

EXECUTIVE COMMITTEE

October 8, 2019

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, October 8, 2019 at 8:30 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Carol Beals, Robert Keeney, Mike Lieurance, Gary Ranum, Donald Splinter, and Mark Stead. Therefore a quorum was present. Also in attendance were Carrie Eastlick, Shane Drinkwater, Joyce Roling, Nancy Scott, Dave Lambert, Donna Bohnenkamp, Jeff Kindrai, Fred Naatz, Carrie Kerstiens, Paul Ohlrogge, Steve Braun, Robert Scallon, Carol Schwartz, Ken McAndrew, Jack Johnson, Lynda Schweikert, Nate Dreckman, Tina McDonald, Amy Olson, Phyllis Fuerstenberg, Linda Gebhard, and Jody Bartels. Marilyn Pierce arrived during the budget discussion.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Mike Lieurance, seconded by Donald Splinter, moved to approve the amended agenda as posted. Motion carried without negative vote.

Donald Splinter, seconded by Robert Keeney, moved to approve the minutes of the September 10 and October 1, 2019 meetings as corrected. Motion carried without negative vote.

Finance

Mark Stead, seconded by Mike Lieurance, moved to accept the September Treasurer's Report. Motion carried without negative vote.

Mike Lieurance, seconded by Donald Splinter, moved to approve the Finance Director's request to carry over up to three days of vacation. Motion carried without negative vote.

Gary Ranum, seconded by Mark Stead, moved to accept the Single Audit Report for December 31, 2018. Motion carried without negative vote.

Donald Splinter, seconded by Mark Stead, moved to accept the September vouchers. Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to accept the September Revenue/Expenditure Report. Motion carried without negative vote.

Gary Ranum, seconded by Donald Splinter, moved to accept the Finance Director's report. Motion carried without negative vote.

Information Technology

Department Update 10/08/2019

System downtimes

- a. 09/10/2019 - The Sheriff's Office had a lightning strike that disabled the point to point radio network and a NIC (Network Interface Card) in the WORD server. IT replaced the NIC to repair the WORD server. The point to point radio system was left down due to pending fiber optics that will connect the Sheriff Office to the Grant County fiber WAN (Wide Area Network).
- b. 09/22/2019 - The Administration Building's VMWare host was in an unstable state. Multiple attempts were made to shut the host down gracefully, but were unsuccessful. A

- power reset we needed to regain control of the host. Once the reboot was completed operations returned to normal.
- c. 9/24/2019 - VMware host 1 at CSB (Community Services Building) rebooted itself at 8:51 PM. IT was called by the Sheriff's Office and Orchard Manor. Once IT started the VMs (virtual machines) on the host, operations returned to normal.
- d. 9/25/2019 - A media converter that connects the Courthouse to the Administration Building failed. Once the issue was discovered, IT replaced the faulty media converter and operations returned to normal.
- e. 9/26/2019 - The VMware host at the UW Extension/Fair Grounds was in an unstable state. Multiple attempts were made to shut the host down gracefully, but were unsuccessful. A power reset was needed to regain control of the host. Once the reboot was completed operations returned to normal.

Network review

- a. IT installed a 12-strand single mode fiber at the Administration Building to connect the MDF (Main Distribution Frame) to the basement IDF (Intermediate Distribution Frame). This fiber will be used to connect the Administration Building to the Grant County fiber WAN and Courthouse.
- b. The County's fiber contractor did an emergency fiber install for the Administration Building. We now have a temporary fiber connection from our CSB to the Administration Building.
- c. The Highway Department's wireless point to point connection was disabled by the 9/10/2019 lighting strike at the Sheriff's Office. On 9/17/2019, IT transitioned the Highway Department to a VPN (Virtual Private Network) connection to regain a stable network communication with the County.
- d. IT has started the refurbishment of the Orchard Manor VMware host for use at the Administration Building.

