amendment carried.

Approval of Minutes: Mark Stead, seconded by Gary Ranum, made a motion to approve the minutes of April 21, 2020 with 2 corrections on page three, spelling of Wiederholt and change the word “if” to “is” regarding the Communication Towers. Motion carried.

Communications: Chair Keeney informed the Board Members the County Government Workshops will be conducted using a webinar format due to social distancing requirements. Dates and Topics are as follows:

Monday, June 8, 2020 – 9:00 a.m. to 10:30 a.m.

- Who We Are: The UW-Madison Division of Extension Local Government Center and the Wisconsin Counties Association
- Roles and Responsibilities for County Officials

Monday, June 15, 2020 - 9:00 a.m. to 10:30 a.m.

- Wisconsin’s Open Meeting Law
- Agendas and Minutes

Monday June 22, 2020 – 9:00 a.m. to 10:30 a.m.

- Running Effective Meetings
- County Budgeting

Monday, June 29, 2020 – 9:00 a.m. to 10:30 a.m.

- Wisconsin’s Public Records Law
- Ethics and Conflicts of Interest

Speakers will include Attorney Philip Freeburg, Daniel Foth, Local Government Specialist, Sarah Diedrick-Kasdorf, and Deputy Director of Government Affairs at the Wisconsin Counties Association (WCA)

Chair Keeney also asked the Board Members to contact Linda Gebhard, County Clerk to let her know if they plan to attend the WCA Convention. The block to reserve rooms opens up on June 1, 2020. The WCA Convention will be held in Sauk County, Wisconsin Dells this year.

Memoriam for Gene Cooley: Chair Keeney read the Memoriam.

A motion was made by Roger Guthrie, seconded by Robert Scallon, to approve the Memoriam for Gene Cooley and send the Memoriam to the family of Gene Cooley. Motion carried.

**RESOLUTION #01-20
IN MEMORIAM OF GENE COOLEY**

The Grant County Board of Supervisors, assembled this 19th day of May, 2020 issues the following commemoration:

WHEREAS, the death of Gene Cooley from the Village of Woodman, Grant County, Wisconsin has come to the attention of this body; and

WHEREAS, Gene Cooley served on the Grant County Board of Supervisors from April 1955 to April 1957 representing the Village of Woodman;

WHEREAS, his many friends and acquaintances will long cherish in memory his willingness to serve through public office and to assist in the interest and welfare of Grant County.

NOW, THEREFORE BE IT RESOLVED, that the Grant County Board of Supervisors commends the life and public service of Gene Cooley and that this memorial be set forth at length upon the minutes of the meeting and that a copy, properly attested by the signature of the Chairperson and the Clerk, be sent to the family.

/s/Robert C. Keeney, County Board Chair

/s/Linda K. Gebhard, Grant County Clerk

Appointment(s): Chair Keeney presented the candidates for the appointments to the Board for approval.

- ADRC Citizen Member – Lori Reid recommended Dave Janney to continue to service on the ADRC Regional Board of the ADRC Center of Southwest WI.

A motion was made by Dale Hood, seconded by Pat Schroeder, to approve Dave Janney to continue to service as a Citizen Member on the ADRC Regional Board for Grant County. Motion carried.

- Board of Adjustment – Lynda Schweikert, Conservation, Sanitation, and Zoning Director stated the current three members serving on the Board of Adjustments are willing to continue at this time. No changes will need to be made. In the future they will be looking for an Alternate Member in October.

- Southwest WI Library System – Chair Keeney asked for approval to reappoint Carol Ann Hood to continue to serve on the Southwest Library System Board for a three year term effective May 1, 2020 to April 2023.

A motion was made by Mark Stead, seconded by Porter Wagner to approve the reappointment of Carol Ann Hood to serve on the Southwest Library System Board for a three year term. Motion carried.

- Wisconsin River Rail Transit Commission – Chair Keeney stated currently this committee has three appointed members serving staggered terms. Gary Ranum’s term will expire this year. He asked the Board how they wished to go forward with this appointment.

Robert Scallon, made a motion, seconded by Lester Jantzen to reappoint Gary Ranum to serve on the Wisconsin River Tail Transit Commission with his term expiring in 2023. Motion carried.

Grants: None

CDBG CLOSE Program for the County’s Revolving Loan Fund – Ron Brisbois, Economic Development Director presented the information to the Board. This was presented at the Executive Committee, their recommendation was to send back to the State the cash on hand of \$460,782.26. The Revolving Loan Program was established through the US Department of Housing and Urban Development administered through the Department of Administration which is now being disbanded. The County now has to send the funds back to the State during the “Close Phase”. The funds that are being sent back can be recouped for Block Grants, the county can fund up to four qualifying projects by January 2021. As the outstanding loan amounts are paid back, those payments will be sent on to the State as they come in; however on those payments, the County will not receive any credit for those. By turning the outstanding balance back to the State, the County will not carry any liability if these current loans are defaulted on going forward.

A motion was made by Porter Wagner, seconded John Beinborn, to follow the recommendation of the Executive Committee and instruct Ron Brisbois, Economic Development to send back to the State the cash on hand of \$460,782.26 and as the payments are paid back from the outstanding loans of \$524,238.23 those payments will be sent on to the State also. Motion carried.

