

Orchard Manor/County Farm Committee Meeting Minutes September 11, 2019

Committee Chairman Donald Splinter called the meeting to order at 9:00 a.m. Chairman Splinter noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present were Greg Fry, Dale Hood, and Gary Northouse. Roger Guthrie was excused. Grant County staff members Robert Keeney and Carol Schwartz were present.

Dale Hood made the motion seconded by Gary Northouse to approve the agenda. Motion carried, voice vote.

Gary Northouse made the motion seconded by Greg Fry to approve the July 10, 2019 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Majestic View had no farm issues to bring before the committee.

Greg Fry made the motion seconded by Gary Northouse to accept the July and August 2019 Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Robert Keeney provided updates on the sewer project and the Community Services Building. The City of Lancaster has sent a letter to the contractor reminding them of the \$1,000/day penalty after September 30 if the sewer project is not completed. Workers cut power lines to the sewer plant inadvertently. Repairs were made right away. It is the hope the sewer connection can be made by the end of the month. The sewer project is anticipated to be approximately \$300,000 under budget. The well at the farm may need to have some changes or upgrades. The well is old and water needs have changed. Asbestos abatement has not been completed in the buildings being razed. The contractor needed to obtain Wisconsin workers compensation coverage before working. Affected parties met to go over punch list items for the Community Services Building. The ADRC, Social Services, Emergency Management, Coroner, and the detectives have moved into the building.

A meeting was held to discuss maintenance at the Administration Building, the Courthouse, the Community Services Building, and Orchard Manor with representatives of each building present. Discussion of a facility maintenance supervisor position and joint maintenance staff for those buildings took place. A job description for the supervisory position was developed.

Maintenance provided the committee with some before and after photos of the chiller work, hot water tanks, and boilers. Matt Thill offered a tour of the facility changes after the meeting. The new generator is at the warehouse and we are working on the plan review documents with the State Engineer. We have received some rebates from Focus on Energy to help offset costs.

Carol Schwartz and the Committee discussed the following Orchard Manor issues:

- The current census is 79 geriatric and 25 intellectually disabled residents.
- Day shift and night CNAs are needed, as well as weekend staff. Two nurses are needed. The PRN pay increase for nursing did help that situation.
- The CNAs with 8-hour work restrictions create frequent mandating for those who did not get a physician excuse.

- A new Medicare reimbursement method goes into effect October 1, 2019. This will require renegotiation of our therapy contract.
- The fall Focus conference is coming up in November. Social Services will attend along with some of the nursing staff. It will be held over two days in Wisconsin Dells.

Greg Fry made the motion seconded by Gary Northouse to accept the July and August 2019 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Dale Hood made the motion seconded by Gary Northouse to accept the Orchard Manor and Farm budgets and forward them on to the Grant County Board. Motion carried, voice vote.

Chairman Splinter tentatively set Wednesday, November 13, 2019 at 9:00 a.m. for the next meeting. Gary Northouse made the motion seconded by Greg Fry to adjourn the meeting at 10:34 a.m. Motion carried, voice vote.