

**Grant County Board of Supervisors
August 20, 2019**

The Grant County Board of Supervisors met on Tuesday, August 20, 2019 at 10:00 a.m. in the Administration Building, 111 South Jefferson Street, Lancaster, WI second floor Room 264, pursuant to the adjournment of the July 16, 2019 meeting.

Robert Keeney, County Board Chair called the meeting to order and the Pledge of Allegiance was recited.

Verification of compliance with the open meeting law was a notice in the Herald Independent stating the date, time and place of the County Board Meeting and posted in two public posting locations and the county website verified by Linda K. Gebhard, County Clerk.

Roll Call, August 20, 2019

	Present	Absent	Excused
Carol Beals	X		
John Beinborn			X
Gregory Fry	X		
Roger Guthrie	X		
Dale Hood	X		
Lester Jantzen	X		
Robert Keeney	X		
Mike Lieurance	X		
Dwight Nelson	X		
Gary Northouse	X		
John Patcle	X		
Gary Ranum	X		
Robert Scallon	X		
Patrick Schroeder	X		
Donald Splinter	X		
Mark Stead	X		
Porter Wagner	X		

The Clerk took the roll call resulting in 16 present and 1 excused. Therefore, a quorum was present.

Agenda: Dwight Nelson, seconded by Gary Ranum, made a motion to approve the agenda with one correction regarding the adjournment, the September meeting will be on September 17, 2019 at 6:00 p.m. instead of 10:00 a.m. Motion carried.

Minutes: Porter Wagner, seconded by Pat Schroeder, made a motion to approve the minutes of July 16, 2019 as presented. Motion carried.

Communication: Chair Keeney stated each Board Member has a packet on their desks with the materials that will be used for the September 17, 2019 meeting regarding the County Government option. Jon Hockhammer will be present for that meeting.

The County Clerk distributed the WCA confirmation materials to all the Board Members for their room reservations.

Chair Keeney wanted to bring to the Boards attention the Program of Agriculture Community Engagement. It will be held at the Buttles farm south of Lancaster, Highway 81 on August 29, 2019 starting at 6:00 p.m. presentation and opportunities for involvement will be held.

Chair Keeney announced the paranormal group who surveyed the 52 Building would be giving a presentation on their findings Friday August 23rd at 5:30 p.m. at the Youth and Ag Building for anyone who would be interested in attending.

Chair Keeney announced Governor Evers has reappointed Jerry Wehrle to serve on the Southwest Regional Planning Commission for another three year term.

Memoriam for Martin E. Kieler :

**RESOLUTION No. 44-18
IN MEMORIAM OF MARTIN E. KIELER**

The Grant County Board of Supervisors, assembled this 20th day of August, 2019 issues the following commemoration:

WHEREAS, the death of Martin E. Kieler from the Kieler, Wisconsin has come to the attention of this body; and

WHEREAS, Martin E. Kieler served on the Grant County Board of Supervisors from April 1986 to April 2000 representing Districts 21, Town of Jamestown and Town of Hazel Green, lying South of State Highway 11 and County Road W, and the Village of Hazel Green, lying South of State Highway 11 and County Road W and District 30, Town of Jamestown Wards 1 & 2;

WHEREAS, his many friends and acquaintances will long cherish in memory his willingness to serve through public office and to assist in the interest and welfare of Grant County.

NOW, THEREFORE BE IT RESOLVED, that the Grant County Board of Supervisors commends the life and public service of Martin E. Kieler and that this memorial be set forth at length upon the minutes of the meeting and that a copy, properly attested by the signature of the Chairperson and the Clerk, be sent to the family.

/s/ Robert C. Keeney, County Board Chair

/s/ Linda K. Gebhard, County Clerk

Lester Jantzen, seconded by Mark Stead made a motion to approve the Memoriam for Martin Kieler and a copy of the certificate be sent to the family. Motion carried.

Porter Wagner will present the Memorial to the family.

Employee Recognition(s): Chair Keeney presented a certificate of appreciation to Marshalene Gore for her 32 years of service for Aging and Disability Resource Department. Marshalene was present to receive the Certificate and thanked the County for the opportunity to work for the County. She accomplished things she never thought was possible.

Chair Keeney presented a certificate of appreciation to Kathy Olson for her 40 years of service at Orchard Manor. Kathy was not present to receive her certificate.

Appointment(s): Chair Keeney asked the Boards approval to appoint Rus Raeder to serve as an Alternate on the Board of Adjustments for the Conservation, Sanitation and Zoning Department.

Mark Stead, seconded by Don Splinter, made a motion to approve the appointment of Rus Raeder to the Board of Adjustments. Motion carried.