Name	Payment	4/13/2020 Balance	Last Payment	Year Cont.	Principal
3-Rings	587.06	50,732.69	4/1/2020	2017	50,686.86
4X	488.60	46,127.81	4/1/2020	2018	46,078.58
Connected Chiropractic	188.54	13,891.09	4/1/2020	2015	13,879.68
Food Safety Group		191,308.89		2017	189,597.92
Fritz, LLC	1,298.92	30,414.59	4/1/2020	2015	30,389.61
Gro Alliance 2013	792.80	4,732.75	4/6/2020	2013	4,730.03
Hurs		31,632.37		2015	31,602.07
KJ Cold Storage		98,607.43		2018	98,330.11
Photonic’s	478.41	25,625.56	4/1/2020	2018	25,591.90
Pink’s Automotive 2010	239.41		4/13/2020	2010	paid in full

Pink's Cenex of Fennimore	1,131.24	18,519.30	4/13/2020	2014	18,515.30
SW Opportunity Center	<u>184.03</u>	<u>12,645.75</u>	4/6/2020	2015	<u>12,640.90</u>
TOTALS	5,389.29	524,238.23			522,043.96
Available Cash	\$460,782.26				

Updates related to COVID-19: Chair Keeney had Jeff Kindrai give the COVID19 update to the County Board for Grant County.

Progress Report, Discussion & Possible action on Grant County Community Services Facility: Chair Keeney reported there are a few outstanding warranty issues which need to be addresses due to a delay by the COVID19 Pandemic. Garry Pluemer, Facility Maintenance Manager and Jack Johnson, Deputy Sheriff have been working with Brad Bierman on these issues, the front door being one of the issues.

Progress Report on City of Lancaster Sewer extension project: Chair Keeney reported the City of Lancaster will be closing out on the project. There are a couple easement issues; Dave Lambert has been working on those. The old treatment plant has been cleaned out and the waste has been removed. Tim Wiederholt will purchase the structure and will demolish and bury the remaining debris.

There remains to be a pile of rock from the 52 Building, there has been interest in the debris from many townships and some private entities.

2020 through 2021 WPPA Deputy Union Contract Tentative Agreement approval: Joyce Roling, Personnel presented the agreement to the Board. The agreement has been recommended for approval by the Executive Committee. This involves 23 deputies; it calls for the same wage increase all the other non-rep employees received, 1% on January 2020 and 1% July 2020. Also the same for 2021, 1% on January 2021 and 1% July 1, 2021. It also requests a step increase between the years 3 – 5, this will give them a year 4 increase which splits the difference between the increase of 3 to 5. The fiscal impact for 2020 would be \$21,000.00 for 2021 \$28,000.00. The other changes were mostly clean up changes, some grammatical changes, changes that reflect practices in play at this time that have never been made in the past.

Gary Ranum, seconded by Patrick Schroeder made a motion to approve the 2020-2021 WPPA Deputy Union Contract Agreement for Law Enforcement. The County Clerk was asked to take a roll call vote.

ROLL CALL VOTE

DATE: May 19, 2020

QUESTION: Approve the 2020-2021 WPPA Deputy Union Contract Agreement.

	YES	NO	EXCUSED
1. GARY RANUM	X		
2. GARY NORTHOUSE (ZOOM)	X		
3. ROBERT SCALLON	X		
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		

	YES	NO	EXCUSED
7. GREGORY FRY	X		
8. PATRICK SCHROEDER	X		
9. MIKE LIEURANCE (ZOOM)	X		
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON (ZOOM)	X		
13. CAROL BEALS (ZOOM)	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. PORTER WAGNER	X		

County Clerk took the roll call vote resulting in 17 YES votes, therefore motion carried.

Promoted or Transferred Employee Policy revision: Joyce Roling, Personnel presented the amended Promoted/Transferred Employee Policy to the Board. The changes in red have been recommended for approval by the Executive Committee.

PROMOTED OR TRANSFERRED EMPLOYEE POLICY

~~Employees who are promoted shall be placed at that step in the pay range that results in a pay increase, and shall progress through the schedule consistent with the time between the increment step.~~
 Employees promoted to a management position, as determined by the Personnel Director, shall be placed at the step in the pay range that gives them a minimum of 5% increase above the base pay of those they are to supervise.

Employees transferred to a lower paying position shall be placed at step 2 on the wage schedule. Any alternative start rate shall be brought to the Executive Committee by the Department Head and the Personnel Director with consideration of knowledge, experience, and wage placements of existing employees in the same position as to achieve internal equity.

Final decision regarding placement of the position in the pay plan shall rest with the Executive Committee.

(Revised 4/18/06; 5/4/06; 11/08/2011, 2/19/2013, 01/23/2018, 05/21/2019, 05/17/2020)

A motion was made by Carol Beals, seconded by Greg Fry to approve the amendments to the Promoted or Transferred Employee Policy for Grant County. Motion carried.

Discussion and possible action on AMENDED RULES OF THE GRANT COUNTY BOARD OF SUPERVISORS:

Chair Keeney presented the amended rules of the Grant County Board of Supervisors. The red print reflects the new changes the green print reflects prior changes to the rules. The biggest change being the request to go back to the member participation in the committees as in 2018. Chair Keeney asked for discussion.

Gary Ranum has a question on the machinery purchases stated in the Administrative Committee section, were it stated the committee “shall approve or disapprove all equipment desired by departments

throughout the year unless otherwise delegated”. Gary felt that in the past the county was trying to get away from one committee determining machinery needs and requests; those duties would be handled within the department and in the budgets of those departments.

Chair Keeney stated this is the intent of the County, the previous machinery requests that used to be made under the Public Property was because that committee had a budget. The current Administrative Committee has no budget so therefore the machinery requests are to be implemented within the Departments budget. There probably could be some wording clean up made but by leaving the wording this way, it will catch any equipment or machine items that may not have been covered under the original Public Property and therefore those items in question by the Department would have to be brought before the Administrative Committee for discussion. And also, if the item needed would be outside the ability of the Departments budget, the County Board would have the final say because it would then have to be purchased out of the General Fund. Therefore the wording would remain the same.

