

Aging & Disability Resource Center of Grant County
Board Minutes
May 20, 2020

The meeting was called to order by Chair Dave Janney at 9:00 a.m. via a Zoom meeting.

Attendance: Dave Janney, Lori Reid, Pam Hendrick, Carolyn VanDeWiel, JoAnne Blume, Dale Hood, Lester Jantzen, Robert Keeney

Excused: Arnold Rawson

Others Present: Courtney Brookhart, Shane Drinkwater

Compliance with Open Meeting Law:

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building).

Agenda Approval:

Hood/Jantzen: Motion to approve the amended agenda. Motion carried.

Approval of Minutes: January 15, 2020

Blume/VanDeWiel: Motion to approve January 15, 2020 minutes. Motion carried.

Public Comment/Communication:

- N/A

Advocacy Reports or Activities:

- **ADRC Regional Board Meeting Report** – Janney stated the last meeting was held in February. Disability and Aging Advocacy Days were cancelled due to COVID-19. Reid stated the next meeting is being held May 28. Reid stated that Janney was appointed to the Regional Board the day before by the County Board and that Hood will be appointed at the next County Board meeting.

ADRC Continuing Operations and Re-opening Plan

Reid explained how the office has been running during the pandemic. Reid complimented her staff for being able to adapt and the IT department for working quickly on equipment to allow staff to work from home. Because of the VOIP telephone system, staff is able to answer their work phones from home to continue services. There are no congregate meals being served, only home delivered. The taxi is running with caution but there is no bus service at this time. Reid is planning to implement an alternating schedule for when staff come back to the office. Farmer's Market coupons will be done as a curbside service starting in June.

ADRC Funding Updates

Reid went over the additional funding the agency will be receiving. Under the Families First Act, there will be \$38,000 for Title III-C-2, the home-delivered program. Under the CARES Act, there will be approximately \$32,000 for Title III-B, service management; \$71,380 for Title III-C-2, home-delivered program; and \$15,100 for Title III-E, family caregiver program.

Approval of filling I&A Position

Reid stated that interviews were done right before the pandemic hit in March. The Executive Committee had approved filling the I&A position but that she would also like the board's approval.

Blume/Hendrick: Motion to approve filling the I&A position. Motion carried.

Food Contract Amendments

Reid stated contact was made with the current food providers to extend the food contracts a year due to the pandemic. All of the vendors are agreeable to extending their contract with the price adjustment of a 2.8% increase based on the Consumer Price Index. UW-Platteville will go from \$6.30 to \$6.48, Cassville School District from \$4.40 to \$4.52 plus \$2.25 per day of delivery, and Grant Regional from \$5.15 to \$5.29 for the Lancaster and Fennimore sites and \$4.94 to \$5.08 for the Bagley site.

Hood/VanDeWiel: Motion to approve extending the food contracts for one year. Motion carried.

Approval of Vouchers:

Hood asked if the windshield replacement of the bus should have been covered under the insurance policy. Reid said she would check on it.

Hood/Hendrick: Motion to approve the vouchers. Motion carried.

Financial Report:

Reid noted that there will be an increase in nutrition mileage expenses because site managers have to deliver meals.

VanDeWiel/Blume: Motion to approve financial reports. Motion carried.

Reports

ADRC Grant County Director's Report

- Reid has been working closely with Emergency Management, the Health Department, and other county departments to coordinate and collaborate to meet the county's needs and services.

ADRC – Program Reports

- A program report was not available for the meeting.

VanDeWiel/Hood: Motion to adjourn. Motion carried.

Next meeting: June 17, 2020