

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, October 16, 2019
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Carol Beals, Judy Friar, Amy Kite, Justin O'Brien, Gary Ranum, Patrick Schroeder, Charles Stenner, Mike Tiber (Chair.) and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Nancy Howard and Mel Masters.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. AGENDA: Gary Ranum moved to approve the agenda. Motion seconded by Charles Stenner and passed unanimously.
4. MINUTES: Mary Ellen Tredinnick moved to approve the minutes of the September 18, 2019 meeting. Motion seconded by Patrick Schroeder and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: None.
6. BILLS: Gary Ranum moved approval for payment of the bills for September/October, 2019 as reviewed. Motion seconded by Carol Beals and passed unanimously.
7. REPORTS:
 - a) Financial report for September, 2019 given by Zack Armstrong.
 - b) Personnel report for September, 2019 given by Cheryl Knapp.
 - c) Chairman's report – none.
 - d) Report from CCS Committee – Mike Tiber. Completed Step 2 of application process.
 - e) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unified's unassigned fund balance is at 18%.
 - ii. Request to increase Unified's budget was submitted to both Grant and Iowa Counties. Budget was approved and UCS will receive approximately \$100,000 in increased funding.
 - iii. Unified will be bringing interns in to provide services as a trial.
 - iv. Article from Madison.com local news dated 10/16/19, "Struggling to keep up" on the opioid epidemic and meth crisis growing in Wisconsin.
 - v. Relapse statistics. Benefit to local communities and savings to the State. Higher percentage receiving services.
 - vi. CCS application has to be signed by the Board or Designee. Board gave Jeff Lockhart the approval to sign as designee.

Justin O'Brien gave a report to the Iowa County Board. They approved the Resolution for Medicaid Expansion. Iowa County OWI budget short \$64,000. Board sent the request back to the Executive Committee to find the money for the program. This program would be for Early offenders, first time.

UNIFIED COMMUNITY SERVICES

Wednesday, October 16, 2019

Page 2

Gary Ranum moved to accept the reports and place them on file. Motion seconded by Charles Stenner and passed unanimously.

8. 2020 BUDGET REVISIONS: Zack Armstrong reviewed 2020 budget changes. Request submitted to County Boards for an increase due to increase in institute costs and approved. Patrick Schroeder moved to adopt revised budget as reviewed. Motion seconded by Mary Ellen Tredinnick and passed unanimously.
9. CAPITAL ACQUISITION PURCHASES: Zack Armstrong reviewed need to upgrade to new Windows by year end. We are using Windows 7 and will not get any updates in 2020. Received two quotes from Applied Micro, one has monthly fees and own the software for \$33,000 and the other \$29,000 which has \$15 per user/month fee. Unified is also having issues with the current phone system dropping calls. The old system was purchased in 2009. Estimate that replacing the server only would cost \$7,000. Zack is checking with Grant County IT voice over internet system. Carol Beals moved to upgrade the phone system and computer server upgrade. Motion seconded by Judy Friar and passed unanimously.
10. CONVENE IN CLOSED SESSION: Mary Ellen Tredinnick moved to convene in closed session pursuant to Sec. 19.85 (1)(c), Wisconsin Statutes, to consider matters related to employment, promotion, compensation or performance evaluation data of employees. Motion seconded by Amy Kite. A roll call vote was taken with results as follows: Carol Beals: yes; Judy Friar: yes; Amy Kite: yes; Justin O'Brien: yes; Gary Ranum: yes; Patrick Schroeder: yes; Charles Stenner: yes; Mike Tiber: yes; and Mary Ellen Tredinnick: yes. Motion passed unanimously.
11. CONVENE TO OPEN SESSION: Meeting reconvened in open session. 8:10 p.m.
12. NEXT MEETING: November 20, 2019 at 7:00 p.m.
14. ADJOURNMENT: Charles Stenner moved to adjourn at 8:12 p.m. Motion seconded by Patrick Schroeder and passed unanimously.

Nancy Schmitz, Recorder