Grant(s): Fred Naatz, Social Services Director asked for approval to submit a grant application to the Wisconsin Department of Children and Families for a Youth Justice Innovation Grant to launch new, innovative youth justice projects and practices. The amount would be for \$100,000.00 with no match to the County for the funding period of September 1, 2019 to December 31, 2020. A motion was made by Greg Fry, seconded by Gary Ranum, to approve the application for the Youth Justice Innovation Grant. Motion carried.

Jack Johnson, Chief Deputy Sheriff asked for approval to submit a grant application to the American Transmission Company for the purchase of vest carriers for the Deputies. The amount would be for \$1,000.00 with no match to the County. The funding period would be for July 1, 2019 to September 14, 2019.

A motion was made by Greg Fry, seconded by John Patcle, to approve the application for the Vest Carrier Grant for Law Enforcement. Motion carried.

Resolution Grant County Conservation Aids Program: James Schneider, Extension Office presented the resolution to the Board for approval. James informed the Board the allotment to the County could be as much as \$3,000.00

A motion was made by Mark Stead, seconded by Don Splinter to approve the resolution for Grant County to participate in the Conservation Aids Program. Motion carried.

RESOLUTION No. # 45-18
GRANT COUNTY CONSERVATION AIDS PROGRAM

WHEREAS, Grant County desires to participate in county fish and game projects pursuant to provision of s .23.09 (12), Wis. Stats. ;

WHEREAS, financial aid is desirable to install the project(s); and

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids program specifically for the installation of fish and game projects under s. 23.09(12), Wis. Stats. ;

NOW, THEREFORE, BE IT RESOLVED, that Grant County has budgeted an amount equal to the local share of the proposed project costs and

HEREBY AUTHORIZES the UW-Extension/Grant County CNRED Agent to act on behalf of Grant County to:

Sign and submit an application to the WDNR for any financial aid that may be available;

Submit to the WDNR reimbursement claims along with necessary documentation within one (1) year of project end date; and take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Grant County will comply with all state and federal laws related to the County Conservation Aids programs and will obtain approval in writing from the WDNR before any change is made in the use of the project site.

Respectively submitted:

Grant County Ag/Extension, Education Committee/Fair Board adopted this 16th day of August, 2019.

/s/ Roger Guthrie, Chair

/s/ John Patcle, Vice Chair

/s/ Mark Stead, Secretary

/s/ Mike Lieurance

/s/ Gary Northouse

I hereby certify that the foregoing resolution was duly adopted by the Grant County Board of Supervisors at a legal meeting on this 20th day of August, 2019.

Authorized Signature: Robert C. Keeney, County Board Chair

ATTEST: I Linda K. Gebhard, Grant County Clerk, do certify that Resolution # 45-18 Conservation Aids Program was approved by the Grant County Board of Supervisors at a meeting held on this 20th day of August, 2019.

/s/Linda K. Gebhard, County Clerk

Resolution in support of protective status for Grant County Jailers under the Wisconsin Retirement System (1/1/2020): Sheriff Nate Dreckman presented the resolution in support of protective status for jailers for their approval. This resolution was recommended for passage by the Law Enforcement Committee and Executive Committee.

After discussion by the Board, a motion was made by Gary Northouse, seconded by Robert Scallon to approve the resolution in support of protective status for Grant County jailers. Motion carried.

RESOLUTION No. #46-18
Resolution in support of protective status for Grant County Jailers
Under the Wisconsin Retirement System

WHEREAS, Grant County currently has a civilian jailer classification and are classified as general employees under the Wisconsin Retirement System: and

WHEREAS, Grant County civilian jailers/correctional officers do not meet the principal duties test that 51% or more of their duties consist of active law enforcement duties as set forth in Wis. Stat. 40.02(48)(a) as interpreted by Wisconsin Appellate Court Decisions; and

WHEREAS, the County Board of Supervisors recognizes that Grant County Jailers do exercise law enforcement jobs duties related to the security and detention of the Grant County Jail, specifically in regards to violations of Wisconsin law and administrative code; and

WHEREAS, the Grant County Board of Supervisors recognizes that the duties of the Grant County jailers require frequent exposure to a high degree of danger or peril and also require a high degree of physical conditioning; and

WHEREAS, civilian jailers are classified as general employees and state prison guards are classified as protective service under the Wisconsin Retirement System; and

WHEREAS, the duties of a civilian jailer and state prison guard for supervising and disciplining inmates are similar; and

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors determine that the jailers in Grant County be placed as protective occupation participants, under Wis. Stat. 40.02(48)(a), consistent with other protective occupation participants in Grant County; and

BE IT FURTHER RESOLVED that the Grant County Board of Supervisors directs that this resolution, placing Grant County jailers as protective occupation participants in the Wisconsin Retirement System, effective January 1, 2020.