Mark Stead questioned the statement in the ADRC Section stating, “This committee shall be appointed by the Chairperson of the County Board.” He felt citizen member should be stated for clarification. The Board agreed with this change and suggested this wording be implemented in the new Rules as follows.

AMENDED RULES OF THE GRANT COUNTY

BOARD OF SUPERVISORS

Adopted May 19, 2020

Effective as of May 19, 2020

BE IT HEREBY RESOLVED: That the following shall constitute the rules of the Grant County Board of Supervisors and Committees thereof, which the County Board hereby enacts pursuant to Wisconsin Statutes §59.51.

BE IT FURTHER RESOLVED: That any modifications or amendments to the rules of the Grant County Board of Supervisors and Committees shall first be reviewed and recommended for approval by the Administrative Committee. The full County Board of Supervisors shall take action at a subsequent Board meeting. A copy of the proposed amendments shall be distributed to the County Board by the County Clerk for review and comment prior to final approval.

Article I- The Board

Section A – Chairperson:

The Chairperson, or other presiding officer, shall preside at all meetings, maintain decorum, rule upon points of order, vote upon matters and be recorded as other members. In the absence of the Chairperson, the first Vice-Chairperson shall preside or in their absence the second Vice-Chairperson shall conduct the meeting.

Section B – Quorum:

A majority of the members shall constitute a quorum.

Section C - Order of Business:

The regular order of business shall be:

- (1) Roll Call.
- (2) Certification of the open meeting law.
- (3) Reading and correction of the minutes of the previous meeting.
- (4) Reception of memorials, petitions, and communications.
- (5) Unfinished or old business.
- (6) Reception and consideration of resolutions.
- (7) Consideration of committee reports.
- (8) Special orders.

Section D – Motions:

No motion shall be debated unless seconded. It shall then be stated by the Chairperson, and if requested by a member, reduced to writing. A motion may be withdrawn by its proponent, with the consent of the seconder, at any time before the amendment or decision.

Section E – Parliamentarian:

The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board. In the absence of the Corporation Counsel, the Chairperson may appoint a parliamentarian.

Section F – Convening Time:

Unless a different time has been specified, all sessions of the Board shall convene at 10:00 a.m.

Section G – Resolutions and Action:

1. Every written resolution shall be signed by at least one member, except resolutions presented by a committee which shall be signed by a majority of the committee.
2. Ordinance and resolutions to be acted upon at a given Board Meeting must be delivered to the County Clerk's office, prior to 3:00 p.m., at least one week before said Board Meeting and mailed to each supervisor at least two days prior to the meeting calling for action. Exception: Except under emergency conditions so declared and approved by the majority of the Board. All written resolutions and ordinances shall be prepared by or examined by the Corporation Counsel prior to their introduction and shall so indicate on their face.

It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have legal, fiscal, and administrative notes attached.

3. All proposals which have been acted on by a committee or presented to the County Clerk shall be reported to the County Board Chairperson who shall cause them to be placed on an agenda.

Section H – Education:

One day of education for new members of the Board shall be set by the Chairperson of the Board, said day of education to be held every two years to coincide with the elections. Continuing county board members are urged to participate in the educational program.

Article II-Board Procedures

Section A-Speaking:

No member shall speak except after raising their hand and recognition by the Chairperson. In case two or more members raise their hand at once, the Chairperson shall designate their order of speaking. No member shall speak again until all in opposition who desire have been heard.

Section B-Voting:

Every vote upon the levy of a tax or providing an appropriation of money shall be by call of the roll. All other voting shall be by voice of the majority, and if the Chairperson be in doubt thereof, he/she shall call for a vote by a show of hands, unless the majority of the Board shall have requested any other manner of voting. Any member may request call of the roll on any question.

Section C-Tie Votes:

In case of a tie vote, the motion shall be lost except in case of an appeal. In case of a tie vote, any member may present the same question again.

Section D-Interruptions:

No member who has the floor shall be subject to interruption except by a point of order, a point of personal privilege, or a point of parliamentary inquiry.

Section E-Robert's Rules of Order:

In all cases of questions as to procedure or practice not specifically covered by the rules, ROBERT'S RULES OF ORDER, shall, where applicable, apply.

Section F-Speaking by Non-Members:

Non-County Board persons shall not be allowed to address the Board on an agenda item unless a Board member has first requested permission for such person to speak or individuals have signed a request with the County Clerk prior to the meeting. This rule shall not apply during public hearings conducted while the Board is acting as a Committee-of-the-whole.

Section G-Code of Ethics:

The code of ethics for elected officials will be governed by the state statute.

Section H-Motions by Chairperson:

The Chairperson, or other presiding officer of a committee, may make motions and may second a motion that has been moved by another committee member.

Article III- Committees

Section A-Committee Officers:

The Chairperson of the Board shall be ex-officio, a member of each committee of the Board, and shall call the first meeting of each committee and act as its Chairperson until a Chairperson has been selected by the committee. Each committee shall also select a Vice-Chairperson and a Secretary, who may keep the minutes of the committee. The County Clerk shall keep all minutes personally or through their appointee which may include, but is not limited to, the committee Secretary.

