

**Grant County Board of Supervisors
August 21, 2018**

The Grant County Board of Supervisors met on Tuesday, August 21, 2018 at 10:00 a.m. in Room 264 on second floor of the Administration Building, Lancaster, WI pursuant to the adjournment of the July 17, 2018 meeting.

Robert Keeney, County Board Chair called the meeting to order and the Pledge of Allegiance was recited.

Verification of compliance with the open meeting law was a notice in the Herald Independent stating the date, time and place of the County Board Meeting and posted in two public posting locations and the county website verified by Linda K. Gebhard, County Clerk.

Roll Call, August 21, 2018

	Present	Absent	Excused
Carol Beals	X		
John Beinborn	X		
Ronald Coppernoll	X		
Gregory Fry	X		
Roger Guthrie	X		
Dale Hood	X		
Lester Jantzen	X		
Robert Keeney	X		
Mike Lieurance	X		
Dwight Nelson	X		
Gary Northouse	X		
John Patcle	X		
Gary Ranum	X		
Robert Scallon	X		
Donald Splinter	X		
Mark Stead	X		
Porter Wagner	X		

The Clerk took the roll call resulting in 17 present. Therefore a quorum was present.

Agenda: John Beinborn made a motion, seconded by Dwight Nelson to approve the amended agenda. Motion carried.

Minutes: Porter Wagner, seconded by Roger Guthrie made a motion to approve the minutes of July 17, 2018 as presented. Motion carried.

Communications: Chair Keeney told the Board Members to inform the County Clerk if there were any changes regarding the WCA Convention in September. There were lists left on the Board Members desks with their confirmation numbers for the hotel.

Chair Keeney thanked and congratulated Amy Olson, the Extension and Fair staff, volunteers and the County Board Members who helped at the Fair. The rain didn't cause too many issues; the fair seemed to come together very well.

Employee Recognition(s): None

Appointment(s): Chair Keeney asked for approval from the Board to appoint Pam Hendricks from Boscobel as a citizen member on the ADRC Committee. Lester Jantzen, seconded by Dale Hood, made a motion to approve this appointment to the ADRC Committee. Motion carried.

Grants: Nate Dreckman, Sheriff asked for approval of a Mobile Field Forces Grant for equipment to manage crowd control. The Wisconsin Emergency Management is the source of the grant for \$9,425.00 with no match. The funding period will be from September 1, 2018 to December 31, 2018. The Law Enforcement committee approved this grant.

John Beinborn, seconded by Mark Stead, made a motion to approve the grant for Law Enforcement. Motion carried.

LEC, SS & ADRC Facility Progress Report / Change Orders: Brad Bierman, EPIC presented two change orders to the Board of Supervisors for approval. Because Law Enforcement will have to keep their current facility going while the new facility is constructed, a second set of washer and dryer is requested to purchase at a cost of \$12,706.00. Brad presented the following change orders:

1. General Construction – to pre-purchase from Century Laundry Distributing, Inc. a second set of washer and dryer for \$12,706.00.
2. Contract 11 with Kessenich’s, they originally charged the County sales tax of \$14,726.00 which will be credited back to the County. The original exhaust hood that was recommended EPIC thinks is overstated for the needs of Orchard Manor. They would like to replace that with a kitchen exhaust hood which will save the County \$22,901.00 which will be credited back to the County. The total credit on the Kessenich’s contract will be \$37,627.00.

Roger Guthrie, seconded by Porter Wagner, made a motion to approve both change orders. Motion carried.

Brad gave a brief update on the project. They are now grading the parking lot, brick work is almost done; painting has started in the Law Enforcement portion. A lot of the scaffolding will start being removed. About 75% of the ADRC/Social Services has been dry walled, they will start putting in curb and gutter, by Labor Day they hope to have the jail pod closed. A few walls have to set in the pod at this time.

Resolution Awarding the Sale of \$10,000,000 General Obligation Promissory Notes: Nancy Scott, Finance Director presented the resolution to the County Board.

**RESOLUTION NO. 11-18
RESOLUTION AWARDING THE SALE OF \$10,000,000 GENERAL
OBLIGATION PROMISSORY NOTES**

WHEREAS, on October 4, 2016, the County Board of Supervisors of Grant County, Wisconsin, Grant County adopted an initial resolution authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$29,965,000 for the public purpose of financing the construction, equipping and furnishing of a County building to house the County jail, Sheriff's Department facilities, Emergency Management facilities, social service facilities and ADRC facilities, and the extension of Orchard Manor utilities (the "Project") (the above-referenced initial resolution is referred to herein as the "Initial Resolution");

WHEREAS, the County has previously issued Bond Anticipation Notes, dated August 21, 2017, in the principal amount of \$15,000,000 pursuant to the Initial Resolution to pay costs of the Project;

WHEREAS, it has been determined to issue an additional \$10,000,000 in principal amount of general obligation promissory notes authorized by the Initial Resolution (the "Notes") to pay costs of the Project; and

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Sale of the Notes. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, and the Initial Resolution the principal sum of TEN MILLION DOLLARS (\$10,000,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. To evidence the obligation of the County, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the Notes aggregating the principal amount of TEN MILLION DOLLARS (\$10,000,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$10,000,000; shall be dated September 11, 2018; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the County, on March 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the County shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2018 through 2026 for payments due in the years 2019 through 2027 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated September 11, 2018" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other

investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to affect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded August 21, 2018.

