

EXECUTIVE COMMITTEE

March 10, 2020

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, March 10, 2020 at 8:30 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Robert Keeney, Gary Ranum, Donald Splinter, Mark Stead, Mike Lieurance, and Carol Beals. Therefore a quorum was present. Also in attendance were Carrie Eastlick, Shane Drinkwater, Joyce Roling, Teresa Putchio, Garry Pluemer, Jody Bartels, Jack Johnson, Marilyn Pierce, Linda Gebhard, David Lambert, Carol Schwartz, Carrie Kerstiens, Elaine Majerus, Steve Braun, Lori Reid, and Racom representatives: Sam Fleege, Ken Fleege, Tanner Metz, and Terry Brennan.

Notice of the meeting was sent to the media and was posted in the Administration Building, Courthouse, and on the Grant County website.

Carol Beals, seconded by Gary Ranum, moved to approve the agenda as posted. Motion carried without negative vote.

Robert Keeney, seconded by Donald Splinter, moved to approve the minutes of February 11, 2020 with corrections. Motion carried without negative vote.

No action or discussion on the CDBG CLOSE program as it will be on the April agenda.

Carol Beals, seconded by Mark Stead, made a motion to recommend for approval at the county board, a line of credit through Royal Bank up to 1.2 M for two years at .92% interest for phase 1 and 2 of the radio tower project. Motion carried without negative vote.

Finance

Mark Stead, seconded by Donald Splinter, moved to accept the February Treasurer's report. Motion carried without negative vote.

Mark Stead, seconded by Gary Ranum, moved to recommend for approval the resolution authorizing the County Treasurer to take the tax deed parcels which have taxes owing on the 2016 tax rolls (2017 tax certificates). Motion carried without negative vote.

Donald Splinter, seconded by Mike Lieurance, moved to accept the Child Support Administrator's quarterly report. Motion carried without negative vote.

Donald Splinter, seconded by Robert Keeney, moved to accept the motion authorizing non-lapsing amounts at December 31, 2019 and amending the 2020 budget. Motion carried without negative vote.

Mark Stead, seconded by Gary Ranum, moved to accept the February vouchers. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to accept the February revenue and expenditures report. Motion carried without negative vote.

Donald Splinter, seconded by Mike Lieurance, moved to accept the Finance Director's report. Motion carried without negative vote.

Facilities and Maintenance

The committee discussed the opportunity to purchase a Kubota mower from Ritchie Implement, Inc. to mow the grounds at the Community Service Building and Courthouse. This would allow the county to save money by doing the work with existing staff versus contracting the service. Robert Keeney, seconded by Gary Ranum, moved to recommend for approval at the county board meeting, the purchase of the Kubota mower at \$16, 000, with funds from the general fund. Motion carried without negative vote.

After discussion, the committee requested a quote to place bark around the courthouse where settling occurred between the side walk and building.

There were no maintenance issues to report.

Carol Beals, seconded by Donald Splinter, moved to approve the Facilities and Maintenance Manager's Report. Motion carried without negative vote.

Information Technology

System Downtimes: No downtimes to report

Network review:

- a. The Court House network upgrade is still in progress. Fiber optic fusing is complete for all floors. Next, IT will be working on Ethernet to the needed areas.
- b. IT is working with Accurate controls for assistance on getting the Administrative Buildings camera up and running.

Security review:

- a. IT changed the Active Directory administrator password on 3/3/2020 due to personnel change over.
- b. IT is migrating Orchard Manor to the Barracuda Web Proxy system.
- c. The County experienced another SPAM attempt. Luckily this attempt was very poorly crafted. IT locked out the website for users to access.

County systems review:

- a. IT had a training session with CCCP on the County's Mitel. The training was targeted at Administration for the Mitel system.
- b. IT has 2 members learning Microsoft Exchange 2016 starting the week of 3/9.
- c. IT has been working with the Sheriff's Office to get Zeurcher GIS system online. We are waiting on Zuercher to update firmware on the Zuercher servers.
- d. IT has been working with Unified to install a traffic shaper to help ease current phone issues. The first traffic shaper was installed in Lancaster on 3/6/2020. Dodgeville's install is scheduled for the week of 3/9.
- e. IT is working with the Sheriff's Office to find a 2 hour window for a phone system update.

New building:

- a. IT worked with Central Square to function test Platteville's Public Safety Answering Point (PSAP).
- b. IT has been working with TDS and Central Square on 911 trouble shooting. IT has also visited Iowa and Monroe County PSAPs to answer questions about the installation of Central Square 911.

The motion was made to accept the IT Director's report by Mark Stead, seconded by Gary Ranum. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of February 29, 2020 are as follows:

Full time Benefit	298
Regular Part time Benefit	66
Part time	80
Limited term and seasonal	71
TOTAL	515

Carol Beals, seconded by Robert Keeney, moved to approve the Clerk of Court's request to fill an Administrative Assistant (deputy clerk of court) position. Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to recommend for approval, the Elected Official Salary schedule for term 2021 through 2024, which includes the following:

Effective Date	1/06/2020 (current)	Year 1 of Term 1/04/2021 7.6322%	Year 2 of Term 1/03/2022 2%	Year 3 of Term 1/02/2023 2%	Year 4 of Term 1/01/2024 2%
County Clerk	\$60,758.78	\$65,396	\$66,703.92	\$68,038.00	\$69,398.76
County Treasurer	\$60,758.78	\$65,396	\$66,703.92	\$68,038.00	\$69,398.76
Register of Deeds	\$60,758.78	\$65,396	\$66,703.92	\$68,038.00	\$69,398.76

Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to approve the Child Support request to fill vacant Administrative Assistant II position. Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to approve the Register in Probate request to fill vacant Administrative Assistant I position. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to approve the Promoted or Transferred Employee policy revision. Motion carried without negative vote.

The Grant County Grievance policy revision will be brought to the April meeting for action after the Department Heads have an opportunity to review.

Gary Ranum, seconded by Don Splinter, moved to accept the Personnel Director's report. Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to go into closed session per state statute:

- a) 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance evaluation of the Personnel Director.

and

- b) 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations.

Carol Beals, seconded by Mike Lieurance, moved to return to open session. Motion carried without negative vote.

Mark Stead, seconded by Gary Ranum, moved to adjourn to 8:30 a.m. on April 14, 2020. Motion carried without negative vote.