

**Grant County Board of Supervisors  
September 18, 2018**

The Grant County Board of Supervisors met on Tuesday, September 18, 2018 at 7:00 p.m. in Room 264 on second floor of the Administration Building, Lancaster, WI pursuant to the adjournment of the August 21, 2018 meeting.

Robert Keeney, County Board Chair called the meeting to order and the Pledge of Allegiance was recited.

Verification of compliance with the open meeting law was a notice in the Herald Independent stating the date, time and place of the County Board Meeting and posted in two public posting locations and the county website verified by Linda K. Gebhard, County Clerk.

Roll Call, September 18, 2018

	Present	Absent	Excused
Carol Beals	X		
John Beinborn	X		
Ronald Coppernoll	X		
Gregory Fry	X		
Roger Guthrie	X		
Dale Hood	X		
Lester Jantzen	X		
Robert Keeney	X		
Mike Lieurance			X
Dwight Nelson	X		
Gary Northouse	X		
John Patcle	X		
Gary Ranum	X		
Robert Scallon	X		
Donald Splinter	X		
Mark Stead	X		
Porter Wagner	X		

The Clerk took the roll call resulting in 16 present and 1 excused. Therefore a quorum was present.

Agenda: John Beinborn made a motion, seconded by Dwight Nelson to approve the agenda with the deletion of Item 10). Offer to Purchase/Property Transfer of WE Energies Property. Motion carried.

Minutes: Roger Guthrie, seconded by Greg Frey made a motion to approve the minutes of August 21, 2018 will a correction on page 11 Approval for CSZD to expend \$51,793 out of NRCS Tech Pro carryover account for SE WI Groundwater Study involves three counties not five. Motion carried.

Communications: Chair Keeney encouraged all the Board Members to attend Steve Bench's Generational Difference sessions on October 24<sup>th</sup> at the Youth and Ag Center and October 29<sup>th</sup> at Orchard Manor. Steve is the founder of Generational Consulting; his session talks about generational differences at work.

Chair Keeney reminded all the Board Members about the WCA Convention coming up in the next week, and to speak to the County Clerk if there were any changes.

Appointment(s): Chair Keeney asked for approval from the Board to appoint Carolyn Vandewiel from the Platteville area as a citizen member on the ADRC Board to represent the Developmental Disability; this will complete the Board membership.

John Beinborn, seconded by Lester Jantzen, made a motion to approve this appointment to the ADRC Board. Motion carried.

Grants: Fred Naatz, Social Services Director asked for approval to apply for a grant from the Department of Children and Family to help support the retention of foster parents, foster parent training, and improving normalcy opportunities for children in out-of-home care. The grant will be for \$5,050.00 with no match to the County. The grant will assist in the following activities:

- Respite for foster parents
- Placement Pantry/Closet with needed items at the time of a child's placement
- State Park passes for every foster home
- Family day passes to community activities (e.g., Grand Harbor Waterpark, Deer Valley Lodge Waterpark, movie passes, Fighting Saints hockey tickets, and Vesperman Farms)
- Foster Family Picnics (two per year)
- Foster Family Appreciation Night
- Activities to promote foster family self-care (e.g., gift cards to eat out and respite care during that time; yoga; etc.)
- Incidental funds for damage to a foster home that neither Foster Parent Insurance Program nor homeowner's insurance will reimburse

Greg Fry, seconded by Ron Coppernoll to approve the grant application for Social Services for support for Foster Care Parenting program for the amount of \$5,050.00. Motion carried.

**Offer to Purchase/ Property Transfer of WE Energies Property—deleted this item.**

Progress Report on Sewer Extension to City of Lancaster: Chair Keeney updated the Board on the sewer line. Chair Keeney, Ben Wood and Dave Lambert have been working on the easement acquisition paper work hopefully to start that process in early October. The County Surveyor Jay Adams has been working on the plat and relocation order to submit to the City Council; the Appraiser is ready to go forward. Sewer plans are 90% drawn. Strand & Associates and the City are still on course with the project; projected at a little less than 2.2 million. They hope to bid the project in the fall.

LEC, SS & ADRC Facility Progress Report / Change Orders —Brad Bierman EPIC presented three change orders to the Board of Supervisors for approval. ***(Please see attachment 1. for reference)***

A motion was made by Roger Guthrie, seconded by Porter Wagner to approve the change orders totally \$116,698.00 presented by EPIC on the Law Enforcement/Social Service/ADRC facility. Motion carried.