2020 Fiscal Impact: \$40,345

Presented and recommended for passage on this 8th day of July, 2019, by the Law Enforcement Committee of the Grant County Board of Supervisors.

/s/ Gary Ranum, Chair

John Beinborn, Vice Chair

/s/ Patrick Schroeder, Secretary

/s/ Robert Keeney

/s/ Greg Fry

Presented and recommended for passage on this 13th day of August, 2019 by the Executive Committee of the Grant County Board of Supervisors.

/s/ John Patcle, Chair

Mark Stead, Vice Chair

/s/ Gary Ranum, Secretary

/s/ Robert C. Keeney

/s/ Carol Beals

/s/ Mike Lieurance

Donald Splinter

Adopted and approved this 20th day of August, 2019 by the Grant County Board of Supervisors.

BOARD OF SUPERVISERS BY:

/s/ Robert C. Keeney, County Chair

ATTEST: I, Linda K. Gebhard, Grant County Clerk, do certify that the Resolution has been adopted and approved by the Grant County Board of Supervisors at a meeting held on August 20, 2019.

/s/ Linda K. Gebhard, County Clerk

Sale of County Property to WI DOT: – Chair Keeney stated the Department of Transportation has approached the county regarding a land the State would like to purchase, 1.43 acres for \$1,500.00 for Highway 129 Turn Lane.

A motion was made by Pat Schroeder, seconded by Porter Wagner to authorize the County Clerk to sign all necessary documents to effectuate the land transfer of 1.43 acres to the State of Wisconsin for \$1,500.00. Motion carried.

Sale of Tax Deed Parcels: Carrie Eastlick, Treasurer presented the two parcels that the County will be selling. These were deed errors that were recorded wrong. Carrie is asking for approval to sell the following two parcels:

- 153-00220-0010 Village of Muscoda to Ryan Rux for \$801.00
- 171-00109-0010 Village of Patch Grove to Mark Breuer for \$100.00

A motion was made by Mark Stead, seconded by Gary Northouse, to approve the sale of the above stated parcels. Motion carried.

Policy Revisions: Nancy Scott, Finance Director and Joyce Roling, Personnel Director presented the County policies to the Board for their approval on the policy amendments.

4.3 CREDIT CARD

County Board Approval	07/15/2008
Effective	07/15/2008
Revision	08/20/2019

A. Purpose

This policy defines the procedures, responsibilities, and limits for the use of credit cards issued in the name of Grant County. The intent of these procedures is to ensure that purchases are in compliance with approved policies and to limit the county’s risk due to loss or misuse of credit card information. This is a county-wide policy and applies to all departments using credit cards in the name of Grant County.

B. Policy Statement

Use of credit cards in the name of Grant County will be minimized to the extent possible within the intent and scope of this policy, with credit cards obtained only upon justification of need. It is not intended that every department will have a credit card, or that credit cards will be used on a widespread basis. Use of a credit card is not intended to replace county or departmental purchasing practices, statutory requirements, or contractual agreements. Misuse of any credit card may result in revocation of the card and disciplinary action in accordance with county policy, up to and including termination.

C. Accountability

Elected officials and department heads having credit cards issued to their departments/employees are responsible for the proper administration of the credit cards. The department head is responsible for ensuring that credit cards are returned to the Finance Director to be cancelled when the employee's duties change, or the employee transfers to another department or terminates employment. The department head is also responsible to verify that the cardholder has notified the issuer and the Finance Director to cancel the card if lost or stolen.

It is expected that credit cards will generally be assigned to an individual cardholder and used only by that cardholder who will not lend the card nor share the card number with others. However, it is understood that some departments may have need of a "departmental" card for employees to pick up parts or supplies from providers who will not direct bill the county. The number of individuals using a departmental credit card should be limited to the extent possible, as multiple users increases the county's risk. Departments using a "departmental" card shall store the card in a secure place and shall require the card to be signed out and the card and transaction receipts returned promptly after each use.

All transactions must be traceable to the employee making the purchase. Prior to, and as a condition of, card issuance, each employee assigned a credit card shall sign an Employee Credit Card Agreement acknowledging their responsibility. It is the cardholder's responsibility to:

- ensure that purchases are authorized and in accordance with department and county policies,
- safeguard the credit card, the card number, and all receipts and other documents containing credit card information,
- obtain itemized receipts for all credit card transactions,
- promptly return incorrect or defective merchandise for credit,
- ensure that internet purchases are made only from secure sites,
- inform vendors of tax exempt status and provide vendor with tax exempt number, if needed,
- immediately notify the card issuer and the Finance Director if the card is lost or stolen.