Section B – Committee Procedures:

Committee Chairperson or designee shall call all meetings and notify the County Clerk as to time and place of each meeting at least three (3) days ahead of such meetings unless there is an emergency situation. **Committee Chairperson will regularly communicate with Department Heads of committee jurisdiction. This consultation will include operations and discussion of possible agenda items to determine the need for regular monthly or special meetings of said committee.**

The meeting of all committees shall be open to the public except closed sessions allowed by statute, and each committee shall within one week of the minutes' approval, file in the office of the County Clerk, a complete report of its attendance and proceedings held in open session. Copies of resolutions and ordinances are to be submitted to the County Clerk and County Board Chairperson. All members of the County Board who are to be reimbursed for committee work shall submit their claims on a voucher to the County Clerk, who will then place it in a file with other regular claims to be paid at a regular monthly finance audit. Per Diem and mileage paid County Board members through any calendar year shall be compiled in the office of the County Clerk for annual publication in January of the following year. No bill or account shall be allowed, nor order passed whereby any money is paid out or expended, until said bill, account or subject matter has been referred to the appropriate committee and a report made thereof. All committee meetings held in facilities owned or leased by the County shall be electronically recorded.

Section C– Special Committees

The Board may, from time to time, create special committees for a particular purpose by resolution providing the purpose and the membership thereof. The Chairperson of the County Board, subject to confirmation by the Board, may appoint Supervisors to regional, state and other Committees.

Section D – Chairpersons:

Each County Board member shall be limited to chairing two (2) committees. A County Board Supervisor can be a Chairperson of the same committee for a maximum of two (2) consecutive terms.

In the event of the inability of any committee Chairperson to continue serving as Chairperson, the Vice-Chairperson will assume that position regardless of the number of Chairpersonships held by the person.

Section E– The Committees:

All powers exercised by a committee, board or commission are subject to general supervision of the County Board and any regulations prescribed by the board. County Board Supervisors are required to attend County Board meetings as well as meetings of committees of which they are a member. If a County Board Supervisor is unable to attend a County Board meeting or a committee meeting, the County Board Supervisor who is unable to attend the meeting must contact the County Board Chair in advance of the meeting to request to be excused from the meeting. If a County Board Supervisor is unable to attend a committee meeting, the County Board Supervisor may notify in advance the Committee Chair or Department Head of the committee they are unable to attend and seek to be excused from the committee meeting. Three consecutive unexcused absences from a committee meeting shall constitute a resignation from that committee. The Administrative Committee will then appoint a person to fill the vacancy according to board policy or state statute.

The following shall constitute the standing committees of the Board, whose duties shall be as hereinafter stated:

(E) 1. Administrative Committee:

The Administrative Committee shall have seven members on it who are County Board Members. The County Board Chairperson, First Vice-Chairperson, and Second Vice-Chairperson shall be members of this Committee. The Administrative Committee shall every two years recommend to the Chairperson of the County Board as to the appointment of members to the standing committees of the Board. The Administrative Committee shall endeavor to appoint each County Board Supervisor to an equal number of committees and shall not overlap appointments between Administrative and Executive Committees. The Administrative Committee shall take up to three days following the first County Board Meeting after a County Board supervisory election to determine what committees each County Board Supervisor shall be on. The County Board Chair shall file a list of committee appointments in the office of the County Clerk within a week thereafter and the Clerk shall forthwith mail a copy thereof to each board member. The Administrative Committee shall also be charged with examining and reporting to the Board concerning all legislation affecting the County pending in the Wisconsin Legislature and in Congress if necessary. The Administrative Committee shall further be charged with proposing a redistricting plan to the County Board when required by Wisconsin Statutes. Moreover, the Administrative Committee shall be charged with performing strategic planning for Grant County. The strategic planning to be done by the Administrative Committee includes assessing and evaluating the County's overall future needs to produce fundamental decisions and actions that shape and guide what the County does to increase effectiveness and efficiency through goals and objectives. This includes, but is not limited to, facilities planning, sharing, and consolidating of resources, improving communication, marketing, and transportation infrastructure. This committee shall have charge of maintenance and repair of the Grant County Courthouse, Administrative Building, and Community Services Building. It shall maintain insurance coverage on all county property and shall investigate and supervise all county property and liability insurance programs. It shall prepare an inventory of all county property and keep such on file and up to date. It shall approve or disapprove all equipment desired by departments throughout the year unless otherwise delegated. All requests for items shall be made through the proper committee. The committee shall sell, trade or destroy obsolete equipment and machinery in their charge deemed no longer useful to the County unless otherwise delegated. The members of this committee are elected.

(A) 2. Executive Committee:

The Executive Committee shall be comprised of the County Board Chairperson, the First Vice-Chairperson, and the Second Vice-Chairperson along with four other County Board members. This committee shall have seven members. The Executive Committee shall prepare and examine all resolutions for the expenditure of money and make recommendations on all money matters, including investment of same. It shall have charge of bonds of County officers. All departments and any business not specific to other committees shall be the responsibility of the Executive Committee. The Executive Committee shall arrange a work session on the budget by the whole County Board on the first Tuesday in October, at which time each department will present their budget to the County Board. The Executive Committee shall further be charged with setting the policy of each department in a manner consistent with Wisconsin Statutes and when called upon for the purpose. This committee shall hear and consider the grievances reported by County Departments, County Officers, and County Employees, and to make their recommendations to the County Board after sufficient consideration with the committee responsible. The Executive Committee shall recommend to the County Board the compensation of all County Officers and employees. This committee shall further receive from all committees responsible for hiring employees, all matters pertaining to staff hire, salary, working hours and conditions, employee benefits including dental, health and life insurance, and departmental problems. **This committee shall further be charged with overseeing the county's electronic communication services and purchases ensuring efficiency, cost effectiveness and compatibility with the county's future technology needs in mind. This includes but is not limited to, software, hardware, copiers, printers, facsimile machines, servers, and service contracts.** The members of this committee are appointed.