/s/ Robert C. Keeney, Chairperson

ATTEST: /s/ Linda K. Gebhard, County Clerk

A motion was made by Gary Ranum, seconded by Gary Northouse to approve the Resolution to award the sale of \$10,000,000.00 General Obligation Promissory Notes. A roll call vote was called for.

ROLL CALL VOTE

DATE: August 21, 2018

QUESTION: Awarding the Sale of \$10,000,000 General Obligation Promissory Notes

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GARY NORTHOUSE	X		
3. ROBERT SCALLON	X		
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. GREGORY FRY	X		
8. RONALD COPPERNOLL	X		
9. MIKE LIEURANCE	X		
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. PORTER WAGNER	X		

County Clerk took the roll call vote resulting in 17 yes vote. Therefore the motion carried.

Southwest Wisconsin Regional Planning Presentation: Troy Maggied, SWRPP Director gave a presentation on the many Southwest WI Regional Planning projects they have been working on. These projects range from helping new businesses with marketing, mining issues, railway transit projects, flooding issues and GIS land verification projects. They service Grant, Green, Lafayette, Crawford, Iowa and Richland Counties. Future projects include Health studies, Housing Issues, Economic strategies, rides to work, demographics, school enrollment, and school open enrollments.

2019-2023 Regionally Coordinated Transportation Plan: Lori Reid, ADRC Director gave an update on the framework for a five year work program from 2019-2023. County staff and SWWRPC collaborated to take the goal recommendations and establish local goals and actions for the 5 county area, Grant, Green, Lafayette, Iowa, Crawford and Richland.

Regional Framework Goals:

1. Enhance the quality and quantity of communications about transportation services.
2. Plan, develop and implement a regional marketing strategy to increase awareness about transportation services.
3. Continue to increase collaboration between transportation providers to form and regional transportation network.
4. Collaborate regionally to advocate for continuing transportation funding.

Grant County Goals and Actions

1. Expand and improve driver escort program
2. Expand advertising efforts to reach potential consumers families
3. Increase consumer awareness of available transportation services
4. Increase business owners awareness of transportation
5. Increase other community agencies awareness of transportation options
6. Continue to increase collaboration between transportation providers on a local and regional level
7. Advocate for transportation funding and resources
8. Plan, develop and implement a marketing strategy to reduce stigma and increase ridership and awareness about transportation services.
9. Ensure easy access to transportation resources for consumers
10. Increase consumer awareness of available transportation services
11. Increase availability of transportation for community events.

A motion was made by Dale Hood, seconded by Robert Scallon to adopt the 5 year Regionally Coordinated Transportation Plan as presented. Motion carried.

Resolution Relating to the Aging & Disability Resource Center of Grant County 85.20/5311: Lori Reid, ADRC Director presented the following two resolution.

Resolution 12-18
RESOLUTION RELATING TO THE
AGING & DISABILITY RESOURCE CENTER OF GRANT COUNTY

WHEREAS, Section 85.20 (State Aid) and 5311 (Federal Aid) of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to make grants to the counties of Wisconsin for the purpose of assisting them in providing subsidized taxi transportation service to residents of Grant and Iowa County; and

WHEREAS, this body considers that the provision of subsidized taxi transportation services would improve and promote the maintenance of human dignity and self-sufficiency of Grant and Iowa County residents.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Grant County on this 21st

day of August, 2018 authorizes the Aging & Disability Resource Center of Grant County to prepare and submit to the Wisconsin Department of Transportation an application for Public Transportation Operating Assistance during 2019 under 85.20 of the Wisconsin Statutes, in conformance with the requirements issued by that Department.

BE IT FURTHER RESOLVED that the Board of Supervisors of Grant County authorizes the Chairman of the County Board of Supervisors to execute a contract with the Wisconsin Department of Transportation under 85.20 (State Aid) and 5311 (Federal Aid) of the Wisconsin Statutes on behalf of Grant County.

Recommended for passage this 30th day of July, 2018 by the Aging and Disability Resource Center - Grant County Committee.