**Contract 11A Detention Equipment, Stronghold Industries**

CB 5: Door and Hardware changes	\$8,005.00
CB 6: Door Hardware, Food passes	\$34,900.00
CB 8: Access Panels, Mirrors	\$7,700.00
CB 12: Access Panels	\$9,900.00
CB 20: Door and Hardware Changes	\$5,885.00
TV Speaker Prep	\$925.00

Security Hardware at doors 1119/1213	\$3,090.00
Bullet Resistant window C6	<u>\$2,945.00</u>
<b>TOTAL COST</b>	<b>\$73,350.00</b>

**Contract 22 Plumbing, Reilly Plumbing**

CB 4 Vents, family bathroom, fixtures, strainers, valves	\$20,771.00
CB 7 Sewage grinder changes	(\$600.00)
CB 8 Wash Machink hookup additional sink	\$4,354.00
CB 11 Front access fixtures	\$3,109.00
CB 13 Condensation drains, floor drains in pod	\$6,350.00
CB 15 Watermain relocation	\$3,676.00
CB 24 Water line add	<u>\$1,842.00</u>
<b>TOTAL COST</b>	<b>\$39,502.00</b>

**Contract 26 Electrical, Communications and Security Electronics, Schmidt Electric**

CB 12 Alliant Energy Service Rules Changes (Non-Fused)	(\$5,200.00)
Change light fixtures to surface mount	\$5,982.00
Supply and install wall sleeve for tower cables	<u>\$3,064.00</u>
<b>TOTAL COST</b>	<b>\$3,846.00</b>

Acceptance of Easement for WE Energies Natural Gas Line: A motion was made by Greg Fry, seconded by Gary Ranum to authorize the County Clerk to sign the easement for WE Energies Natural Gas Line. Motion carried.

Discussion/Possible Action on Project Scope, Brad Bierman, EPIC presented the items for approval. ***(Please see Attachment 2. for reference)***

**a. Furniture, Fixtures & Equipment:**

Carol Beals, seconded by Don Splinter, made a motion to authorize the estimated amount of \$469,916.00 as presented, not to exceed that amount for furniture, fixtures and equipment as presented which will be out of the authorized funding already established for the Law Enforcement/Social Service/ADRC facility. Motion carried with one negative vote.

**b. Technology (IT):** Shane Drinkwater, IT Director presented the Board with an itemized listing of technology equipment needed for the new facility.

Carol Beals, seconded by John Beinborn, made a motion to authorize the estimated amount of \$653,577.00 as presented, not to exceed that amount for IT equipment which is in the scope of the project; any carryover funds remaining after purchases must be placed in the General Fund. Motion carried with one negative vote.

**c. Law Enforcement Equipment**

*\*\*The Main Communication Tower at an estimated cost of \$300,000.00 was in this item listing for equipment for Law Enforcement but it is out of the scope of the project, therefore it would not fall under the bonding requirements. This item has been leased by the County to present, with the building of the new facility this item has been requested by Law Enforcement to add. They are hoping it will be an offset cost for the County because they can lease the tower to other entities to recoup some of the cost. Nancy Scott, Finance was asked if there may be any other sources of funds available to build the tower that could be used without using loan money or can the tower be added into the bonding agreement. She*

*stated there may be available funds, that would have to be looked at, and no the bond as stipulations set when the bonding was done, this could not be added.*

Carol Beals, seconded by Porter Wagner, made a motion to authorize the estimated amount of \$491,444.00 to purchase Law Enforcement Equipment, not to exceed that amount; which excludes the Main Communication Tower for \$300,000.00 as presented in the original equipment listing because it is not in the scope of the project. Motion carried.

Further discussion regarding the Main Communication Tower for Law Enforcement took place. Carol Beals suggested Law Enforcement relook at the costs for the tower and lock down the final cost and work with Nancy Scott, Finance Director to find alternative revenue sources to pay for the tower. They are to bring this information back to the full County Board at the November County Board meeting.

- d. **Support Building(s):** The original building that has been discussed was a 15,000 sq. ft. building for \$750,000.00. But based on the list of needs from Emergency Management, Law Enforcement and Orchard Manor who would like a shop included and ADRC for their buses now the building needed would be well over 20,000 sq. ft. Brad Bierman, EPIC stated that now the conversations will have to start on what exactly does the County need in this building.

