

Orchard Manor/County Farm Committee Meeting Minutes March 11, 2020

Committee Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry, Roger Guthrie, Dale Hood, and Gary Northouse. Grant County staff members Robert Keeney, Shane Drinkwater, and Carol Schwartz were present. Ron Abing also attended.

Roger Guthrie made the motion seconded by Greg Fry to approve the agenda. Motion carried, voice vote.

Greg Fry made the motion seconded by Gary Northouse to approve the January 8, 2020 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Two Representatives of JCG attended the meeting to explain the survey on County property necessary for the Cardinal-Hickory project. They will be identifying the section corners in order to get an accurate survey. The County would receive a fee and there is a crop damage policy in case any damage occurs. This was an informative discussion and action on the matter would be taken up by the County Board.

Majestic View reported no current issues at the farm.

Robert Keeney updated the committee on the communication tower for the Sheriff's Department. \$1,085,000 is the anticipated cost for the tower at a height of 350 ft., and the building and equipment necessary. It would be located on Grant County Farm property.

Gary Northouse made the motion seconded by Roger Guthrie to authorize the tower construction on farm property and to make at least a 10-acre adjustment to the farm contract for use of the location. Motion carried, voice vote.

Due to the changes with the old Community Services Building, the farm well, and the sewer plant, Alliant Energy can make changes to the power supply at the farm. Including the generator in the proposal would add approximately \$4,000 to electrician costs. The committee did not think the generator inclusion was necessary and it actually could be sold due to non-use.

Roger Guthrie made the motion seconded by Gary Northouse to move forward with the Baus Electric proposal of \$12,748.00 for farm electrical changes and pay it from the farm account. Motion carried, voice vote.

Greg Fry made the motion seconded by Roger Guthrie to accept the January and February 2020 Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Robert Keeney discussed the final removal of sludge from the sewer plant and the options for completing this in the Spring. He suggested advertising the sewer building for sale. The Department of Natural Resources halted removal of the rubble from the old Community Services Building due to lack of documentation of the presence of lead or removal of lead.

Matt Thill reported the generator is installed and capable of running. Building rewiring for the project is ongoing. There is still a communication issue between two of the boilers and that is being addressed. After discussion of the annual renewal of the skid steer replacement, the facility will keep the current machine this year. Maintenance is sharing equipment with staff at the CSB as needed.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 77 geriatric and 25 intellectually disabled residents.
- The 5:00 a.m. CNA shifts have been eliminated to help with staffing.
- Angela Nielsen was hired as the new office manager.
- Mike Kemmerling was hired as the ICF-IID nurse manager.
- 3 PM and 2 night CNAs needed. An RN for PMs and an RN/LPN for PM/Nights are also needed.
- A dietary aide position for 60 hr./pay period is vacant.
- We are still discussing a new contract for the facility with pharmacy. They will be incorporating fees for the pharmacy consultant.
- The facility is exploring options for our speech therapy contract position.

Greg Fry made the motion seconded by Dale Hood to accept the January and February 2020 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Shane Drinkwater updated the committee on Information Technology future plans for Orchard Manor.

Chairman Splinter tentatively set Wednesday, May 13, 2020 at 9:00 a.m. for the next meeting. Roger Guthrie made the motion seconded by Gary Northouse to adjourn the meeting at 10:34 a.m. Motion carried, voice vote.