/s/ Lester Jantzen
/s/ Dave Janney
/s/ JoAnne Blume

/s/ Dale Hood
/s/ Arnold Rawson

This Resolution is hereby passed by the Grant County Board of Supervisors on this 21st day of August, 2018 by the majority of a quorum.

/s/Robert Keeney, County Board Chair

/s/ Linda K. Gebhard, County Clerk

ATTEST: I Linda K. Gebhard, Grant County Clerk, do certify that Resolution #12-18 Relating to Aging & Disability Resource Center Section 85.20 Grant County was approved by the Grant County Board of Supervisors at a meeting held on this 21st day of August, 2018.

/s/ Linda K. Gebhard, County Clerk

A motion was made by Mark Stead, seconded by Lester Jantzen to approve the Transportation Resolution 85.20 for ADRC. Motion carried.

Resolution 13-18
RESOLUTION RELATING
TO AGING & DISABILITY RESOURCE CENTER GRANT COUNTY

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to make grants to the counties of Wisconsin for the purpose of assisting them in providing specialized transportation services to the elderly and the disabled; and

WHEREAS, each grant must be matched with a local share equal of not less than 20% times the amount of the grant; and

WHEREAS, this body considers that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Grant County on this 21st day of August, 2018, authorizes the Aging and Disability Resource Center - Grant County to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2019 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by that

Department and also authorizes the obligation of county funds in the amount needed to provide the required local match.

BE IT FURTHER RESOLVED that the Board of Supervisors of Grant County authorizes the Chairman of the County Board of Supervisors to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Grant County.

Recommended for passage this 30th day of July, 2018 by the Aging and Disability Resource Center - Grant County Committee.

/s/ Lester Jantzen
/s/ Dave Janney
/s/ JoAnne Blume

/s/ Dale Hood
/s/ Arnold Rawson

This Resolution is hereby passed by the Grant County Board of Supervisors on this 21st day of August, 2018 by the majority of a quorum.

/s/Robert Keeney, County Board Chair

/s/ Linda K. Gebhard, County Clerk

ATTEST: I Linda K. Gebhard, Grant County Clerk, do certify that Resolution #13-18 Relating to Aging & Disability Resource Center Section 85.21 Grant County was approved by the Grant County Board of Supervisors at a meeting held on this 21st day of August, 2018.

/s/ Linda K. Gebhard, County Clerk

A motion was made by Lester Jantzen, seconded by Gary Ranum to approve the Transportation Resolution 85.21 for ADRC. Motion carried.

Approval for CSZD to expend \$51,793 out of NRCS Tech Pro carryover account for SW WI Groundwater Study: Lynda Schweikert, Director presented the information for the request to use NRCS Tech Pro carryover the County Board. This involved a three county ground water study plan. There is a concern regarding the increase in the larger farms and concentration of large herds of livestock with the potential of contaminating ground water because of more manure spreading. Before more regulations are placed in these facilities because of a fear, this plan would help identify what the major issues are so appropriate regulations could be set in place. Not only will contamination from livestock be looked at but also private septic systems would be looked at in the private sectors which will include permission from the citizens. This would be on a volunteer basis not mandatory for the private citizen with no cost to them and they would have access to the results.

Southwest Wisconsin Groundwater Study plan

Objective 1: Evaluate private well contamination in three counties (Grant, Iowa, and Lafayette) using indicator bacteria (total coliform and *E. coli*) and nitrate based on randomized synoptic sampling events.

To accomplish this objective we will 1) identify private well owners in the three counties to randomly select wells and 2) complete two synoptic sampling events for nitrate and indicator bacteria analysis. First, we will obtain the list of property parcels in the three counties and use a threshold property value to eliminate parcels that do not contain houses. Second, we will exclude parcels within the areas that have a municipal water supply system. Assistance from the counties will be needed to

obtain these records. Alternative data may be used to identify private wells if available (e.g., list of properties with septic systems, indicating a well is also present).

We will randomly select wells from the parcels identified as owning a private well and send a letter soliciting study participation. Our goal is to collect 500 samples in each synoptic event. We anticipate a 40% participation rate based on a previous private well study using a similar approach (in Kewaunee County), so we will solicit participation from 1,250 well owners to achieve the target sample number of 500. The Wisconsin Geological and Natural History Survey estimates that there are 2,199, 5,829, and 3,000 well records for Grant, Iowa, and Lafayette Counties totaling approximately 11,000 known wells, so the proposed sample size (500) represents approximately 5% of the known wells in the three counties.

