

SOCIAL SERVICES BOARD

September 5, 2018

The Grant County Department of Social Services Board was called to order by Dale hood at 9:00 AM. Roll Call was taken with Hood, Fry, Nelson and Splinter present. John Beinborn was running late, he arrived at 9:12 AM. Also present was Fred Naatz, Social Services Director and Lori Reid, Director of the Grant County Aging and Disability Resource Center. The meeting was in compliance with the open meeting laws. Splinter moved to approve the agenda with the addition of "Refilling Support Unit position" under the Personnel section. The motion was seconded by Fry, the motion carried. Nelson made a motion to approve of the August 1, 2018 minutes, seconded by Fry, the minutes were approved.

PERSONNEL – Splinter made a motion, seconded by Nelson to refill the service Support Specialist position, the motion carried. Nelson, seconded by Nelson, made a motion to refill the Support Unit position, the motion carried.

FINANCIAL REPORTS – Splinter made a motion to approve the Vouchers for August 2018, seconded by Nelson, the vouchers are approved. Nelson, seconded by Fry, motioned to accept the Administrative Report. There was some discussion around the Alzheimer's program and the Elder Abuse programs. The motion to accept carried. The training costs for July 2018 we reviewed, Hood made a motion to approve, seconded by Fry. The motion carried.

CORRESPONDENCE – NONE

ADMINISTRATION –GENERAL

Emergency Protective Placements under Chapter 55.135 follow up and budget issues – Naatz described a recent event where an individual with Alzheimer's disease was striking care givers at a facility, and needed to be placed. Clark County Emergency Protective Placement facility was contacted, and they did not accept the person. After 4 hours of searching, the person returned to the facility. Naatz contacted Clark County afterwards, and learned they did not accept the person because his behaviors were unstable and the person was refusing medications. They suggested that a hospital could administer the medications, and once stable, they would accept the person. Naatz staffed the incident with Tom Slaney, Director of Iowa county Social Services and Jeff Lockhart, Director of Unified Community Services, and it was decided that in the future, when no placement is available and there are behaviors that need to be addressed and stabilized, Unified would do a Chapter 51 Emergency Detention (ED), and then if appropriate, switch it to a Chapter 55 Protective Placement. Mr. Lockhart indicated that Unified would cover the first 72 hours of placement in the mental health facility, but if it does become a Chapter 55 placement, Social Services would be responsible for the placement. Naatz stated he did not believe that currently the department had any funding for payment to this type of facility, but agreed with Director Slaney who believes that the statute states that Social services is responsible for emergency protective placements. Naatz explained that DSS would be responsible only in those rare situations that

a person was in a mental health facility under a Chapter 55, but we could not find a placement in an appropriate protective placement facility. Currently, the ED placements cost about \$1,300 a day. Naatz explained two options, one is to add a \$40,000 line item to the 2019 budget to cover this event, but it will rarely happen: he gave the example that he DSS budgets \$40,000 a year for this, and it occurs only once in 10 years, the county would have raised \$400,000 in tax levy, with \$360,000 going into the General Fund because it was not needed. Another option would be to not budget for this type of event, but to have an understanding that when it does occur, the department would be able to ask for funding for the costs from the General Fund. County Board Chairman Robert Keeney suggested budgeting \$40,000 in the 2019 budget, and using DSS carryover before it is transferred to the General fund, and then making the funds assigned, so they could be carried over into the next years. Hood made a motion to include \$40,000 for this situation into the 2019 budget, and fund it through the DSS carry-over funds before they are transferred to the general fund. The funds will be assigned for this purpose, and be carried over if not expended. Nelson seconded the motion, the motion carried.

Lean UPDATE – Organizational effectiveness model – Naatz reported on the organizational effectiveness Model and project that recently completed the 7 days of having a facilitator present. Over the 3 months of the project, over 21 tasks were completed focused on improving staff retention and recruitment. The Professional Development System (PDS) funded through the Department of Children and Families facilitator will be developing a report on the project, and Naatz will share this with the Board. Also, the report will posted on the PDS website. The OE team will continue, with two internal staff taking the lead as facilitators. This is a continuous improvement model, so it will continue. There were numerous gaps identified that the department can focus on over the coming years.