(A) 3. Conservation , Sanitation & Zoning Committee:

This committee shall be comprised of **six (6)** County Board members plus one Farm Service Agency member. This committee shall have supervision and direction of land conservation matters as prescribed by Wisconsin Statutes Chapter 92 and shall meet the requirements of Wisconsin Statutes Section 92.06. This Committee shall have general supervision over the offices of the Zoning Department and the County Sanitarian as provided by law. This Committee shall be responsible for the land use plan and shall draft proposed zoning ordinance changes for the County and shall oversee the administration of such ordinances as adopted. The members of this committee are appointed.

(E) 4. Highway/D-MATS Committee/**River Access:**

The Highway Committee and the DMATS Committee shall be combined to form the Highway/DMATS Committee. This committee shall be comprised of five County Board members who shall be elected as provided in Wisconsin Statutes §83.015 and for the term set forth in said statute. This committee shall be charged with performing the duties required under Wisconsin Statutes §83.015. The committee shall make recommendations to the County Board concerning all highway matters referred to it. This committee shall be responsible for the construction and maintenance of the public access points to the rivers bordering and within the County. The members of this committee are elected.

(A) 5. Aging and Disability Resource Center Committee of Southwest Wisconsin-Grant County:

The citizen members of this committee shall be appointed by the Chairperson of the County Board, subject to confirmation by the County Board, and shall consist of seven (7) members, two of which shall be County Board members which are designated by the Administrative Committee and five (5) members shall be citizens. 59% of the members must be over sixty years of age. This committee shall act as the clearinghouse for all County Programs on Aging.

(A) 6. Unified Community Services Board:

This board shall be composed of eleven members, three of which are to be Grant County Board members. The members of this committee shall be charged with performing the duties required under Chapter 51 of the Wisconsin Statutes and its members shall serve for the term set forth in said statutes. Members of this board shall meet the requirements set forth in Wisconsin Statutes Chapter 51.42. The members of this board shall be appointed.

(A) 7. Law Enforcement and Emergency Management Committee:

It shall be the duty of this committee to confer with and supervise the needs, powers, and duties of the Sheriff of Grant County and his/her deputies and shall present to the County Board from time to time such suggestions that said committee may have concerning law enforcement and other duties required by the Sheriff's Department; it shall investigate and report on all claims against the County pertaining to the Sheriff, Deputy Sheriffs and Justice Accounts; it shall make an inspection twice yearly of the County Jail; it shall provide the necessary books and see that proper jail records are kept; it shall have charge of all matters pertaining to the operations of the police radio system; it shall make recommendations regarding enforcement of traffic laws; and it shall have jurisdiction over all claims of the County Coroner. Any claim against the County from a Humane Officer shall be referred to this committee. This committee is hereby designated as the Audit Committee for the purpose specified in Wisconsin Statutes, relative to Justice Accounts. This committee shall also be in charge of the County Emergency Management Disaster Services Program as per § 323.14 of the Wisconsin State Statutes, as well as oversight committee for the Grant County Coroner. This committee shall be comprised of the Grant Board Chair and six (6) County Board members. The members of this committee are appointed.

(A) 8. Board of Health:

This committee shall have general supervision over the office of the County Health Department as provided by law and shall perform such other duties as provided for under Chapters 250 and 251 of the Wisconsin Statutes. This committee shall be comprised of five (5) County Board members plus three (3) citizen members, one of which is the Medical Director. The members of this committee are appointed.

(A) 9. Orchard Manor/County Farm Committee:

This committee shall supervise and direct all matters pertaining to Orchard Manor and the Farm. This committee shall be comprised of five County Board members. The members of this committee are appointed.

(E) 10. Ag/Extension-Education Committee/Fair Board:

This committee shall supervise and direct all matters pertaining to the Extension, Fair and certain agriculture. It shall examine all accounts of the County Extension Service and have supervision thereof. This committee shall also supervise the operation of the fairgrounds and its buildings and the Grant County Fair. This committee shall have charge of county publicity, development of recreation, and the attraction of industry to the County. It shall be responsible for the fish and game propagation program. This committee shall be comprised of **six (6)** County Board members. The members of this committee are elected.

(E) 11. Social Services Board:

This Board shall consist of **seven (7)** County Board members whose terms shall expire as provided by State Statute. Each member shall serve a term as set forth in Wisconsin Statutes § 46.22 or until his successor is elected and qualifies. It shall perform all duties required by § 46.22 of the Wisconsin Statutes. The members of this committee are elected **with staggered terms**.

(A) 12. Veterans Committee:

This committee will act as a liaison between the Veterans Service Office and the County Board. It shall meet with the Veterans Service Commission and shall have equal voice in the affairs of the Veterans Service office. This committee shall be comprised of two County Board members plus three citizen members. The members of this committee are appointed.

Other committee appointments to be made.

Community Action Program (C.A.P.). The **two (2) Grant County Board** members of this committee are appointed.

Hidden Valleys. The **Grant County Board** member of this committee is appointed.

Library. The **Grant County Board** member of this committee is appointed. **Citizen members may also be appointed.**

Railroad. The **three (3) Grant County Board** members of this committee are appointed **to rotating three year terms.**

Local Emergency Planning Committee. The members of this committee are appointed.

Article IV-Miscellaneous Provisions

Section A-Packet of Information for Candidates:

A description of expectations, a copy of these rules, and the County Board Compensation and Mileage Reimbursement Policy will be included in a packet of information to be handed out by the County Clerk to any person taking out papers for a County Board supervisory position.

Section B-Self Organized County:

Grant County is hereby a self-organized county as allowed by Wisconsin Statutes § 59.10.