We will sample randomly selected wells in two two-day synoptic events to determine the extent of contamination. The transient nature of groundwater contamination events makes accurately assessing the extent of contamination challenging, so we aim to sample wells when contamination is most likely—during groundwater recharge (when water moves down to the aquifer). Infiltrating water carries contaminants to the aquifer during groundwater recharge, which typically occurs in fall and spring. Ultimately, groundwater recharge is dependent on precipitation (rain or melted snow), so it varies within a season. Therefore, we aim to complete two synoptic events when groundwater recharge typically occurs (once in fall, once in spring) to increase our chances of sampling when groundwater is most vulnerable. Existing monitoring wells will be equipped to measure groundwater levels to characterize groundwater recharge during the sampling events. In addition, at least one of the two events will occur when agricultural manure is applied so this potentially important fecal source is present (human wastewater from septic systems is a constant source). Overall, the spatial aspect of the proposed sampling design is random (i.e., random well selection), but we are targeting times when groundwater is most vulnerable to provide a representative assessment of the proportion of wells susceptible to contamination.

Sample analysis will be conducted by the Water and Environmental Analysis Laboratory (WEAL) at UW-Stevens Point. Homeowners will be sent sample bottles and instructions on proper sample collection techniques, and samples will be dropped off by homeowners on specified dates at designated sample drop-off sites. We anticipate two to three drop-off sites in each of the three counties that will be attended by county and WEAL staff. This approach has been used successfully for a study of groundwater quality in Kewaunee County.

Samples will be analyzed for nitrate and indicator bacteria (total coliform and *E. coli*). Results will describe the extent of private well contamination in each of the three counties assuming the sample is representative of wells in the region. Nitrate and bacteria data from this objective will be used in to assess factors related to contamination in Objective 2.

Objective 2: Assess well construction and geological characteristics (e.g., well age, depth to bedrock) that affect total coliform and nitrate contamination.

To complete this objective we will relate nitrate and bacteria results from Objective 1 to well construction and geological characteristics derived from well construction reports. Staff from the Wisconsin Geological and Natural History Survey will assemble a data set of well construction and geological characteristics by accurately locating wells, matching well construction reports to sampled wells, and abstracting data from the reports. We will evaluate well characteristics including total well depth, well age, casing length, depth to bedrock, and relation of casing depth to bedrock depth and water table depth. While all wells from Objective 1 will be used to determine the extent of contamination, only wells with well construction records will be included in this objective. A professional statistician will assess the relationship between well characteristics and nitrate/bacteria results using robust statistical techniques to determine factors that affect private well contamination and to inform policy and management decisions.

Objective 3: Identify the source of contamination in a subset of total coliform- and nitrate-positive wells once per season using microbial tests that distinguish between human, bovine, and swine fecal sources.

Nitrate and bacteria tests can describe the extent of contamination, but they cannot identify the contamination source. Wells positive for nitrate or bacteria from Objective 1 will be eligible for tests that determine contamination source by targeting human, bovine, and swine fecal markers. Once each season for four seasons, we will randomly select 35 eligible wells and solicit participation via phone call. Trained laboratory staff will collect large volume samples using ultrafiltration techniques. Sampling 35 wells in four seasons totals 140 wells tested for contamination source.

Samples will be analyzed by qPCR (quantitative polymerase chain reaction) for microorganisms (viruses and bacteria) that are specifically associated with humans, cows, and pigs. Because these are fecal-borne microorganisms, their presence indicates the source of fecal contamination. For more information on groundwater contamination, we can test these samples for additional microorganisms of interest that are not linked to specific host, including pathogens like *Salmonella*, as described in the additional objectives below. The groundwater monitoring wells described in Objective 1 will be used to characterize groundwater recharge during these four sampling events. Results from this sampling effort will be used to assess the sources of fecal contamination as well as the seasonal variability in pathogen occurrence in groundwater.

SW Wisconsin Groundwater Study				
Objective	Cost	Grant	Iowa	Lafayette
Expense				
1. Random sampling for bacteria and nitrate (1st year)	\$ 55,800.00	\$ 31,359.60	\$ 14,340.60	\$ 10,099.80
2. Well Construction Analysis (1st year)	\$ 37,000.00	\$ 20,794.00	\$ 9,509.00	\$ 6,697.00
3. Contamination Source Determination (2nd year)	\$ 64,550.00	\$ 36,277.10	\$ 16,589.35	\$ 11,683.55
4. Administrative Expenses	\$ 13,543.00	\$ 7,611.17	\$ 3,480.55	\$ 2,451.28
Total	\$ 170,893.00	\$ 96,041.87	\$ 43,919.50	\$ 30,931.63
Revenue				
2017 NRCS Tech Pro Carryover (Asking approval for)		\$ 51,793.00		
2018 NRCS Tech Pro Revenue (Possible 2019 funding)		\$ 23,350.00		
Grant County Total		\$ 75,143.00		
Population Percentage Breakdown				
Grant: 56.2%				
Iowa: 25.7%				
Lafayette: 18.1%				

A motion was made by Mark Stead, seconded by Mike Lieurance, to approve Conservation, Sanitation and Zoning to use \$51,793.00 out of the NRCS Tech Pro carryover for the groundwater study. A roll call vote was called for.