D. Procedures

1. Authorization and Issuance of Cards Fees, interest rates, and reward programs shall be considered in determining the credit card source. Any rewards accruing from card usage shall be redeemed at least annually in the form of a check payable to Grant County.

Upon approval of the department's governing committee, a department head may request authorization from the **Executive Committee** to obtain credit card(s) in the name of Grant County. The request shall include, at a minimum, the number of cards, credit limit(s), and justification for the request. The number of cards requested and the credit limit(s) should be the minimum necessary to effectively and efficiently carry out county business.

The Finance Director will then obtain the approved credit cards, provide each cardholder with a copy of this policy, and obtain the cardholder's signature on the Employee Credit Card Agreement which shall be retained by the Finance Director. The cardholder shall also be provided with the necessary contact information to immediately cancel the card in the event of loss or theft. The Finance Director shall maintain a record of all credit cards in the name of Grant County, including the cardholders and credit limits.

2. Use of Cards

Cards shall be used only to purchase goods or services necessary to the department's operation and in accordance with standard county and department practices. Cards should be used only when vendors will not bill the county directly, when it is not feasible to have the vendor direct bill, or when time constraints do not permit a check to be generated.

The following uses are not permitted:

- Personal use
- Cash advances
- Gas, other than for county-owned vehicles
- Meals, unless required to be away from home overnight (*exception: Sheriff's Department during transportation of inmates/juveniles*)
- Telephone calls or services
- Purchases subject to 1099 reporting
- Cash refunds for returned items

This list is not all inclusive, nor is it intended to be. It is given as an example of inappropriate uses of the county credit card.

Department heads and governing committees are encouraged to further limit credit card usage, in writing, to the specific needs of the individual department.

3. Reconciliation and Payment of Statements

Cardholders shall obtain an itemized invoice/receipt for all transactions that includes the vendor, date, quantity, price, and description of the item(s) purchased. If, for any reason, a receipt cannot be obtained, cardholder shall document the purchase information in writing, along with the reason a receipt could not be obtained. Items returned for credit shall be noted on the original receipt and a copy of the credit memo attached. Cardholders shall submit transaction receipts to department head or designee promptly, prior to the receipt of the monthly statement.

Upon receipt of the monthly statement or access to an on-line statement, the department head or designee shall match all charges on the statement to the detailed receipts, verify that all charges are appropriate purchases, and resolve any discrepancies or inappropriate charges. The department

head and governing committee shall review and approve credit card expenditures in accordance with the department's usual procedure for approving expenditures.

Original receipts must be available for audit by the county's independent auditor, or by the Finance Director upon request of the **Executive Committee**. The approved monthly statement and original receipts shall be attached to the voucher submitted for payment, ~~with the exception of those departments requiring their own audit. Those departments shall retain the receipts in departmental voucher files. The Voucher submitted for credit card purchases shall contain only credit card charges.~~ Credit card vouchers from all departments will be matched to the county statement and paid on one check.

The department head is responsible to ensure that the voucher and required documentation is submitted by the designated date to avoid any late fees or finance charges.

4. Failure to Comply With Policy/Procedures

Misuse of any credit card, including inappropriate purchases or failure to safeguard the card and information, may result in revocation of the card and disciplinary action in accordance with county policy, up to and including termination. Cardholders shall be responsible for repayment of any inappropriate purchases.

Repeated failure to submit vouchers and/or required receipts in a timely manner that results in the assessment of late fees or finance charges may be grounds for revocation of the card by the governing committee or ~~Finance Committee~~ **Executive Committee**.

GRANT COUNTY EMPLOYEE CREDIT CARD AGREEMENT

I, *(employee name)* _____, agree to comply with the following terms and conditions regarding my use of the County credit card.

- I understand that I will be making financial commitments on behalf of Grant County and will strive to obtain the best value for the County.
- I understand that Grant County is liable to the card issuer for all charges made on this card. However, I understand that I will be responsible for any inappropriate charges made by me.
- I agree to use this card for approved purchases only and agree not to charge personal purchases. I understand that my department head, governing committee, and the ~~Finance Committee~~ **Executive Committee** will audit use of this card and take appropriate action on any discrepancies.

- I will follow the established procedures for the use of the card. Failure to do so may result in either revocation of my use of County credit cards and/or other disciplinary actions.
- I have been given a copy of the Grant County Credit Card Policy and understand my responsibilities and the requirements for the card use.
- I agree to return the card immediately upon request or upon termination of employment (including retirement), or transfer to another department.
- If the card is lost or stolen, I agree to notify (*card issuer*) _____ immediately and my department head as soon as possible, but no later than the next working day.
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4.9 FINANCIAL INQUIRIES AND GARNISHMENTS

FINANCIAL INQUIRIES

Written financial inquiries from business concerns and recognized credit bureaus will be processed through ~~respective authorized departmental employees~~ **the Finance Department**, on behalf of employees.

