

## EXECUTIVE COMMITTEE

August 13, 2019

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, August 13, 2019 at 8:30 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Carol Beals, Robert Keeney, Mike Lieurance, Gary Ranum, Donald Splinter, and Mark Stead. Therefore a quorum was present. Also in attendance were Brent Straka and Tom Keene from Tricor, Jay Bennett from Johnson Block & Co., and Grant County employees Carrie Eastlick, Shane Drinkwater, Joyce Roling, Nancy Scott, Jeff Kindrai, Jody Bartels, Carol Schwartz, Jack Johnson, Carrie Kerstiens, Megan Kase, Jordan Scott, Dominic Pagliaro, Karen Walls, Marilyn Pierce, Kristi Brunton, David Underwood, Zach Olson, Linda Gebhard, Tina McDonald, David Lambert, Nate Dreckman, Fred Naatz, Lynda Schweikert, and Lori Reid.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mike Lieurance, seconded by Gary Ranum, to approve the amended agenda as posted. Motion carried without negative vote.

Motion by Mark Stead, seconded by Donald Splinter, to approve the minutes of the July 9, 2019 meeting as corrected. Motion carried without negative vote.

### Finance

Motion by Mark Stead, seconded by Mike Lieurance, to accept the July Treasurer's Report. Motion carried without negative vote.

Jay Bennett, Johnson Block & Co., LLC, reviewed the audit report for December 31, 2018. Motion by Mark Stead, seconded by Donald Splinter, to accept the report as presented. Motion carried without negative vote.

Tax deed parcels #042-00405-0000 (Town of Muscoda), #111-00376-0000 (Village of Cassville, and #153-00327-0000 (Village of Muscoda) received no qualifying bids and will be re-advertised with no reserve. Parcel #0171-00109-0010 (Village of Patch Grove) sold for \$50.00. Motion by Mark Stead, seconded by Mike Lieurance to accept the high bid of \$801.00 on parcel #153-00220-0010 (Village of Muscoda). Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to accept the Child Support Administrator's Report. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to approve the Sheriff's Department request for a credit card with a limit of \$500 for Travis Klaas. Motion carried without negative vote.

The December 31, 2018 fund balances were reviewed as required by the Fund Balance Policy. No action was taken.

Motion by Mark Stead, seconded by Mike Lieurance, to accept the July vouchers. Motion carried without negative vote.

Motion by Mark Stead, seconded by Robert Keeney, to accept the July Revenue/Expenditure Report. Motion carried without negative vote.

Motion by Gary Ranum, seconded by Mike Lieurance, to accept the Finance Director's report. Motion carried without negative vote.

### Information Technology

Department update 8/13/2019

System Downtimes

No downtimes to report

#### Network review

- a. IT has started the deployment of 4 Access Points purchased by a grant for the health department.
- b. IT has been working at the fair grounds to improve Wi-Fi. IT has
  - i. Installed a new point to point connection for the Eckstein building.
  - ii. Installed a new network rack at the Eckstein building to support the buildings IT needs.
  - iii. IT adjusted and optimized the point to point connection for the sale barn
  - iv. New network cables were installed at the youth and ag building to support the Eckstein buildings point to point connection and replace faulty cables.
  - v. IT installed a new Wi-Fi controller. This will allow the access points at the fair grounds to work as a team to make coverage better.
  - vi. IT is extending the CSB Buildings virtual LANs to the fair grounds. This will allow video downloads from the Sheriff squad cars.
- c. The County's public network will be "Grant County Public Wi-Fi" at all buildings. Currently the CSB and Fairgrounds have been converted to the new Wi-Fi zone.
- d. IT has started to renovate the Wi-Fi at Orchard Manor using remaining access points from the CSB project.
- e. IT is completing its work on the WAN Optimization system.

#### County systems review

- a. IT is working with Orchard Manor on a cyber-attack exercise.
- b. Unitrends is being reconfigured to provide off site backups for the Administrative Building and Community Services Building.
- c. The Administrative Building, Highway and Sheriff's office fiber optics are coming along. One leg has been completed to the UW/fair grounds.
- d. IT has been researching web site vendors for a possible county web site next year.