County systems review

- a. IT has discovered attempts to install malware by using spoofed or fake emails to deliver malware. In all cases the Carbon Black and End Point protection stopped the attempts.

New building

- a. IT has been working with RAComm to get the Zetron radio console system up and running
- b. IT installed the WORD recording system on 10/6/2019, for the Sheriff's Office.
- c. IT has been working with Central Square to implement a next gen 911 system. Currently the hardware install is scheduled to happen Oct 21st.

Donald Splinter, seconded by Mike Lieurance, moved to accept the IT Director's report. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of October 5, 2019 are as follows:

Full time Benefit	298
Regular Part time Benefit	70
Part time	83
Limited term and seasonal	68
TOTAL	519

Mark Stead, seconded by Robert Keeney, moved to take no formal action on creating a full time Facilities and Maintenance Manager and put it on the agenda for the next meeting. Motion carried without negative vote.

Gary Ranum, seconded by Carol Beals, moved to approve the Personnel Director’s report. Motion carried without negative vote.

Gary Ranum, seconded by Carol Beals, moved to recommend approval of the 2020 budget with the following changes:

<i>Shortfall as distributed to board, 9/23</i>	<i>1,177,257</i>
<i>Adjustments prior to Executive Committee:</i>	
<i>Reduction in UCS request</i>	<i>(20,000)</i>
<i>Estimated additional reduction in W.C.</i>	<i>(17,000)</i>
<i>Correction to Personnel budget</i>	<i>(2,294)</i>
<i>Adj for final CW allocation notice from DCF</i>	<i>(5,481)</i>
<i>Subtotal</i>	<i>1,132,482</i>
<i>Increase in GTA per DOT preliminary notice</i>	<i>(167,448)</i>
<i>Subtotal</i>	<i>965,034</i>
<i>Remove funding for recount from elections budget</i>	<i>(15,000)</i>
<i>Lapse 2019 Co Clerk</i>	<i>(80,000)</i>
<i>Lapse 2019 Treasurer</i>	<i>(200,000)</i>
<i>Use GAB carryover for elections costs</i>	<i>(4,113)</i>
<i>Use Land Info carryover for GIS equip</i>	<i>(4,000)</i>
<i>Increase investment to 425</i>	<i>(40,000)</i>
<i>IT equip - GPU</i>	<i>(4,000)</i>
<i>Finance laptop</i>	<i>(1,500)</i>
<i>Sheriff kitchen - contract with other counties</i>	<i>(17,000)</i>
<i>Delay new website</i>	<i>(50,000)</i>
<i>Delay wage increase</i>	<i>(92,000)</i>
<i>Increase grandstand revenue</i>	<i>(3,000)</i>
<i>State fair revenue</i>	<i>(500)</i>
<i>Decrease fair phone exp</i>	<i>(1,400)</i>
<i>Decrease extension phone exp</i>	<i>(2,000)</i>
<i>Decrease out of county prisoners budget</i>	<i>(15,000)</i>
<i>Decrease autopsy budget</i>	<i>(2,000)</i>
<i>Eliminate Circuit Court DSL</i>	<i>(1,127)</i>
<i>Change Admin maint to .5 time (non-benefit)</i>	<i>(31,195)</i>
<i>CSB maint contract</i>	<i>54,000</i>
<i>Delay soil conservationist refill until April</i>	<i>(17,441)</i>
<i>Use add'l sales tax carryover</i>	<i>(100,000)</i>
<i>Use General Fund</i>	<i>(337,758)</i>
	<i>0</i>

There was no action on the County Board Chair duties and responsibilities.

Carol Beals, seconded by Mike Lieurance, moved to go into closed session per state statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations. Roll call vote resulted in a carried motion.

Mark Stead, seconded by Mike Lieurance, moved to reconvene into open session. Motion carried without negative vote.

Mark Stead, seconded by Don Splinter, moved to adjourn to 8:00 a.m. on November 12, 2019. Motion carried without negative vote.