

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, January 16, 2019
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Carol Beals, Ron Coppernoll, Judy Friar, Nancy Howard, Amy Kite, Mel Masters, Justin O'Brien, Gary Ranum, , Mike Tiber (Chair.) and Mary Ellen Tredinnick.

MEMBER EXCUSED: Charles Stenner.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong, Cheryl Knapp and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. AGENDA: Mel Masters moved to approve the agenda. Motion seconded by Ron Coppernoll and passed unanimously.
4. MINUTES: Nancy Howard moved to approve the minutes of the December 19, 2018 meeting. Motion seconded by Gary Ranum and passed unanimously.
5. BILLS: Gary Ranum moved approval for payment of the bills for December 2018/January 2019 as reviewed. Motion seconded by Carol Beals and passed unanimously.
6. REPORTS:
 - a) Financial report for December, 2018 given by Zack Armstrong.
 - b) Personnel report for December, 2018 given by Cheryl Knapp.
 - c) Personnel Committee report given by Nancy Howard. Recommended Health Insurance changes to the Employee Handbook.
 - d) Chairman's report – None.
 - e) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Current unassigned fund balance is at 23%.
 - ii. Erin Spadafore, new hire in the Community Support Program is working well in the program.
 - iii. Unified Community Services will be sending out a reminder to jails in regards to the MAT (Medication assisted treatment) grant from the State of Wisconsin. This grant will cover the cost of an injection 5 days prior to release from jail.
 - iv. In the past Substance Abuse groups were primarily based on the 12 Step program. In Addition, they now offer Smart Recovery or weekly Mindfulness Groups.
 - v. January 30, 2019 we will be combining Mental Health and AODA programs. Mental Health, AODA, CSP and ES will be under one Behavioral Health unit. Ted Izydor has been involved with training mental health clinicians to be dually trained for AODA. The combining of departments was necessary due to stricter confidentiality laws under AODA and to provide better treatment for dually diagnosed clients.

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- vi. Grant County is eligible for an Opioid Response grant due to being in a high need area for Opioid abuse.
- vii. Jeff attended a recent meeting with Iowa County Jail planners. They discussed space for mental health services in the jail. Plans are to build on adjoining land.
- viii. All staff will be receiving employee evaluations in January.
- ix. ACT 184 Sex Offender Placement committee has submitted a final report to the State. The Sheriff will also be submitting his report to the State. There are currently no more sex offenders at Sand Ridge from Grant or Iowa Counties.
- x. The Grant County Coalition will meet on Thursday, January 23rd from 2-4 p.m. The hope is get more community members involved in the group.
- xi. Jeff Lockhart reviewed the Good to Great framework as an overview of the agency's direction. The first step focus on the hiring process.

Mel Masters moved to accept the reports and place them on file. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

7. INTRODUCTIONS AND PUBLIC COMMENTS: None.

8. NEXT MEETING: February 20, 2019 at 7:00 p.m.

10 ADJOURNMENT: Justin O'Brien moved to adjourn at 7:52 p.m. Motion seconded by Judy Friar and passed unanimously.

Nancy Schmitz, Recorder