#### New building

- a. IT worked with WatchGuard on 7/24/2019 to finish the system configuration. The WatchGuard system should now be ready for use.
- b. IT worked with Law Lock to stand up a new 2 factor authentication system for CSB Sheriff's Office.

- c. IT has started to build new Virtual servers for the move of the Sheriff’s Office.
- d. TDS has finished the Layer 2 connection between the current Sheriff’s Office and CSB on 8/6/2019
- e. IT has a meeting with the Sheriff’s Office to create a CSB moving outline on 08/8/2019.
- f. IT has started to move systems from the current Sheriff’s Office to CSB.
- g. HP has fixed the network firmware bug on the CSB VMware servers. Both servers are performing as expected.
- h. Meetings have started with Central Square to stand up the 911 system at CSB.

The motion was made to accept the IT Director’s report by Donald Splinter, seconded by Mike Lieurance. Motion carried without negative vote.

Employee Relations

Carol Beals, seconded by Mark Stead, moved to send Quartz’s 2020 renewal to Medical Associates Health Plans, as requested, prior to Medical Associates Health Plans submitting their bid. Motion carried without negative vote.

Carol Beals, seconded by Gary Ranum, moved for Tricor to share information received regarding insurance with the Personnel Director, which then will be shared with others as appropriate. Motion carried without negative vote.

Carol Beals, seconded by Don Splinter, moved for Tricor to send the employee petition results to both Medical Associates and Quartz asking them to come to a resolution regarding Medical Associates being part of the Quartz network, or Quartz agreeing to a dual option. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of August 3, 2019 are as follows:

Full time Benefit	300
Regular Part time Benefit	74
Part time	81
Limited term and seasonal	67
TOTAL	522

Robert Keeney, seconded by Mike Lieurance, moved to recommend for approval the Resolution in support of protective status for Grant County Jailers under the Wisconsin Retirement System (1/1/2020). Motion carried with Mark Stead opposed. Donald Splinter abstained.

Gary Ranum, seconded by Carol Beals, moved to approve the Health Department request to increase the rate of pay for LTE Speech Therapist from \$30 per hour to \$50 per hour effective immediately. Motion carried without negative vote.

Carol Beals, seconded by Gary Ranum, moved to approve the following LTE positions and rates of pay for the Health Department. Motion carried without negative vote.

- LTE Physical Therapist \$50 per hour
- LTE Physical Therapist Assistant \$35 per hour

- LTE Occupational Therapist \$50 per hour
- LTE Occupational Therapist Assistant \$35 per hour

Mark Stead, seconded by Don Splinter, moved to approve Orchard Manor’s request for working differential for pool nurses: \$10/hour for RNs and \$7.50/hour for LPN’s with a fiscal savings of \$10,209. Motion carried without negative vote.

The committee reviewed and/or acted on the following Administration Manual Policies:

- 4.3 Credit Card – Don Splinter, seconded by Mark Stead, moved to recommend for approval. Motion carried without negative vote.
- 4.9 Financial Inquiries and Garnishments – Robert Keeney, seconded by Gary Ranum, moved to recommend for approval. Motion carried without negative vote.
- 5.17 Family Medical Leave Act – No change
- 6.3 Vehicle Policy – Don Splinter, seconded by Mike Lieurance, moved to recommend for approval. Motion carried without negative vote.
- 6.4 Employee Volunteer – Emergency Services Policy – Mark Stead, seconded by Gary Ranum, moved to eliminate this policy because it is governed by Wisconsin Act 140. Motion carried without negative vote.
- 7.3 Highway Department
  - 1. 7.3A Hours of Work – No Change
  - 2. 7.3B Sick Leave – No Change
  - 3. 7.3C Personal Tool Use Replacement – No Change
- 7.4 On Call Beeper Duties Increase effective 1/1/2020 – Carol Beals, seconded by Mike Lieurance, moved to recommend for approval. Motion carried without negative vote.
- 7.5 Social Work Certification – No Change

Mike Lieurance, seconded by Don Splinter, moved to approve the Personnel Director’s report. Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to adjourn to September 10, 2019, at 8:30 a.m. Motion carried without negative vote.