

EXECUTIVE COMMITTEE

June 11, 2019

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, June 11, 2019 at 8:30 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Carol Beals, Robert Keeney, Mike Lieurance, Gary Ranum, Donald Splinter, and Mark Stead. Therefore a quorum was present. Also in attendance were Shane Drinkwater, Carrie Eastlick, Joyce Roling, Nancy Scott, Tina McDonald, Jody Bartels, Fred Naatz, Dave Lambert, Jeff Lockhart, and Jeff Kindrai.

Notice of the meeting was sent to the media and the amended agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mark Stead, seconded by Gary Ranum, to approve the agenda with item 6.c. to follow item 4. Motion carried on without negative vote.

Motion by Mark Stead, seconded by Donald Splinter, to approve the minutes of the May 14 and May 21, 2019 meetings as printed. Motion carried without negative vote.

Finance

Motion by Mark Stead, seconded by Donald Splinter, to accept the May Treasurer's Report. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Gary Ranum, to approve the request to refill the Administrative Assistant I (Treasurer) position. Motion carried without negative vote.

Motion by Mark Stead, seconded by Mike Lieurance, to recommend board approval of the request to use \$56,832 from the General Fund to blacktop the entrance at the fairgrounds north to the Eckstein Exhibit Hall. Motion carried without negative vote.

The consensus of the committee was to direct the department heads to prepare initial budgets with a 2% wage increase. The committee will hold a special meeting to discuss bidding out health insurance.

Motion by Robert Keeney, seconded by Mike Lieurance, to accept the May vouchers. Motion carried without negative vote.

Motion by Carol Beals, seconded by Mike Lieurance, to accept the May Revenue/Expenditure Report. Motion carried without negative vote.

Motion by Gary Ranum, seconded by Donald Splinter, to accept the Finance Director's report. Motion carried without negative vote.

Information Technology

Department update

System Downtimes

- a. Court House/Administration Building– 5/24/2019 lightning struck the court house. Lightning damaged
 - i. 6 of the 8 phone modules were damaged
 - ii. One network switch
 - iii. Multiple phones and two cameras.
- b. CSB/UWEX/Orchard Manor – 5/29/2019. IT was updating firmware on CSB host number 2. The system was shutdown improperly. This caused a shutdown of the Fortigate internet router and other VMs on node 2. Node 1 was unaffected by the shutdown.
- c. Administrative Building/UWEX/Court House/CSB/Orchard Manor (06/07/2019) – Maintenance work on the DFS system caused an outage. The system was being worked on due to issues with CSB Share 02. The CSB Share 02 system was not properly syncing with the Grant County DFS system. The system logs showed that multiple files were blocking the operation of the DFS system. The system was cleaned of all files and put back in to operation. Once CSB Share 02 was in operation is signaled to the other DFS systems to remove their files. IT restored the needed information from backups and restored operations.

Network review

- a. The Wan Optimization system has been put into production.
- b. IT has been configuring a new wireless access point and switch on the 2nd floor for the roll call system.

Security review

- a. IT had a meeting with Orchard Manor to discuss a disaster simulation with IT involved with a possible cyber security issue.

New building

- a. 5/18/2019 Open house event
- b. IT moved ADRC to CSB on 5/20/2019.
- c. IT has been working with ADRC on issues such as
 - a. Folder redirection
 - b. Phone issues
 - c. General computer issues
- d. IT is working with Social Services to setup a moving plan. Anticipated move date is 6/17/2019.
- e. IT configured an electronic calendar system for the CSB building. Departments can now schedule times with the EOC/Training and Lobby conference room with Exchange.
- f. IT is working with TDS to setup a connection between the current Sheriff's Office and CSB.

- g. IT has been working with accurate controls to help get the security network up and running at CSB.
- h. Sheriff Office radio consoles are scheduled to start installation at the end of the month.
- i. July 2nd IT will meet with Central Square to start the implementation of the new 911 system.

The motion was made to accept the IT Director’s report by Mike Lieurance, seconded by Carol Beals. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of June 08, 2019 are as follows:

Full time Benefit	300
Regular Part time Benefit	73
Part time	82
Limited term and seasonal	68
TOTAL	523

The committee reviewed and/or acted on the following Administration Manual Policies:

4.1 Capitol and Custodial Assets Policy – No Change

4.6 Seminar Policy – Carol Beals, seconded by Robert Keeney, moved to recommend for approval to the County Board the revised Seminar policy. Motion carried without negative vote.

4.8 Deposits with the Treasurer Policy – Carol Beals, seconded by Mark Stead, moved to recommend to the County Board the revised Deposits with the Treasurer policy. Motion carried without negative vote.

4.10 Bank Accounts Policy – No Change

5.1 Resolution Restating Nondiscrimination Obligations – Mark Stead, seconded by Don Splinter, moved to recommend for approval the Resolution Restating Nondiscrimination Obligations. Motion carried without negative vote.

5.2 At Will Policy – No Change

5.3 Discipline Policy – No Change

5.4 Exit Interview/Survey Policy – No Change

5.5 Employment Papers Policy – No Change

5.6 Grandfathered Employees Policy – No Change

Carol Beals, seconded by Mike Lieurance, moved to recommend for approval the Equal Employment Opportunity/Antidiscrimination Policy in the Employee Handbook. Motion carried without negative vote.

Joyce Roling gave the Personnel Directors report and reported that she attended the National Public Employer Labor Relations Association (NPELRA) Board of Directors meeting on Friday, June 14th and returned Sunday June 16th. The travel and hotel costs were borne by NPELRA.

Mark Stead, seconded by Donald Splinter, moved to adjourn to June 18, 2019 for a special Executive Committee Meeting at 9:45 a.m. in the Grant County Community Services Building with the regular meeting scheduled for July 9, 2019, at 8:30 a.m. Motion carried without negative vote.