Section C-Cancellation for Registration/Motel Cancellation Penalty Fee:

Grant County Supervisors are responsible for fees associated with attending a Convention for which they cancel or do not attend after arrangements are finalized. These fees can include registration

and room accommodations made on behalf of the Supervisor by Grant County staff. Discretion regarding the reason for cancelling (possible health reason, death in the family, etc.) should be a determining factor for enforcement of this penalty.

Section C-Section D-Effective Date:

These amended rules are effective as of **May 19, 2020**.

A motion was made by Mark Stead, seconded by John Beinborn, to approve the Grant County Board of Supervisor Rules with the amendment regarding citizen member appointment for ADRC as printed above, effective May 19, 2020. Motion carried.

Discussion and possible action on GRANT COUNTY BOARD OF SUPERVISORS RULES FOR PARTICIPATION IN MEETINGS BY TELEPHONE CONFERENCE CALL OR OTHER ELECTRONIC MEANS: Chair Keeney and Ben Wood, Corporation Counsel presented the rules for participation in meetings by telephone conference call or electronic means for discussion.

John Beinborn questioned the quorum stipulation, that a quorum cannot be called if there are not enough members present; a quorum cannot be called via telephone or other electronic means of participation.

Ben Wood, Corporation Counsel stated we are operating under Roberts Rules of Order and the State Statutes 59.02 (3) which states a quorum needs to be present. In order to change that interpretation of Roberts Rules of Order or the State Statutes it would require a county policy or procedure to be drawn up regarding the meaning of "physical presence". The County runs under Roberts Rules, we would need to be very careful because this is such a grey area in the rules and State Statutes, this has not been challenged at this point. We can operate in this manner presently because of the COVID19 Pandemic, we have deemed the county will function via ZOOM meetings, but once we go back to the "new normal" we would have to be very careful in using this method. This pertains to both the full County Board and committees.

Ben stated he would error on the side of caution because of the interpretation of present, does that mean physically present or not, this has not been established at this time, this is new territory to all of us because of the Pandemic which has forced us to use this form of meetings. If ever there is a reoccurrence of a pandemic we can go back to this form because of the proclamations we have established.

Ben stated he could follow up with the Wisconsin Counties Association to see what their interpretation would be. Ben would like to contact the Attorney General to get his opinion. There are some questions he has also, when you use the ZOOM Meeting who is paying for the time used during the meeting, the number is a Chicago number are we paying long distance. Carol Beals asked Ben to ask about the ADA requirements for handicap persons; the county should have an idea of what we are up against in dealing equally if one of the board members would be handicapped. Ben stated this is a little different issue because the quorum definition is the point but it would be good to have an idea regarding any handicap participation.

Porter Wagner, seconded by Greg Fry, made a motion to accept the updated Rules for the Grant County Board of Supervisor's for participation in meetings by telephone conference call or other electronic means as presented contingent on further information received from Ben Wood regarding possible changes in the meaning of "Present" and Per Diems would be included in the participation. Motion carried with one negative vote by John Beinborn.

Gary Ranum has a question, "since we are not following these rules during the emergency status when does the emergency declaration expire"? Ben Wood stated whenever the board decides it is time to withdraw it.

GRANT COUNTY BOARD OF SUPERVISORS RULES FOR PARTICIPATION IN MEETINGS BY TELEPHONE CONFERENCE CALL OR OTHER ELECTRONIC MEANS

Members may be permitted to attend, participate and vote at meetings by telephone conference call or other electronic means under the following conditions:

A. The definitions of the terms "meeting;" "government body;" "open session;" or any other defined term used in these rules is found in the Chapter 19 of the Wisconsin Statutes. The definition of "quorum" or any other definition shall be as described in the Grant County Board rules.

B. All pertinent provisions of the Wisconsin Open Meetings Law must be complied with, including specifically the proper notice of any regular or special meeting, the proper record keeping or minutes of each meeting, the appropriate agenda preparation for each meeting, which in addition shall be posted along with the notice of meeting; and in particular, any use of closed sessions shall be in compliance with the provisions of the law.

C. Pursuant to the Wisconsin Open Meetings Law governmental bodies are prohibited from establishing a quorum to conduct business at an open or closed meeting through the attendance of board members by the use of telephone conference calls or other electronic means without giving proper notice. A quorum of members of the board or committee MUST be physically present at the location of an open or closed meeting. Only additional members. i.e., those members not part of the required physically present quorum, may attend by telephone conference call or other electronic means including ZOOM.

D. If a quorum of the Board is physically present, a majority of the Board may allow a board member to attend a meeting through telephone conference call or other electronic means if his or her physical presence at the meeting is prevented due to (1) personal illness or disability; (2) employment purposes or the business of the Board; or (3) a family or other emergency.

E. That sufficient security and identification procedures be employed, either at the outset of any meeting or at any time during the meeting as appropriate, to ensure that any and all members attending for discussion or voting purposes are in fact an authorized member with the right to speak and vote.

F. Members who wish to attend a meeting by telephone conference call or other electronic means must give the Chair of the meeting at least 24 hours advance notice before the commencement of the meeting so that a call-in number may be established, unless such advanced notice is impracticable and a call-in number has already been established.

G. As soon as it becomes apparent to the Board that a meeting will include telephone conferencing or other electronic means, all subsequent notices of the meeting shall indicate that one or more Board members may be attending by electronic means. In the event that the notice of the meeting has already been disseminated and posted, an amended notice indicating the above shall be placed as soon as possible. In the event any news media have filed the annual request for notice of meetings, they shall receive an updated notice in the same manner as given to all members of the Board or as the original notice was given.

H. All board members attending meetings by telephone conference call or other electronic means shall be entitled to vote as if they were personally and physically present at the meeting site so long as the telephone or other electronic connection exists and a physical quorum of the Board or Committee is present, but their votes shall be recorded by the Secretary as done by electronic attendance.

