

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, April 17, 2019  
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Carol Beals, Ron Coppernoll, Judy Friar, Nancy Howard, Amy Kite, Mel Masters, Justin O'Brien, Gary Ranum, Charles Stenner, Mike Tiber (Chair.) and Mary Ellen Tredinnick.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. AGENDA: Mary Ellen Tredinnick moved to approve the agenda. Motion seconded by Judy Friar and passed unanimously.
4. MINUTES: Mary Ellen Tredinnick moved to approve the minutes of the March 20, 2019 meeting. Motion seconded by Judy Friar and passed unanimously.
5. BILLS: Charles Stenner moved approval for payment of the bills for March/April, 2019 as reviewed. Motion seconded by Gary Ranum and passed unanimously.
6. REPORTS:
  - a) Financial report for March, 2019 given by Zack Armstrong.
  - b) Personnel report for March, 2019 given by Zack Armstrong.
  - c) Chairman's report – None.
  - d) Jeff Lockhart presented the Agency Director's report as follows:
    - i. Unified's unassigned fund balance is at 24%.
    - ii. Hired James Kerckhove to coordinate the Opioid Response grant and Cara Biddick as nurse case manager for the program.
    - iii. Reviewed powerpoint shared from the Team Leaders meeting. We now have the staff on board, next step is confronting the facts. SAMSHA grant will be expiring in September and with the loss of this revenue we will not fill the vacancy for Substance Abuse Supervisor or the vacancy for the mental health therapist position.
    - iv. UCS will review costs, revenue stream and impact of starting a Comprehensive Community Services program.Mel Masters moved to accept the reports and place them on file. Motion seconded by Nancy Howard and passed unanimously.
7. INTRODUCTIONS AND PUBLIC COMMENTS: None.
8. NEXT MEETING: May 15, 2019 at 7:00 p.m.
- 10 ADJOURNMENT: Mary Ellen Tredinnick moved to adjourn at 7:32 p.m. Motion seconded by Amy Kite and passed unanimously.  
Nancy Schmitz, Recorder