ROLL CALL VOTE

DATE: August 21, 2018

QUESTION: Approval for CSZD to expend \$51,793 out of NRCS Tech Pro carryover account for SW WI Groundwater Study

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GARY NORTHOUSE	X		
3. ROBERT SCALLON	X		
4. ROBERT KEENEY	X		
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. GREGORY FRY	X		
8. RON COPPERNOLL	X		
9. MIKE LIEURANCE	X		
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. PORTER WAGNER	X		

County Clerk took the roll call vote resulting in 17 yes votes. Therefore the motion carried.

Request by Sheriff's Department for \$120,000 to purchase four squads: Jack Johnson, Deputy Chief Sheriff asked for approval to purchase four 2019 squad cars with out of budget spending. Jack explained to the Board the car dealership called them that the 2019 Ford Explorers would be a substantial increasing in cost. The cost to replace squad cars has been implemented in the Law Enforcement budget each year; because of the perceived increase by buying this year there would be a saving to the County. By purchasing these vehicles out of this year's budget, there would be a savings of \$3,810.00 per vehicle; if buying 4 vehicles the County would see a savings of \$15,240.00. Jack stated they have \$8,000.00 in the current budget to put toward the cost; they would sell the current squads on auction next year which would help to offset the cost this year. In the 2019 Budget they would reduce their squad replacement account by \$100,000.00 if the squads can be purchased in 2018.

The Law Enforcement Committee recommending this request for passage, Executive Committee voted to send the request to the County Board with one no vote.

Gary Northouse, seconded by Ron Coppernoll, made a motion to approve the request to use \$120,000.00 from the General Fund to purchase four 2019 Ford Explorers for Law Enforcement.

Supervisor Beals questioned, for transparency purposes, should there be a notation in the board minutes that Law Enforcement will be reducing their 2019 budget by \$100,000.00 and the sale of the replacement squads will be put back in the General Fund.

Roger Guthrie asked that the original motion be amended to include the language that Law Enforcement will reduce their 2019 budget by \$100,000.00 from their auto replacement account and the revenue received from the sale of the four replacement squads which will be sold at auction in 2019 will be put back in the General Fund to help offset the purchase of the vehicle from the 2018 budget. Gary Ranum seconded the amended motion for the sake of transparency. Motion carried.

Chair Keeney then read the original motion to the Board for a roll call vote. Gary Northouse, seconded by Ron Coppernoll made a motion to approve the request to use \$120,000.00 from the General Fund to purchase four 2019 Ford Explorers for Law Enforcement. Noting that: Law Enforcement will reduce their 2019 budget by \$100,000.00 from their auto replacement account and the revenue received from the sale of the four replacement squads which will be sold at auction in 2019 will be put back in the General Fund to help offset the purchase of the vehicle from the 2018 budget. Roll Call vote was taken.

ROLL CALL VOTE

DATE: August 21, 2018

QUESTION: Request by Sheriff's Department for \$120,000 to purchase four squads in out of budget spending.

	YES	NO	ABSENT
1. GARY RANUM	X		
2. GARY NORTHOUSE	X		
3. ROBERT SCALLON	X		
4. ROBERT KEENEY		X	
5. ROGER GUTHRIE	X		
6. JOHN PATCLE	X		
7. GREGORY FRY	X		
8. RONALD COPPERNOLL	X		
9. MIKE LIEURANCE	X		
	YES	NO	ABSENT
10. MARK STEAD	X		
11. DALE HOOD	X		
12. DWIGHT NELSON	X		
13. CAROL BEALS	X		
14. LESTER JANTZEN	X		
15. JOHN BEINBORN	X		
16. DONALD SPLINTER	X		
17. PORTER WAGNER	X		

County Clerk took the roll call vote resulting in 16 yes votes and 1 no vote. Therefore the motion carried.

Class Action Opt-In for United States Court of Federal Claims, Kane County, Utah vs. United States: Carrie Eastlick, Treasurer presented the Class Action lawsuit before the board for approval. The lawsuit seeks to recover monies that the Court has determined the federal government owes each Class Member for the underpayment of its respective PILT Act entitlement in fiscal years 2015, 2016, and/or 2017. To obtain the money, the Treasurer must submit a Class Action Opt-In Notice Form.

A motion was made by Carol Beals, seconded by Porter Wagner, to approve the Grant County Treasurer to submit a Class Action Opt-In Notice Form to show Grant County's involvement in the Class Action lawsuit. Motion carried.

Investment Policy Update: Carrie Eastlick, Treasurer presented the wording changes of the investment County policy to the Board for approval.