I. The meeting minutes shall indicate the (i) members of the Board who were either present or absent from the meeting and whether those members in attendance were physically present or present by telephone conference call video conference or other electronic means; and (ii) for those Board members who attend by telephone conference call or other electronic means, and in the event the entire meeting is not so attended by such members, the minutes shall indicate those portions of the meeting that were attended by telephone conference call or other electronic means.

J. The location of the meeting included on the notice shall be equipped with a suitable speaker phone system or transmission system in order that the public audience, the Board members in attendance, and any staff or guests will be able to hear any input, vote, or discussion of the teleconference or other electronic conferencing.

K. This policy shall not be construed to mean that conferencing by electronic means shall be regularly used or used at every meeting of the Board but shall be used only as necessary to allow the participation of Board members who are unable to attend in person due to such circumstances as listed in these rules.

L. If there is a closed session during the meeting, any Board members present through telephonic or electronic means must certify if telephonic that no one else is on the phone or has access to the phone and if electronic the Board members must show with their camera that they are the only person in the room.

Election for Elected Committees: Chair Keeney opened the election.

ADMINISTRATIVE COMMITTEE: Chair Keeney opened up the nominations for the Administrative Committee members, 4 members are needed. A ballot will be used and the Zoom participants can call in their vote on a special telephone number to record their vote.

Mark Stead nominated Roger Guthrie, he declined the nomination.

Greg Fry nominated John Beinborn

John Patcle nominated Pat Schroeder

Roger Guthrie nominated Porter Wagner

John Beinborn nominated Robert Scallon

Chair Keeney repeated the call of nominations three time, none were given. Therefore, nominations were closed. Gary Ranum asked if it would be out of line to have a show of hands of the members who may be interested. This was not objected to, it is possible for someone to nominate themselves.

Lester Jantzen, seconded by Greg Fry made a motion to close nominations and cast a unanimous ballot for the four candidates who were nominated. John Beinborn, Patrick Schroeder, Porter Wagner and Robert Scallon were voted as members on the Administrative Committee. Motion carried.

SOCIAL SERVICE: Chair Keeney opened up the nominations for the Social Services Committee members. This committee will be increased to a 7 member committee. Don Splinter and Dwight Nelson terms expire in 2020, John Beinborn, Greg Fry and Dale Hood are on the committee, and their terms do not expire until 2021. Therefore, 4 members are needed. Going forward there will be staggered positions, two positions for three year terms, two positions for a one year term; the other members will remain on the committee to compete their terms.

Lester Jantzen nominated Donald Splinter

John Beinborn nominated Dwight Nelson

John Beinborn nominated Lester Jantzen

Robert Scallon nominated Mike Lieurance, he declined the nomination

John Patcle nominated Robert Scallon

Patrick Schroeder nominated Gary Ranum, he declined the nomination

Chair Keeney repeated the nomination three times, no other nominations were given.

John Patcle, seconded by Gary Ranum made a motion to close nominations and cast a unanimous ballot for the four candidates who were nominated. Donald Splinter, Dwight Nelson, Lester Jantzen and Robert Scallon were voted as members on the Social Services Committee. Motion carried.

Patrick Schroeder, seconded by Roger Guthrie, to help keep the positions staggered, Don Splinter and Dwight Nelson be elected to a three year term, Lester Jantzen and Robert Scallon be elected to a one year, Dale Hood and John Beinborn will expire in 2022 and Greg Fry will expire in 2021. Motion carried.

HIGHWAY COMMITTEE: Chair Keeney opened up the nominations for the Highway Committee members. Five members are needed.

Robert Scallon nominated Don Splinter

John Beinborn nominated Lester Jantzen

John Patcle nominated Mark Stead

Mark Stead nominated John Patcle

Mark Stead nominated Dwight Nelson

Gary Ranum nominated Gary Ranum

John Beinborn nominated Dale Hood

A ballot vote was called for; Ben Wood handed out paper ballots to the members in person; the ZOOM participants will call their vote in by phone.

Tabulations were taken by the County Clerk, Linda K. Gebhard; five members were needed resulting in the following:

Don Splinter	15
Lester Jantzen	13
Mark Stead	15
John Patcle	13
Dwight Nelson	12
Gary Ranum	9
Dale Hood	6
John Beinborn	Not a candidate received 1 vote

Therefore, the new members on the Highway Committee will be Donald Splinter, Lester Jantzen, Mark Stead, John Patcle and Dwight Nelson.

AG AND EXTENSION/FAIR COMMITTEE: Chair Keeney opened up the nominations for the Ag and Extension Committee members. Six members are needed.

John Patcle nominated Patrick Schroeder
Mark Stead nominated Roger Guthrie
John Patcle nominated Mark Stead
Patrick Schroeder nominated John Patcle
Roger Guthrie nominated Gary Northouse
Patrick Schroeder nominated Mike Lieurance

Chair Keeney called for nominated three more times, hearing none a motion was called for.

John Patcle, seconded by John Beinborn, made a motion to close nomination and cast a unanimous ballot for Patrick Schroeder, Roger Guthrie, Mark Stead, John Patcle, Gary Northouse and Mike Lieurance to serve on the Ag and Extension/ Fair Committee. Motion carried.

566th Zoning Amendment: Justin Johnson, presented the zoning amendment to the Board. The amendment was approved by the township boards and Conservation, Sanitation, Zoning Committee. There were some neighbors who opposed Petition 20-09 because it involved prime farm land. In their discussion, the owner stated the parcels involved were not considered prime farm land; this satisfied their opposition at the township level.

