

EXECUTIVE COMMITTEE

May 12, 2020

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, May 12, 2020 at 8:30 a.m. via virtual Zoom meeting.

The meeting was called to order by Chair John Patcle. Other members present were Robert Keeney, Gary Ranum, Donald Splinter, Mark Stead, Mike Lieurance, and Carol Beals. Therefore a quorum was present. Joyce Roling, Carrie Eastlick, Shane Drinkwater, Garry Pluemer, Jeff Kindrai, Tina McDonald, Carrie Kerstiens, and Lynda Schweikert were also in attendance.

Notice of the meeting was posted in the Administration Building, Courthouse, and on the Grant County website.

Mike Lieurance, seconded by Robert Keeney, moved to approve the agenda as posted. Motion carried without negative vote.

Mark Stead, seconded by Gary Ranum, moved to approve the minutes of April 14, April 16, and April 21, 2020, with corrections. Motion carried without negative vote.

CDBG CLOSE Program for the County's Revolving Loan Fund: Mark Stead, seconded by Don Splinter, moved to recommend to the County Board that we send \$460,782.26 back to State and get credit, and to leave the \$522,042.96 loan balance risk with the state. Motion carried without negative vote.

Finance

Mark Stead, seconded by Mike Lieurance, moved to approve the Treasurers report. Motion carried without negative vote.

Robert Keeney reported that the former Finance Director / Auditor, Nancy Scott, was hired back for about three weeks to close the Highway Department Books and to get caught up on the audit. She has indicated she is willing to return to help onboard the new Director when she starts.

Facilities and Maintenance

Landscaping:

- a) The grass mowing is going good. The maintenance staff are learning the terrain at the Courthouse and the Community Services Building and learning how to best mow it. The new mower is working well.
- b) Bark has been placed around the Courthouse and staff is starting on doing the same with the trees. There are some low spots around the Courthouse lawn and along the sidewalk edge, which will require some dirt and filling it in.

Preventative Maintenance:

- a) Garry Pluemer has been working on preventative maintenance schedules for the Administration Building, Courthouse, and the Community Services Building.

- b) The Warranty is done on most equipment in the Community Services Building in June, so starting in June, the Maintenance staff will be doing our the preventative maintenance. There are a few things that staff can't do such, as the elevators, because of certification requirements.

Garry Pluemer requested to fill a vacancy in the Courthouse for a full time custodial position. Mark Stead, seconded by Gary Ranum, moved to approve the request to fill the vacancy. Motion carried, without negative vote.

Information Technology

System Downtimes:

- CSB Physical Host 1 rebooted itself on 5/11/2020 at 13:54 due to a PCI bus error. The VMWare system restored service immediately by starting affected VMs and rebooting the errored server. Once the reboot was complete VMWare put the host back into service. A support case was opened with VMWare.

Network review:

- The Courthouse network upgrade is still in progress. IT has first and most of second and third floors of the Court house wired and ready for phones. Child Support and Finance are ready to transition to VOIP phones (Voice Over Internet Protocol).

COVID 19 response:

- a. IT has been supporting the Governor's order for work at home. Currently IT is using a combination of VPN's (Virtual Private Network) and Xen Desktop to support the County staff at home.
- b. IT has deployed VOIP Phones to the Health Department and District Attorney's Office.
- c. IT helped Orchard Manor deploy a new access point for the 800 wing. This will allow Orchard Manor's Wi-Fi equipment to have a reliable wireless communication in that area.
- d. IT has been working with the County's Zoom account to:
 - i. Setup a common meeting area at the UW Extension South room. This room is equipped with a Polycom conference system that can be utilized with Zoom.
 - ii. County board room has been equipped with a Polycom system that can be utilized with Zoom.
 - iii. IT has setup an on premise virtual machine (VM) to facilitate communications between Zoom and the County's Polycom systems.
 - iv. IT is working on a SIP (Session Initiation Protocol) firewall for the County's Polycoms to facilitate better communications using the internet.

County systems review:

- a. IT has been working with the Sheriff's Office to get Zeurcher GIS system online. The training system has been upgraded.
- b. IT has been working with Unified to deploy Carbon Black for the Dodgeville and Lancaster offices. IT has made Carbon Black training classes available for Unified's IT Technicians.
- c. IT is configuring a VOIP router to install at Unified's Dodgeville location. Once installed Unified's Dodgeville location will be able to use the County's VOIP system.

New building:

- a. IT has been working with TDS and Central Square on 911 trouble shooting. IT has also visited Iowa and Monroe County PSAPs (Public Safety Answering Point) to answer questions about the installation of Central Square 911.
- b. IT has been working at the sheriff’s Office to change Jail telecommunication systems for the inmates.
- c. The 911 migration has been moved to the week of June 15th. This is due to COVID 19 travel restrictions.

The motion was made to accept the IT Director’s report by Donald Splinter, seconded by Mike Lieurance. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of May 09, 2020 are as follows:

Full time Benefit	294
Regular Part time Benefit	64
Part time	88
Limited term and seasonal	75
TOTAL	521

Mike Lieurance, seconded by Carol Beals, moved to approve the Personnel Director’s report. Motion carried without negative vote.

Mark Stead, seconded by Carol Beals, moved to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance of the IT Director; And

19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations. Roll call vote resulted in a carried motion.

Roll Call Vote								
Name	Yes	No	Absent		Name	Yes	No	Absent
John Patcle	X				Mark Stead	X		
Gary Ranum	X				Mike Lieurance	X		
Robert Keeney	X				Carol Beals	X		
Don Splinter	X							

Mark Stead, seconded by Don Splinter, moved to return to open session. Motion carried without negative vote.

Robert Keeney, seconded by Don Splinter, moved to recommend for approval the WPPA Deputy Union tentative agreement for the 2020 through 2021 successor contract. Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to adjourn to June 9, 2020 at 8:30 a.m. Motion carried without negative vote.