Mark Stead made a motion, seconded by Carol Beals to approve the changes made to the Grant County Investment Policy by the Grant County Treasurer. Motion carried.

4.5 INVESTMENTS

County Board Approval	08/18/2009
Effective	08/18/2009
Revision	05/20/2014 08/21/2018

I. Governing Authority

Investment Policy Statement of Purpose and Legality

This document specifically outlines the investment policies and practices of Grant County and has been developed to serve as the reference point for the management of Grant County's assets. It is the policy of Grant County to invest public funds in a manner which will provide the highest investment return with minimum risk while meeting the daily cash flow demands of the County of Grant. This Investment Policy and related investment program shall be operated in conformance with federal, state and local regulations and legal requirements governing the investment of public funds.

II. Scope

This policy applies to the investment of all financial assets of Grant County.

1. **Pooling of Funds**

Except for cash in certain restricted and special funds, the County of Grant will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration.

III. General Objectives

The primary objectives, in priority order, of investment activities shall be **safety, liquidity, and yield**:

1. **Safety**

Safety of principal is the foremost objective of this investment policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in individual investments and the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. Credit Risk

Grant County will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the types of securities listed in Section VII of this Investment Policy.
- Pre-qualifying the financial institutions and advisers with which Grant County will do business in accordance with Section V.
- Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

b. Interest Rate Risk

Grant County will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash

requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

- Investing operating funds primarily in shorter-term securities, money market funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy (see section VIII).

2. **Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. A portion of any portfolio may be placed in money market funds or local government investment pools which offer same-day liquidity for short-term funds.

3. **Yield**

Return on investment is of secondary importance compared to the safety and liquidity objectives described above, however, investment portfolios shall be designed with the objective of attempting to attain a market rate of return (as defined by the Performance Benchmark defined in section IX) throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit quality may be sold prior to maturity to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration (as defined in Section VIII) of the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

4. **Local Considerations**

Where possible, funds may be invested for the betterment of the local economy or that of local entities within the State. Grant County may accept a proposal from an eligible institution which provides for a reduced rate of interest provided that such institution documents the use of deposited funds for community development projects.

IV. **Standards of Care**

1. **Prudence**

Investments shall be made with judgment and care – under circumstances then prevailing – which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

2. **Ethics and Conflicts of Interest**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program that they or their immediate family members might have or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business within this jurisdiction and they shall further disclose any large personal financial/investment positions that could be related to the performance of the County, particularly with regards to the time of purchases and sales.

3. ***Delegation of Authority***

Pursuant to s. 59.62(1), Wis. Stats., the Grant County Board hereby delegates to the county treasurer the authority to act as the investment officer. The Finance Committee will provide any information and/or recommendations to the treasurer to aid in investment decisions. The investment officer shall act in accordance with established procedures and internal controls consistent with this investment policy as stated in Section VI. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

V. Authorized Financial Institutions and Depositories

1. ***Authorized Financial Institutions, Depositories***

Grant County follows the Wisconsin State Statutes Chapter 34 requirements and designation of depositories. The investment officer may choose to invest in instruments offered by minority and community financial institutions. In addition to this, the listing of Grant County's financial institutions and depositories authorized to provide investment services are as follows:

- Community First Bank
- BMO Harris
- ~~First Merit Bank~~
- Wisconsin Bank & Trust
- ~~Livingston State Bank~~
- Mound City Bank
- Peoples State Bank
- Clare Bank
- American Bank & Trust Wisconsin
- ~~Anchorbank~~
- Heartland Credit Union
- Royal Bank
- Tennyson/Potosi Community Bank
- Dupaco Community Credit Union
- Fidelity Bank & Trust
- Marine Credit Union
- Old National Bank

All financial institutions must supply the following as appropriate:

- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
- Proof of state registration.
- Evidence of adequate insurance coverage or any other documents required by Grant County.

An annual review of the financial condition and registration of all qualified financial institutions will be conducted by the investment officer.

VI. Safekeeping and Custody

1. Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

2. Safekeeping

Securities will be held by an independent third-party custodian selected by Grant County as evidenced by safekeeping receipts in Grant County's name. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70, or SAS 70).