Porter Wagner, seconded by Greg Fry, made a motion to approve the 566 Zoning Amendment including Petitions 20-08 Guy and Sally Stead, Lima Township and Petition 20-09 Tranel Revocable Trust, Jamestown Township. Motion carried with two nay votes by Robert Keeney and Roger Guthrie.

**56th AMENDMENT TO THE
GRANT COUNTY ZONING ORDINANCE
May 19th, 2020**

WHEREAS, a petition for map amendment was filed and a public hearing was held by the Grant County Conservation, Sanitation and Zoning Committee, meeting the requirements of Chapter 59.69 (5) (e) 2.

WHEREAS, a proof of publication and giving notice to each affected township clerk of such hearing is attached to this document. Chapter 59.69 (5) (e) 4

WHEREAS, the Conservation, Sanitation and Zoning Committee now recommends to the Board of Supervisors of Grant County the adoption of the following map amendments.

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors does ordain as follows. That the Zoning District Map for Grant County will be amended to reflect the following:

PETITION #20-08: Rezone request for Guy & Sally Stead, PIN: 030-00410-0000 to change the zoning classification from Farmland Preservation to Agricultural-2 (A-2) to allow for the use of a nonfarm residence. This is for +/- 1.32 acres in the SE ¼ of the NE ¼ of Section 18, T4N, R1W, in Lima Township

PETITION #20-09: Rezone request for Tranel Revocable Trust, PIN: 026-00042-0000 & PIN: 026-00044-0000 to change the zoning classification from Farmland Preservation to Agricultural-2 (A-2) to allow for the use of four nonfarm residences. This is for +/- 4.0 acres in the NW ¼ of the NE ¼ & SW ¼ of the NE ¼ of Section 2, T1N, R2W, in Jamestown Township

Adopted by the Grant County Board of Supervisors this 19th day of May, 2020

/s/ Robert Keeney, County Board Chairman /s/ **Attest:** Linda Gebhard, County Clerk

Recess to allow the Administrative Committee to work on Committee appointments: Chair Keeney recessed the County Board of Supervisor meeting so the Administrative Committee could meet to work on the committee assignments.

Reconvene County Board meeting at 3:00 p.m.: The Grant County Board of Supervisor was reconvened at 1:00 p.m. to present the committee assignments to the full County Board. The following assignments were presented:

ADMINISTRATIVE (Elected)

1. Robert Keeney
2. Porter Wagner
3. John Beinborn
4. Patrick Schroeder
5. Robert Scallon
6. Mark Stead
7. John Patcle

AG AND EXTENSION/FAIR (Elected)

1. Roger Guthrie
2. Mike Lieurance
3. Gary Northouse
4. John Patcle
5. Patrick Schroeder
6. Mark Stead

ADRC

1. Dale Hood
2. Lester Jantzen

CONSERVATION, SANITATION, ZONING

1. Lester Jantzen
2. Mike Lieurance
3. Gary Northouse
4. Patrick Schroeder
5. Mark Stead
6. Porter Wagner

EXECUTIVE/TECHNOLOGY

1. Robert Keeney
2. Mike Lieurance
3. Dwight Nelson
4. John Patcle
5. Gary Ranum
6. Donald Splinter
7. Mark Stead

HEALTH

1. Carol Beals
2. Greg Fry
3. Dwight Nelson
4. Robert Scallon
5. Porter Wagner

HIGHWAY/RIVER ACCESS/DMATS (Elected)

1. Lester Jantzen
2. Dwight Nelson
3. John Patcle
4. Donald Splinter
5. Mark Stead

LAW ENFORCEMENT/EMERGENCY MANAGEMENT

1. John Beinborn
2. Greg Fry
3. Roger Guthrie
4. Robert Keeney
5. Gary Northouse
6. Gary Ranum

7. Porter Wagner

LOCAL EMERGENCY PLANNING

1. Robert Keeney

ORCHARD MANOR/FARM

1. John Beinborn
2. Greg Fry
3. Roger Guthrie
4. Dale Hood
5. Donald Splinter

SOCIAL SERVICES (Elected)

1. Greg Fry (term expires 2021)
2. Lester Jantzen (term expires 2021)
3. Robert Scallon (term expires 2021)
4. John Beinborn (term expires 2022)
5. Dale Hood (term expires 2022)
6. Dwight Nelson (term expires 2023)
7. Donald Splinter (term expires 2023)

UNIFIED

1. Carol Beals
2. Gary Ranum
3. Patrick Schroeder

VETERANS

1. Lester Jantzen
2. Mike Lieurance

SOUTHWEST COMMUNITY ACTION (CAP)

1. Carol Beals
2. Dale Hood

ECONOMIC

1. Carol Beals
2. John Beinborn
3. Robert Keeney, Treasurer

HIDDEN VALLEY

1. Robert Scallon

LIBRARY

1. Dale Hood

WI RIVER TRANSIT – RAILROAD

1. Mike Lieurance (term expires 2021)
2. Robert Scallon (term expires 2022)
3. Gary Ranum (term expires 2023)

Committee participants were also stated; some members received three committees up to five committees. Some Board Members had requested only to serve on three committees; this was respected by the committee.

Roger Guthrie asked if the Board Members could dispute the assignments they received going forward, Chair Keeney stated that has happened in the past and it could be dealt with in the future. He stated it should be understood the time frame they were trying to complete this process had been very challenging.

Action on Committee appointments: A motion was made by Roger Guthrie, seconded by Lester Jantzen to approve the committee assignments as stated. Voice vote was taken, no opposed, therefore, motion carried.

Adjournment: Robert Scallon made a motion, seconded by Mark Stead to adjourn the meeting pursuant to the next meeting on June 16, 2020 at 10:00 a.m. Motion carried.