GARNISHMENTS

Employees are encouraged to handle their personal financial obligations in such a way that the County is not involved in garnishing wages for employees. ~~A three dollar charge will be deducted from an employee's paycheck to cover administrative charges for every garnishment transaction.~~ **The County will deduct fees as permitted by federal and state law.**

6.3 VEHICLE

County Board Approval	03/17/2009
Effective	03/17/2009
Revision	08/20/2019

1. Purpose

The purpose of this policy is to provide direction to Grant County employees on the personal use of Grant County owned vehicles and to satisfy Internal Revenue Service requirements for reporting the personal use of county-owned vehicles. This policy is in strict compliance with Ordinance #48, which prohibits smoking in county vehicles.

2. Definitions

- (a) County-owned vehicle - means a vehicle owned by Grant County for use on public streets, roads and highways. The Grant County ~~Public Property~~ **Administrative Committee** oversees the county vehicle policies, insurance and other vehicle responsibility on behalf of Grant County.

- (b) Personal Use – all use that is not for the purpose of conducting Grant County business or that is not necessary to perform duties of employment.
- (c) Employee - a person employed by Grant County and its subdivisions and its elected officials.
- (d) Law Enforcement Officer – A law enforcement officer is a full-time employee of the Grant County Sheriff’s Department responsible for preventing or investigating crimes involving injury to persons or property.
- (e) Sheriff’s Department Vehicle – means a marked or unmarked Sheriff’s Department vehicle owned by Grant County or its subdivision or agencies which are used for official law enforcement purposes. A marked Sheriff’s Department vehicle is a vehicle that’s marked with rooftop emergency lights and or decals, symbols or words which indicate that it is a police vehicle. A marking on a license plate is not a clear marking for this purpose. An unmarked Sheriff’s Department vehicle is a vehicle which has dashboard or grill emergency lights but does not otherwise have emergency lights, decals, symbols or words which indicate that it is a police vehicle.
- (f) Emergency Management Vehicle – means a marked or unmarked vehicle owned by Grant County or its subdivision or agencies and utilized by the Department of Emergency Management. Emergency management Vehicles are equipped with emergency lighting, communications equipment, and specialized safety and emergency equipment for responding to emergency and disaster situations.

3. Policy Regarding County-Owned Vehicles that are not Grant County Sheriff’s Department Vehicles.

- (a) General Statement of Policy - It shall be the policy of Grant County to prohibit employee use of County-owned vehicles for personal purposes.
- (b) Commuting Rule Exception – Grant County employees which includes without limitation the Grant County Highway Commissioner, **Highway Engineer**, Patrol Superintendents, Emergency Management employees, **Coroner**, and other designated employees who by the nature of their duties must have County vehicles available for emergencies or employment or governmental business purposes, may use County-owned vehicles for commuting or de minimis personal use (e.g. such as a stop for a personal errand on the way between a place where Grant County business was conducted and the employee’s home.) Employees will be taxed on IRS defined value for commuting use.

4. Vehicle Identification

- (a) All Grant County owned or leased vehicles, with the exception of those vehicles specifically designated as unmarked squad cars and Emergency Management vehicles also used by Grant County Sheriff's Department for undercover work shall have a clearly identifiable Grant County logo on the left and right front doors.
- (b) All Grant County owned or leased vehicles, with the exception of those vehicles specifically designated as unmarked squad cars of the Sheriff's Department for undercover purposes, shall be registered as municipal vehicles.

5. Acquisition, Purchase or Lease of Vehicles

- (a) County-provided vehicles shall be acquired, purchased or leased through the annual budget process with the home committee approval. The County will attempt to reassign used vehicles when practical.
- (b) The County Highway Commissioner shall be authorized to purchase and sell County road machinery as authorized by the Highway Committee pursuant to Ss. 83.015(2) (1) and (b). The Highway Department and Law Enforcement will report to their committees on the purchase and/or sales of vehicles.
- (c) A copy of vehicle titles will be filed in the County Clerk's office as soon as title has been received by the County department.

6. Personally Owned Vehicles Used for County Business

- (a) The County's liability insurance program provides limited coverage for employees while operating personally owned vehicles to conduct County business. This coverage is limited to protection from claims made against the County and the employee while operating in the course of employment. The County's liability insurance coverage is excess over the employee's personal automobile liability insurance.
- (b) The County does not provide insurance coverage for physical damage to an employee's privately owned vehicle. Employees who use personally owned vehicles for County business should confirm that their personal auto insurance policy provides coverage for this use.
- (c) The County will reimburse employees for actual necessary and reasonable mileage expenses incurred while on official authorized County business. Commuting expenses between an employee's residence and his/her normal place of employment are not reimbursable. All travel must be authorized by the department head to be reimbursable. Mileage reimbursement will be established by ~~union contracts or~~ County Board Resolution for use of an employee's personal vehicle while on authorized business.