3. Internal Controls

The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of Grant County are protected from loss, theft or misuse. The internal controls structure shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Dual authorizations of wire transfers
- Development of a wire transfer agreement with the lead bank and third-party custodian

VII. Suitable and Authorized Investments

1. Investment Types

Minimal risk tolerance with long-term expectations for each asset classification will guide the strategic decision regarding individual purchases and overall portfolio structure. Grant County is empowered to invest in certain types of securities by Wis. Statute 66.0603. These include:

- Time deposits in any credit union, bank, savings bank, trust company or savings and loan association that is authorized to transact business in this state ~~if the time deposits mature in not more than 3 years.~~
- **Public Unit Deposit Letter of Credit (PUD LC)**, bonds or securities issued or guaranteed as to principal and interest by the federal government or by a commission, board or other instrumentality of the federal government.
- Bonds or securities of any county, city, drainage districts, technical college district, village town or school district of this state.
- Repurchase agreements that are fully collateralized by bonds or securities issued by the federal government or a commission or board thereof or bonds that are guaranteed as to principal and interest by the federal government or a commission or board thereof.
- Money market accounts at banks or other financial institutions.
- The State of Wisconsin Local Government Investment Pool.

2. Collateralization

Where applicable, full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit.

3. **Repurchase Agreements**

Repurchase agreements shall be collateralized

VIII. Investment Parameters

1. **Diversification**

The investments shall be diversified by:

- Limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities).
- Limiting investment in securities to only those with the highest credit ratings.
- Limiting stated maturities on individual securities such that the portfolio target duration does not exceed 3 years.
- Investing in securities with varying maturities.
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

2. **Maximum Maturities**

To the extent possible, Grant County shall attempt to match its investments with anticipated cash flow requirements. Grant County will not directly invest in securities maturing more than three (3) years from the date of purchase or in accordance with state and local statutes and ordinances. Grant County shall adopt average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

3. **Competitive Bids**

The investment officer shall obtain competitive bids from at least two financial institutions on all purchases of investment instruments.

IX. Reporting

1. **Methods**

The investment officer shall prepare an investment report monthly. The report should be provided to Grant County Finance Committee and the Grant County Board of Supervisors. The report will include the following:

- Listing of individual securities held at the end of the reporting period.
- Listing of investment by maturity date.

2. **Performance Standards**

Grant County's cash management portfolio shall be designed with the objective of regularly meeting or exceeding the 3-month U. S. Treasury Bill and the average Fed Funds rate.

X. Policy Considerations

1. **Exemption**

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

XI. Approval of Investment Policy

The investment policy shall be formally approved and adopted by The Grant County Board of Supervisors and reviewed periodically.

Recommended by Finance Committee on 8/11/2009 – Adopted by Grant County Board of Supervisors on 8/18/2009, revised 5/20/2014, 08/21/2018

Smoking Ordinance of the Grant County Code: Jeff Kindrai, Health Department Director presented the amendment to the Smoking Ordinance of Grant County. The amendment adds language regarding electronic delivery devices.

Carol Beals made a motion, seconded by Dwight Nelson, to approve the amendment to Grant County General Code Ordinance 48, Chapter 231 adding electronic smoking device language. Motion carried.

ORDINANCE NO. 48

AN ORDINANCE TO AMEND CHAPTER 231 ENTITLED “SMOKING” OF THE GRANT COUNTY CODE.

NOW, THEREFORE, the Board of Supervisors of Grant County, Wisconsin, does ordain as follows:

Section I: Chapter 231 of the Grant County Code shall be and hereby is amended as follows:

§ 231-1 Smoking and nonsmoking areas.

No person shall smoke or use a cigarette, cigar, pipe, electronic delivery device or any other smoking equipment in any vehicles or buildings owned or leased by Grant County. The nonsmoking area is to also include an area consisting of the immediate 25 feet outside Grant County building entrances and Grant County building ventilation system air intakes. Other nonsmoking areas may be posted where a potential risk of explosion or fire exists. If county-owned or leased property boundaries do not allow for the 25-foot entrance outside requirement, then the actual footage available will apply.

Section II: This ordinance shall take effect upon its passage and publication or posting as required by law. All other sections of Chapter 231 of the Grant County Code not specifically amended under this ordinance shall remain in full effect as drafted.

Adopted and approved this 21st day of August, 2018, by the Grant County Board of Supervisors.

BOARD OF SUPERVISORS BY:
/s/ Robert C. Keeney, County Board Chair

ATTEST: I, Linda K. Gebhard, Grant County Clerk, do certify that the Amendment to Chapter 231 of the Grant County Ordinances has been approved by the Grant County Board of Supervisors at a meeting held on August 21, 2018.

/s/ Linda K. Gebhard, County Clerk

Grant County Employee Smoking Policy Revision: Joyce Roling, Personnel Director presented the amended Grant County smoking policy adding the language of electronic delivery devices to match the amended Grant County Ordinance language for approval.

A motion was made by Roger Guthrie, seconded by Lester Jantzen, to approve the amendments to the Grant County smoking policy to reflect the language for Electronic smoking devices. Motion carried.