Building Update – office furniture bid, 52 building update, new building update – Naatz reported that the new furniture needs have been reviewed several times, and the new cost is down to \$212,000, from \$232,000. The needs of the ES staff were discussed, with balancing the requirement of having a locked and secure cabinet for confidential information and the need for work space. It was decided to eliminate the standing hutches from the ES offices, and use the hanging cabinets for the confidential storage. The cost between the two was about even, so the confidentiality issues can be addressed along with keeping the added work space. If we went with the hutch and just two desk surfaces, we would lose the desktop. Naatz also tied in the HIPPA and confidentiality issues that Adams County recently experienced, and the need to ensure HIPPA and confidentiality issues are addressed. We are looking at other items in the furniture bid, and should have it below \$200,000 by the time it is submitted. The sit-to-stand desks do not have a manual model, but we did switch from a Phase 3 model to a Phase 2 model, which was some cost savings. Naatz also shared that we will also submit a bid for a refrigerator for the break room and two under counter fridges for our work space. We also need to finalize shelving for the storage area, but will probably utilize a box store for this item. Naatz also report they are forming a Moving Team to address all of the details of the move, including signage and timing. Naatz reported he has been meeting with the IT Director, and reviewing the department's phone and IT needs. Naatz reported that the '52 building is experiencing an increase of mice in several rooms, catching 7 over the last week or so. It seems to be a perfect storm, with the large amount of rain, the building and excavation moving the rodents towards the building and the long grass around the building contributing

to the issue. The grass will be cut soon, and the excavator will be removing the sod and some dirt from around the building, which should help significantly. We have taken several tours of the new building; progress is good, with most of the drywall hung.

2019 budget – Naatz reviewed the budget, Splinter made a motion to move the budget, after the budget meeting on Monday, to the executive committee. Nelson seconded the motion. Naatz reported that a Prioritization of the programs is requested with the budget for the executive committee, and that by statute, the programs operated by DSS are required, and the level of services required as well, as we cannot create a wait list for children who are abused or neglected, nor for the juveniles in the juvenile justice system or adults being abused or neglected. The child welfare programs are required under Chapter 48. Naatz also shared that currently a study is being compiled for recommended case load standards in child welfare, and it looks like 11 cases will be the recommended standard, and a supervisor to staff ratio of 1:6. Based on this, Naatz calculated we would need 2 more social workers and 1 more Social Work Supervisor. Funding would need to accompany that. Motion carried.

Foster Care Grant – Naatz reported that the Foster Care Coordinators developed a grant application to support and retain foster parents, with an emphasis on things like providing respite, park passes and other activities that could support the foster parents as well and children placed. Fifty one agencies applied for grants, and 14 agencies were awarded funding. Our request was for \$30,750 but due to large number of awards, \$5,050 was received. Based on large number of grants, we did a good job to be one of the 14 awarded money: Kudos to Morgan and Amber for taking on the grant application and receiving funding.

In-Home Intensive Therapy program – our staff that serve as the secondary team member for the intensive in-home therapy program has taken a different job, and the lead therapist has also decided to focus her energies elsewhere. This is operated as a partnership with Platteville Family resource center, and Naatz shared that he will be discussing with PFRC options to continue the program. We might also need to look at other agencies that provide the service, but we feel that the current model, of having a team member embedded in the department is strength. Naatz will keep Board informed of program.

CITIZEN COMMENTS – Keeney mentioned that he was the Village Clerk for Mt. hope, and the majority of people in the area do not feel that a certain trailer located in Mt. hope is fit for the family of 4 – 5 individuals.

ADJOURNMENT – Nelson made a motion to adjourn until November 7, 2018 at 9:00 Am. The motion was seconded by Fry, motion carried.