~~6.4 EMPLOYEE VOLUNTEER - EMERGENCY SERVICES~~

~~Department heads are encouraged to make efforts to avoid calling in employees to work on days the employee has served as an unpaid emergency service volunteer during their entire regularly scheduled working hours.~~

7.4 A ON CALL BEEPER DUTIES (effective ~~11/08/2011~~ Revised 8/20/2019)

Purpose

This policy defines the procedures and payment of on call beeper duties.

Policy Statement

Health Department:

Effective 01/01/2020, Public Health Nurses, Home Health Nurses, and Hospice Nurses assigned to on-call beeper duties shall receive ~~\$240~~ **\$350** per week in addition to their regular pay. Employees assigned to on-call duties for less than one (1) week shall be given a pro-rated portion. Example: an employee assigned on-call duties for a (1) day shall receive 1/7 of the weekly payment. Additionally, on call employees who are called to work on a holiday will receive a stipend of \$250 and straight time pay for hours worked.

Social Services:

Social Workers assigned to on-call beeper duties shall receive \$240 per week in addition to their regular pay. Employees assigned to on-call duties for less than one (1) week shall be given a pro-rated portion. Example: an employee assigned on-call duties for a (1) day shall receive 1/7 of the weekly payment. Additionally, on call employees who are called to work on a holiday will receive a stipend of \$50 and time and ½ pay for hours worked.

Don Splinter, seconded by Porter Wagner, made a motion to approve all the stated amendments to the County policies listed above. Motion carried.

Progress Report, Discussion & Possible action on Grant County Community Services Facility: Brian Bierman gave a brief update on the Community Services Building. They are just finishing up some items on the punch list. Trainings are being held for all of the security electronic systems in the Law Enforcement. They are working through the electronic things in the building. They did not find any other asbestos in the 52 Building than what they anticipated was there. Brian reiterated the cost of the demolition:

Former Grant County Department Social Services Main Building:

Ceiling demolition and clearing items from work areas \$5,000.00

Removal and disposal of approximately 1,543 In. ft. of asbestos air cell pipe insulation with mudded joint fittings and 500 In. ft. of asbestos wooolsfelt pipe insulation with mudded joint fittings.

Price not to exceed \$39,817.00

Former Grant County Department of Social Services Laundry Building:

Removal and disposal of approximately 800 In. ft. of asbestos pipe insulation and mudded joint fittings, 100 In. ft. of asbestos pipe insulation, 1,600 sq. ft. of asbestos pipe insulation debris (on floor and pipes) 10 In. ft. of asbestos tar (on brick) 20 In. ft. of asbestos door caulk, 30 In ft. of asbestos gray tar, and 200 In. ft. of asbestos roof flashing (bottom layer).

Price not to exceed \$24,350.00

WI DNR Asbestos Notification Fee \$ 700.00

There are two steam tunnels that used to connect the Laundry Building with the old Orchard Manor North. There are a lot of pipes that contain asbestos covering that will have to be dealt with at some point.

The Board asked Brad Bierman to explore more about the tunnels, costs and proper procedure in demolishing the tunnels, so the information can be presented to the Board at a future meeting to make a determination on how to handle the demolishing of these tunnels.

A motion was made by Gary Ranum, seconded by Gary Northouse to move forward to demolish the 52 Building and the Laundry Building with Environmental Management Services of Iowa, Inc. not to exceed the stated cost of \$70,000.00 to be paid out of the reimbursable construction of the Building project costs. Motion carried.

Change Order: None

Discussion on Sale of Real Property RFP/Offer to Purchase/possible action: Ben Wood, Corporation Counsel presented the second offer to purchase that was received for the Law enforcement sites the County is selling. Kwik Trip has submitted a second offer to purchase meeting all the required changes stipulated in the second offer to purchase drafted by the County. Their intension is to develop a Kwik Trip convenience store/fueling station and car wash on the Property.

Kwik trip has offered \$300,000.00 to purchase the property, with \$30,000.00 down payment. They would have full access to the property; they took out the environmental study contingency, they would have first right of refusal on parcels that would be placed for sale in the future.

A motion was made by Mark Stead, seconded by Mike Lieurance to accept the offer to purchase from Kwik Trip for the four parcels of the Law Enforcement site for \$300,000.00 and the acceptance of the first right of refusal on the remaining parcels to be sold at a later date, authorizing the County Clerk to sign all necessary documents to effectuate the purchase. A roll call vote was called for.

