

EXECUTIVE COMMITTEE

February 11, 2020

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, February 11, 2020 at 8:30 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Robert Keeney, Gary Ranum, Donald Splinter, Mark Stead, and Carol Beals. Therefore a quorum was present. Mike Lieurance asked to be excused. Also in attendance were Carrie Eastlick, Shane Drinkwater, Joyce Roling, Teresa Putchio, Garry Pluemer, Tina McDonald, Jody Bartels, Jack Johnson, Ron Brisbois, Marilyn Pierce, Linda Gebhard, and David Lambert.

Notice of the meeting was sent to the media and was posted in the Administration Building, Courthouse, and on the Grant County website.

Donald Splinter, seconded by Robert Keeney, moved to approve the agenda as posted. Motion carried without negative vote.

Gary Ranum, seconded by Mark Stead, moved to approve the minutes of January 14, 2020 and January 21, 2020. Motion carried without negative vote.

Ron Brisbois presented the CDBG CLOSE Program for the County's Revolving Loan Fund. The county needs to determine what they want to do with the available balance. Ron described the options of buying out the principle or returning balance. Ron will provide the county with interest projections and will identify possible projects to use the money on at the March meeting.

Finance

Mark Stead, seconded by Don Splinter, moved to accept the January Treasurer's Report. Motion carried without negative vote.

Carol Beals, seconded by Robert Keeney, moved to accept the January vouchers. Motion carried without negative vote.

Donald Splinter, seconded by Gary Ranum, moved to accept the Finance Director's report. Motion carried without negative vote.

Facilities and Maintenance

The water softeners for both Courthouse and Administration building were empty on salt. The county will purchase salt and fill the Softner's from now on instead of contracting with Culligan do it which will result in a cost savings.

The Facilities and Maintenance department will purchase and apply salt for the Courthouse and Administration Building instead of contracting, which will also result in a cost savings.

There will be an outlet installed on the side of the Administration Building at East storm drain for the heat tape. This will allow for the safety hazard of the cord going through the doors and hallway to be eliminated.

The automatic doors at the front entry of the Administration Building do not close because of an air pressure issue. Facilities and Maintenance will install a register in the entryway to fix the problem.

Currently, the lawn care for the Courthouse, Administration, and CSB Building is contracted. Facilities and Maintenance will be determining the feasibility and cost savings of doing the mowing instead of contracting. This will also allow for a better quality of work.

The landscaping around the perimeter of the Courthouse is settling. The County will need to determine if they want to fix that by adding soil and shrubs or soil and bark. This will need to be done within the next couple of months.

Gary Ranum, seconded by Mark Stead, move to approve the Facilities and Maintenance Manager's Report. Motion carried without negative vote.

Information Technology

The motion was made by Mark Stead, seconded by Donald Splinter, to approve the IT Director to carry over 29 hours of vacation. Motion Carried without negative vote.

System Downtimes: No downtimes to report

Network review:

- a. The Court house network is being updated with a fiber optic backbone. The upgrade is in preparation for cameras and VOIP (Voice Over Internet Protocol) Phones.
- b. IT is moving the County's internet email exchange to CSB (Community Services Building). The new mail exchange will have 2 ISPs (Internet Service Providers) to provide redundancy to the email system.
- c. An Ethernet line has been installed to the front of the Administration Building for an IP Camera. IT will start testing to see if a new IP camera can send video data to the CSB video surveillance system.

Security review:

- a. On 2/6/2020 the County had another fishing campaign. The IT department for the first time was able to lock out resources the email was pointing to. Any building connected to and using the CSB internet connection was protected from this email.
- b. IT has started to migrate Orchard manor to the Barracuda Web Proxy system.

County systems review:

- a. IT has been communicating with Tri-Cor insurance for increasing the County's cyber liability insurance.
- b. IT has been working with the Sheriff's Office to get Zeurcher GIS system online.
- c. IT has been working with Unified on possibly providing VOIP phones.
- d. IT has been working on the Roll Call system to
 - i. Add a display for the County Board Chair
 - ii. Complete MDM (Mobile Device Management) and MAM (Mobile Application Management) for all tablets.
 - iii. More training on the Roll Call system.

New building:

- a. IT worked with Central Square and CCCP to establish an admin line for the 911 system.
- b. IT has been working with TDS and Central Square on 911 trouble shooting

The motion was made to accept the IT Director's report by Mark Stead, seconded by Robert Keeney. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of February 1, 2020 are as follows:

Full time Benefit	297
Regular Part time Benefit	66
Part time	82
Limited term and seasonal	68
TOTAL	513

The committee discussed the Elected Official Salary schedule for the next term, 2021 through 2024. The schedule needs to be established at the March meeting. Carlson Dettmann, the county's salary consultant, will be asked to review and give a recommendation.

Joyce Roling gave the Personnel Director's report.

Mark Stead, seconded Gary Ranum, moved to adjourn to 8:30 a.m. on March 10, 2020. Motion carried without negative vote.