

## EXECUTIVE COMMITTEE

July 9, 2019

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, July 9, 2019 at 8:30 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Carol Beals, Robert Keeney, Mike Lieurance, Gary Ranum, Donald Splinter, and Mark Stead. Therefore a quorum was present. Also in attendance were Shane Drinkwater, Carrie Eastlick, Joyce Roling, Nancy Scott, Nate Dreckman, Linda Gebhard, Lynda Schweikert, Dominic Pagliaro, Carrie Kerstiens, Karen Walls, Tina McDonald, Jack Johnson, Dave Lambert, Lori Reid, and Megan Kase.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Donald Splinter, seconded by Gary Ranum, to approve the agenda as posted. Motion carried on without negative vote.

Motion by Carol Beals, seconded by Robert Keeney, to approve the minutes of the June 11 and June 18, 2019 meetings as printed. Motion carried without negative vote.

Joel Ingebritsen, TriCor Insurance, updated the Committee regarding health insurance for 2020 pursuant to the June 18 Executive Committee meeting. Dual choice with Quartz and Medical Associates is not available. The earliest we can anticipate a quote from Medical Associates is early September as they will need information regarding this year's claims as well as the Quartz renewal before responding. Joel is awaiting information regarding provider usage and will update the Committee in August.

### Finance

Motion by Mark Stead, seconded by Mike Lieurance, to accept the June Treasurer's Report. Motion carried without negative vote.

Motion by Carol Beals, seconded by Donald Splinter, to approve the Request for Proposals for Banking Services. Motion carried without negative vote.

Motion by Robert Keeney, seconded by Mike Lieurance, to recommend County Board approval of the transfer of tax deed parcels #172-00295-0000 and 172-00296-000 in Village of Potosi to the village. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Robert Keeney, to accept the June vouchers. Motion carried without negative vote.

Motion by Mark Stead, seconded by Mike Lieurance, to accept the June Revenue/Expenditure Report. Motion carried without negative vote.

Motion by Mike Lieurance, seconded by Donald Splinter, to accept the Finance Director's report. Motion carried without negative vote.

## Information Technology

### Department update

#### System Downtimes

No downtimes to report

#### Network review

- a. The Wan Optimization system has been put into production. IT has started to tune the system for better performance.
- b. Health department was able to secure a grant for 4 wireless access points and 2 UPS units for use with the Health department. Currently the Administration only has 1 wireless access point for the entire floor. We have deployed both UPS systems for the 2<sup>nd</sup> floor closet.

#### New building

- a. IT moved Social Services to CSB on 06/17/2019.
- b. IT has been working with ADRC/Social services on issues such as
  - a. Folder redirection
  - b. Phone issues
  - c. General computer issues
- c. IT started the cleanup of IT equipment at the 52 building.
- d. IT did meet with CentralSquare about the initial project start for 911. During the initial site survey, it was discovered that more network is needed for all 6 positions.
- e. CCCP has done a Wi-Fi heat map of the new building.
- f. IT is working with TDS to setup a connection between the current Sheriff's Office and CSB. Installation will start on August 1<sup>st</sup>.
- g. IT has been working with Accurate Controls to help get the security network up and running at CSB.
- h. Satellite TV is now working at the CSB site.
- i. IT is working with HP to fix a firmware bug in the CSB.
- j. IT has helped the Sheriff's Office with a new type of KVM. The KVM allows for one keyboard and mouse to control all eight panels.
- k. The CSB Phone system disconnects some phones due to a network disconnect. CCCP is helping IT discover the root cause of the disconnect.

The motion was made to accept the IT Director's report by Mike Lieurance, seconded by Gary Ranum. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of July 6, 2019 are as follows:

Full time Benefit	300
Regular Part time Benefit	75
Part time	83
Limited term and seasonal	68
TOTAL	526

The committee reviewed and/or acted on the following Administration Manual Policies:

- 4.6 Seminar Policy – Mike Lieurance, seconded by Mark Stead, moved to recommend for approval the revisions presented at June meeting. Motion carried.
- 5.7 Layoff – No Change
- 5.8 Non-rep Pay Policy and Evaluations – Mike Lieurance, seconded by Don Splinter, moved to recommend for approval the revisions to include that an unsatisfactory performance review requires a performance improvement plan and follow up. Motion carried without negative vote.
- 5.10 Performance Evaluations – Don Splinter, seconded by Gary Ranum, moved to delete in its entirety because it is part of policy 5.8. Motion carried without negative vote.
- 5.11 Personnel Records – No Change
- 5.12 Position Request/Replacement – No Change
- 5.14 References/Employment Verification – No Change
- 5.15 Time Cards – No Change
- 5.16 Training – No Change
- 7.2 Sheriff’s Department
  1. 7.2A Overtime – No Change
  2. 7.2B Sick Leave – No Change
  3. 7.2C Holiday Pay – No Change
  4. 7.2D Clothing Allowance – No Change
  5. 7.2E Bereavement Leave – No Change

Gary Ranum, seconded by Carol Beals, moved to approve the start rate that gives a 5% above the highest paid jailer to the Corporal positions because the duties meet the eligibility criteria of being a manager. Motion carried without negative vote.

Mike Lieurance, seconded by Don Splinter, moved to approve the Personnel Director’s report. Motion carried without negative vote.

Mark Stead, seconded by Mike Lieurance, moved to adjourn to August 13, 2019 at 8:30 a.m. Motion carried without negative vote.