ROLL CALL VOTE

Date: August 20, 2019

Question: Approval on the acceptance of the purchase offer from Kwik Trip of 4 parcels of the Law Enforcement sites for \$300,000,000.

	YES	NO	ABSENT
Gary Ranum	X		
Gary Northouse	X		
Robert Scallon	X		
Robert Keeney	X		
Roger Guthrie	X		
John Patcle	X		
Gregory Fry	X		
Patrick Schroeder	X		
Mike Lieurance	X		
Mark Stead	X		
Dale Hood	X		
Dwight Nelson	X		
Carol Beals	X		
Lester Jantzen	X		
John Beinborn			X
Donald Splinter	X		
Porter Wagner	X		

County Clerk took the roll call vote resulting in 16 yes votes and 1 absent, therefore motion carried.

Disposal of Furniture/Equipment in the 52 Building: All the remaining furniture is being moved out of the building to get ready for the demolishing. All items can be taken, donations will be accepted. What items that remain will be placed in dumpsters or be recycled.

Progress Report on City of Lancaster Sewer extension project: Chair Keeney updated the Board on the sewer project. The forced main is done, screen and lift station holes have been dug. The concrete will be poured. Building materials will be delivered on Monday; Alliant has been contacted to connect

power. There was one issue; the two laterals that come from the new facility and connect to Orchard Manor, go to a connecting manholes which was in the same area as the fiber optic cable, these needed to be moved. Completion date is end of September.

Comprehensive Plan Change: Farmland Preservation Plan Amendment: Lynda Schweikert, Conservation, Sanitation and Zoning presented the Amendment to the Board for approval.

Prior to 2009, if a township was un-zoned, a Farmland Preservation agreement to participate in the tax credit program was signed. After 2009 those agreements were allowed to sunset, but no new agreements could be signed in un-zoned townships unless an Ag Enterprise Area was established.

An AEA is an area that is identified as important agronomically as well as environmentally and should be protected and promoted as such.

In 2011 Grant County was required to develop a Farmland Presentation Plan to identify which areas are eligible to take the FP tax credit. Grant County includes 17 zoned townships.

In 2017-18 the previous agreements started to expire for landowners in Castle Rock Township, they wanted to know what they could do to continue participating in Farmland Preservation. Conservation, Sanitation, Zoning worked with Castle Rock Township, SWWRPC and DATCP worked together to develop an Ag Enterprise Area for the township. This township is not only important because of its primarily agricultural use and low development, but it contains 6 of the Class I and Class II trout streams and 3 of the outstanding/exceptional waters in our county.

In 2019 Grant County submitted an application to DATCAP for an AEA approval. As part of the approval process, Grant County amended their Farmland Preservation plan to include Castle Rock Township.

Gary Ranum, seconded by Porter Wagner, made a motion to approve the Farmland Preservation Plan Amendment for Grant County. Motion carried.

**1st AMENDMENT TO THE
GRANT COUNTY Farmland Preservation Plan**

August 20th, 2019

WHEREAS, a petition for plan amendment was filed and a public hearing was held by the Grant County Conservation, Sanitation and Zoning Committee, meeting the requirements of Chapter 59.69 (5) (e) 2.

WHEREAS, a proof of publication and giving notice to each affected township clerk of such hearing is attached to this document. Chapter 59.69 (5) (e) 4

WHEREAS, the Conservation, Sanitation and Zoning Committee now recommends to the Board of Supervisors of Grant County the adoption of the following plan amendments.

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors does ordain as follows. That the Farmland Preservation Plan will be amended to reflect the following:

PETITION #19-13: Proposed Changes to the Grant County Farmland Preservation Plan: To allow for the addition of Castle Rock Township.

Adopted by the Grant County Board of Supervisors this 20th day of August, 2019

/s/ Robert Keeney, County Board Chairman **Attest:** /s/ Linda Gebhard, County Clerk

Zoning Amendment: 559 Zoning Amendment: Justin Johnson, Conservation, Sanitation, Zoning presented the amendment to the Board for approval. This amendment was approved by the Township Boards and Conservation, Sanitation and Zoning Committee.

A motion was made by Lester Jantzen, seconded by Dwight Nelson, to approve the 559th Zoning Amendment as stated below. Motion carried.

**559th AMENDMENT TO THE
GRANT COUNTY ZONING ORDINANCE
August 20th, 2019**

WHEREAS, a petition for map amendment was filed and a public hearing was held by the Grant County Conservation, Sanitation and Zoning Committee, meeting the requirements of Chapter 59.69 (5) (e) 2.

WHEREAS, a proof of publication and giving notice to each affected township clerk of such hearing is attached to this document. Chapter 59.69 (5) (e) 4

WHEREAS, the Conservation, Sanitation and Zoning Committee now recommends to the Board of Supervisors of Grant County the adoption of the following map amendments.

