

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, January 15, 2020
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Carol Beals, Judy Friar, Nancy Howard, Amy Kite, Mel Masters, Gary Ranum, Charles Stenner, Mike Tiber (Chair.) and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Patrick Schroeder and Justin O'Brien.

OTHERS PRESENT: Jeff Lockhart, Jan Sudmeier, Nancy Schmitz and Robert Keeney.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. AGENDA: Charles Stenner moved to approve the agenda. Motion seconded by Nancy Howard and passed unanimously.
4. MINUTES: Carol Beals moved to approve the minutes of the December 18, 2019 meeting with revisions. Motion seconded by Gary Ranum and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: Robert Keeney, County Board Chairman.
6. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for December, 2019/January, 2020 as reviewed. Motion seconded by Mel Masters and passed unanimously.
7. REPORTS:
 - a) Financial report for December, 2019 given by Jan Sudmeier.
 - b) Personnel report for December, 2019 given by Jan Sudmeier.
 - c) Chairman's report – none.
 - d) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unified's unassigned fund balance is at 21%.
 - ii. We have interviewed for secretary position. Karen Nehls retired. We also interviewed one person for the CCS Director position.
 - iii. We are in contact with Shane Drinkwater at Grant County comparing phone systems and computer costs. Our purchase of the electronic records system has not produced any cost savings.
 - iv. Unified has hired an Outpatient Behavioral Health Supervisor, Marion Jimos. She started this Monday.
 - v. Our new CSP staff worker, Theran Gage has started. We have two interns on board, others to start soon.
 - vi. Emergency Services is handling the day time calls and mobile crisis calls as of 1/2/20.
 - vii. Unified spoke with Tellurian about the potential use of Youth Crisis Grant in hosting a regional crisis center. Suggestion to get a central location for this operation and buy in from 5 counties to operate.
 - viii. Phone system problems continue. We have too small of a Data Plan, which it will take a couple of weeks for them to update. We have our Emergency number as back-up and use of

UNIFIED COMMUNITY SERVICES

Wednesday, January 15, 2020

Page 2

our cell phones to make calls.

Gary Ranum moved to accept the reports and place them on file. Motion seconded by Amy Kite and passed unanimously.

8. 2020 AUDIT AGREEMENT: Jan Sudmeier spoke with Johnson Block to get a three- year contract. They have agreed to lock in the rate for 3 years in the amount of \$12,400.00 and increase of \$1,100.00 from last years agreement.
Mary Ellen Tredinnick moved to approve the 2020 Audit Agreement as presented. Motion seconded by Carol Beals and passed unanimously.
- 9 NEXT MEETING: February 19, 2020 at 7:00 p.m.
10. ADJOURNMENT: Charles Stenner moved to adjourn at 7:30 p.m. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

Nancy Schmitz, Recorder