Gary Ranum stated maybe some of these items like the storage building may have to be planned as a future project. He posed the question maybe the County should revisit the County's Strategic plan to prioritize these future needs such as the storage facility, the tower, demolishing of certain buildings, etc. so the County knows what their next move should be. The County needs to put some thought into how we spend the tax payer's money, it is not free money; there will be interest to pay on any borrowed money.

Brad Bierman, EPIC agreed the County needs to focus on the items that are crucial to keeping the facility going forward and to move the Departments in as soon as possible. Some of the want list items can be held off and dealt with in the future. Roger Guthrie was also in agreement.

Discussion/Possible Action for Demolition of Structures on Commercial Site: Brad Bierman, EPIC will pick up the cost as part of their Construction Management fee to draw up an RFP to demolish the 52 Building. He will work with Ben Wood, Corporation Counsel in the bidding process. He would also like to come back to the board in October for their approval to submit a change order to demolish the Life Building and small garage that is on the Orchard Manor property. Carol Schwartz, Orchard Manor Director stated the Orchard Manor committee has already given their permission to demolish those buildings.

Carol Beals, seconded John Beinborn, made a motion to authorize EPIC to draw up an RFP to demolish the 52 Building to bring before the Board in November. In October Brad Bierman, EPIC will submit a change order to the County Board for approval to demolish the Life Building and small garage existing on the Orchard Manor property. Motion carried.

Discussion on Maintenance of Facility:

- a. **Staffing:** Law Enforcement staff will be in charge of the new facility, journal entries will be used to track the maintenance expenditures for Social Services and ADRC.

- b. **Equipment Needs:** Chair Keeney stated he had contacted some contractors for bids on snow removal but had not heard anything back.

Mark Stead, seconded by Gary Northouse, made a motion to approve a new full time Maintenance Worker Position, Grade E, for Law Enforcement at a cost of \$2,901.00 in out of budget spending to be hired in the month of December 1, 2018. A roll call vote was called for.

**ROLL CALL VOTE**

DATE: September 18, 2018

QUESTION: To implement a new full time Maintenance Worker position Grade E for Law Enforcement.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GARY NORTHOUSE	X		
3. ROBERT SCALLON	X		
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. GREGORY FRY	X		
8. RON COPPERNOLL	X		
9. MIKE LIEURANCE			X
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBOR	X		
16. DONALD SPLINTER	X		
17. PORTER WAGNER	X		

County Clerk took the roll call vote resulting in 16 Yes Vote and 1 absent. Therefore motion carried.

**c. Policy:**

It was decided by the Board the Departments who are involved in the new facility should meet and implement rules to protect the inner walls of the new facility, setting restrictions on what will be allowed or not allowed in the building regarding furnishings. Ron Coppernoll suggested contacting Grant Regional; they have established some policies that may be helpful. In the discussion the possibility of having one of the Maintenance Workers act as the lead to enforce the policy was mentioned.

Discussion on Identification of Building:

a. **Name of Facility:**

Roger Guthrie stated the County should name it for what it is, he suggested "Grant County Community Service Building".

A motion was made by Roger Guthrie, seconded by Robert Scallon; to approve the name for the new facility "Grant County Community Services". Motion carried.

b. **Room Identification:** Brad Bierman, EPIC stated the existing room numbers that are on the construction plans have been used as things get implemented in the building during construction. He feels there would be less confusion if those numbers could stay the same instead of now trying to change them. It was decided to leave the existing numbers in place.

Discussion on Relocation Plan: Brad Bierman, EPIC stated for the benefit of IT installing the technology, one department should be moved at a time. There is a lot of work to do for the IT department before the departments can move into the facility. Law Enforcement will take the longest and that will have to happen in stages. The closer to completion Brad said they would know more on how the move should take place and who will be first, second, etc.

Adjournment: Porter Wagner, seconded by Robert Scallon, made a motion to adjourn the meeting pursuant to the next meeting on October 2, 2018 at 10:00 a.m. Motion carried.

**\*\*Attachment 1: Total Project Cost Estimates presented by EPIC**

**\*\*Attachment 2: IT itemized list of technology equipment needed for new facility**