NOW THEREFORE BE IT RESOLVED that the Grant County Board of Supervisors does ordain as follows. That the Zoning District Map for Grant County will be amended to reflect the following:

PETITION #19-14: Rezone request for Keith & Connie Dilley, PIN: 060-00302-0010 to change the zoning classification from Commercial-2 (C-2) to Agricultural-2 (A-2) to allow for the use of a

nonfarm residence. This is for +/- 2.4 acres in the NE ¼ of the SW ¼ & SE ¼ of the NW ¼ of Section 19, T8N, R2W, in Watterstown Township

PETITION #19-15: Rezone request for Robert Treece, PIN: 036-00051-0010 to change the zoning classification from Farmland Preservation (FP) to Agricultural-2 (A-2) to allow for the use of a nonfarm residence. This is for +/- 6.84 acres in the SE ¼ of the SW ¼ of Section 2, T6N, R5W, in Millville Township

PETITION #19-16: Rezone request for Donald Wood, PIN: 062-00517-0000 to change the zoning classification from Commercial-2 (C-2) to Agricultural-2 (A-2) to allow for the use of a nonfarm residence. This is for +/- 3.0 acres in the SE ¼ of the SW ¼ of Section 24, T6N, R1W, in Wingville Township

PETITION #19-17: Rezone request for Patrick & Donna Griffin, PIN: 052-01226-0000, to change the zoning classification from Agricultural-2 (A2) to Residential-3 (R3), to allow for the expansion of an existing principal structure. This is for +/- .33 ac of Lot 15 of Platte River Shores Condo in the SE ¼ of the SE ¼ of Section 25, T2N, R3W in Potosi Township

Adopted by the Grant County Board of Supervisors this 20th day of August, 2019

/s/ Robert Keeney, County Board Chairman **Attest:** /s/ Linda Gebhard, County Clerk

Dog Claim(s): Grant County Humane Society: Roger Guthrie presented the dog claim from the Grant County Humane Society to the Board for one stray dog claim for a cost of \$150.00.

A motion was made by Roger Guthrie, seconded by Greg Fry to approve paying the amount of \$150.00 for one stray dog taken to the Grant County Humane Society. Motion carried.

Committee Reports:

Executive, John Patcle next meeting will be on September 10.

Highway-Mark Stead bids were opened for various highway equipment. Two listing for qualifications were received from two design engineering companies for the project on Cty A. Mark gave the Highway report on road projects.

Unified, Patrick Schroeder Southwest CAP may extend their hours to offer transportation to hospitals after hours, working on a new community service program to help take some pressure off the budget.

Ag and Extension/Fair, Roger Guthrie, The Fair was a success, a special thank you was given to Lester Jantzen, Porter Wagner and Pat Schroeder for their assistance during the fair.

Hidden Valley, Robert Scallon, next meeting will held Wednesday, August 21 at Prairie du Chien.

Law Enforcement/Emergency Management, Gary Ranum, Coroner reported to the committee on the cold case solved on a veteran whose identity had been confirmed, case has been cold since 1995 they worked with the FBI to solve the case.

Jail population is at 34, some additional inmates have been housed.

An update on the 2020 Budget was given, hoping to bring in more revenue in taking in inmates from other facilities.

Administrative offices will begin to move into the new facility at the end of this month.

Discussion took place to move the Emergency Management into the command structure of the Law Enforcement. A meeting was held, many fire departments from the community gave outstanding testimony they did not want to see this change, they have the support they need and appreciate all Emergency Management does for them. No further action was taken to change the structure.

Criminal Justice Coordinator, received information from Social Services in providing education to the parents of drug court participants. This helps to bring down the reoccurrence and reduces cost. They are looking into a procedure that can be developed for the training. Continuing to work on the jail mental health data, will be a working on a self-assessment for the CJCC.

Block grant was discussed for \$25,000.00 for a Drug Endangered Kids Program.

Rail Road, Mike Leurance, railroad working on repairing ties and upgrading track.

ADRC, Dale Hood, next meeting Wednesday, CAP meets Thursday.

Conservation, Sanitation, Zoning, Dwight Nelson, they received a report on the water study.

Health, Carol Beals, next meeting will be a week from today.

Veterans, Lester Jantzen, business is picking up since the square has been completed.

Economic Development, Porter Wagner, last meeting was very good, toured the Jail. Next meeting will be in Muscoda at a storage facility.

Chair Keeney stated he would send the purchase agreement for the Law Enforcement sites to the Board members who had email for their review.

Adjournment: A motion was made by Porter Wagner, seconded by Lester Jantzen to adjourn the meeting pursuant to the next meeting on September 17, 2019 at 6:00 p.m.