EXECUTIVE COMMITTEE
May 14, 2019

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, May 14, 2019 at 9:00 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Robert Keeney, Mike Lieurance, Gary Ranum, Donald Splinter, and Mark Stead. Therefore a quorum was present. Carol Beals arrived during the meeting. Also in attendance were Shane Drinkwater, Carrie Eastlick, Joyce Roling, Nancy Scott, Dave Lambert, and Carol Schwartz.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Robert Keeney, seconded by Donald Splinter, to approve the agenda as posted. Motion carried on a voice vote with one opposed.

Motion by Gary Ranum, seconded by Mark Stead, to approve the minutes of the April 9 and April 16, 2019 meetings as printed. Motion carried without negative vote.

Finance
Motion by Mark Stead, seconded by Donald Splinter, to accept the April Treasurer's Report. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to approve the request to refill the Accounting Assistant position. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to accept the April vouchers. Motion carried without negative vote.

Motion by Mark Stead, seconded by Mike Lieurance, to accept the April Revenue/Expenditure Report. Motion carried without negative vote.

Motion by Gary Ranum, seconded by Donald Splinter, to accept the Finance Director's report. Motion carried without negative vote.

Information Technology
Department update 05/14/2019
   Moving forward with fiber optics for Administration, Sheriff and Highway buildings. The motion was made to recommend transferring $86,000 from the Sheriff budget for the tower to the IT budget by Don Splinter seconded by Carol Beals. The motion carried without negative vote.

Downtime
   Orchard manor a generator test caused a network reconfigure.

County systems review
   Nothing to report.

Network review
1) IT has been working with our fiber optic provider to get quotes and a project defined
2) IT has started the enrollment with diggers hotline
3) IT has been diagnosing an issue with Orchard Manor's Outlook. Outlook from time to time gets disconnected.
4) Internet for the UW/Fair Grounds is now being provided from CSB. A new Wi-Fi link is needed to link the Eckstein building for internet access.

New building
1) IT has started the process of deploying services
   a. phones
   b. computers and computer lines
   c. TVs and AirTames
   d. Documentation of lines
   e. printers
2) general time line points are
   a. On 4/10/2019 IT started the outside, media and Sheriff wireless networks
   b. On 4/12/2019 IT and CCCP installed a SIP firewall for the phone system
   c. On 4/15/2019 IT helped setup the watch guard system
   d. On 4/16/2019 IT gave a presentation for SWTC IT students
   e. On 4/23/2019 CCCP and TDS were able to get SIP phone service up and running
   f. On 4/29/2019 IT and RACOM reviewed the radio room (1305) for additional equipment.
   g. On 4/30/2019 IT installed new lines for NCIC communications
   h. On 5/01/2019 IT started the install of Wi-Fi in the jail pod
   i. On 5/09/2019 lifeline has completed A/V work for the training room and conference room.
   j. On 5/13-14/2019 IT and user training for the phone system
   k. Starting with new 911 central square. More to come as project starts

The motion was made to accept the IT Director's report by Gary Ranum, seconded by Mike Lieurance Motion carried without negative vote.

Employee Relations
Staffing Update: Current staffing numbers as of May 09, 2019 are as follows:

Full time Benefit	599
Regular Part time Benefit	69
Part time	79
Limited term and seasonal	73
TOTAL	520

The committee discussed the process of reviewing the Grant County Administration Manual. Any policies that have not been reviewed prior to April 2018 will be reviewed for updates. Policies will be reviewed and brought forth to the committee throughout the year from the

respective department head of each section, i.e., Finance Director for Finance policies, Personnel Director for Personnel policies, IT Director for IT policies, etc.

Mark Stead, seconded by Gary Ranum, moved to recommend for approval to the County Board the revised Promoted or Transferred Employee policy. Motion carried without negative vote.

Don Splinter, seconded by Robert Keeney, moved to recommend for approval to the County Board the revised Highway Safety Clothing/Shoes policy. Motion carried without negative vote.

Mark Stead, seconded by Don Splinter, moved to approve the Highway Department request to pay former retired employee at the top Seasonal Laborer (Parks) rate of $15. 81 instead of $13.67 for Parks work. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to approve Orchard Manor Request to pay a former retired employee at their rate of pay at time of their retirement of $14.57 for LTE work instead of the start rate of Activity Aide pay of $13.05. Motion carried without negative vote.

Carol Beals, seconded by Mike Lieurance, moved to approve the Personnel Director's report. Motion carried without negative vote.

Gary Ranum, seconded by Carol Beals, moved to go into closed session per state statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the Grant County Health Officer. Roll call vote resulted in a carried motion with one negative vote.

Mark Stead, seconded by Gary Ranum, moved to return to open session. Motion carried without negative vote.

Carol Beals, seconded by Mike Lieurance, moved to adjourn to a special meeting May 21, 2019, at 8:00 a.m. and the regular meeting on June 11, 2019, at 8:30 a.m. Motion carried without negative vote.

<u>Technology</u>