SMOKING

The County abides by the ordinance regulating smoking in and around county buildings and in county vehicles:

ORDINANCE REGULATING SMOKING IN AND AROUND COUNTY BUILDINGS AND IN COUNTY VEHICLES

Whereas, Wisconsin Statutes Section 101.123 authorizes a county board to enact an ordinance regulating smoking in Grant County buildings and vehicles to protect the public; and

Whereas, secondhand tobacco smoke has been classified by the U.S. Environmental Protection Agency (EPA) as a known cause of lung cancer in humans (Group A carcinogen) and there is no safe level of exposure to secondhand smoke; and

Whereas, secondhand tobacco smoke increases the risk of cancer and poses other significant health threats including asthma, emphysema, heart attack and stroke; and

Whereas, smoking related illnesses and premature death contribute to the loss of productivity and soaring costs of health insurance for county employees; and

Whereas, the Environmental Protection Agency (EPA) warns that the concentration of breathable particles from secondhand tobacco smoke in a closed motor vehicle is more than 133 times higher than the current average annual EPA standard; and

Whereas, the American Society of Heating, Refrigeration and Air Condition Engineers (ASHRAE) cautions that no ventilation systems are designed to remove the hazardous toxins and gases of secondhand smoke from the air; and

Whereas, cigarettes are the leading cause of fatal fires; and

Whereas, it is everyone's right to breathe clean indoor air; and

Whereas, persons entering Grant County building and entrance areas (as well as working or doing business within the county owned buildings and vehicles) should be free from exposure to environmental tobacco smoke.

NOW, THEREFORE, be it ordained by the Grant County Board of Supervisors as follows:

Section 1: No person shall smoke or ~~carry a lighted~~ use a cigarette, cigar, pipe, electronic delivery device or any other lighted smoking equipment in any vehicles or buildings owned or leased by Grant County. The non-smoking area is to also include an area consisting of the immediate 25 feet outside Grant County building entrances and Grant County building ventilation systems (air intakes). Other non-smoking areas may be posted where a potential risk of explosion or fire exists. If county owned or leased property boundaries do not allow for the 25 ft. entrance outside requirement, then the actual footage available will apply.

Section 2: A person designated by the ~~Public Property Administrative~~ Committee shall post, in a conspicuous place at every Grant County outside building entrance a “no smoking” sign or international “no smoking” symbol consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a bar across it. It shall be unlawful for any person to remove, deface, or destroy any sign or sticker required by this section or to smoke in any place where any such sign or sticker is posted.

Section 3: Any person found violating any of the provisions of Section 1 of this ordinance after being advised by a Grant County employee or officer that smoking is prohibited may be issued a citation by any law enforcement officer of Grant County, Wisconsin. Any citation issued shall contain the information required by Wisconsin Statutes Section 66.0113.

Section 4: The Grant County Corporation Counsel is authorized to handle the prosecution of any citation action filed for violation of this ordinance. The Grant County Corporation Counsel is also authorized to file any lawsuit, which the Corporation Counsel deems necessary to enforce this ordinance and to bring contempt proceedings to enforce this ordinance.

Section 5: Any person found to be in violation of Section 1 of this ordinance shall forfeit \$10.00

Section 6: The cash deposit which can be posted for a violation of Section 1 of this ordinance is \$10.00. Violators are exempt from court costs by statute.

The cash deposit shall be paid to the Grant County Clerk of Circuit Court in Lancaster, Wisconsin. The Clerk of Circuit Court for Grant County shall issue receipts for cash deposits paid under this ordinance.

Section 7: This ordinance shall take effect and be enforced upon passage and publication as provided by law.

Recommended for passage by the Grant County Board of Health and the Public Property Committee and duly adopted by the Grant County Board of Supervisors on this 19th day of July, 2005.

(Revised November, 2011 to reflect current law), **Revised 8/21/2018**

Fund Balance Policies: Nancy Scott, Finance Director presented the following two Grant County Amended Policies for approval. The purpose of the two policies is to take the place of the previous carry over policy and to satisfy a request by the auditors to establish a minimum Fund Balance.

These two policies were approved for passage by the Executive Committee.

A motion was made by John Beinborn, seconded by Don Splinter to approve the changes to the Grant County Non Lapsing funds policy as presented below. Motion carried.

Non Lapsing funds

A. Purpose

This policy identifies the criteria and procedure to request the continuation of an appropriation to the following year's budget.

B. Definition

Non-lapsing funds are funds budgeted but not expended during a budget year which are brought forward as additions to the subsequent year's budget to complete a specific project.

Funds designated for use beyond the next budget cycle are classified as "assigned" or "restricted" fund balances, not non-lapsing funds, and are governed by the County Fund Balance Policy.

C. Policy Statement

At the close of each year, unexpended funds will lapse and revenues in excess of expenditures will drop to the fund balance of the fund the department is in, unless a carryover is authorized by the County Board. No carryover will be authorized unless allowed by law.

To be eligible for consideration as a non-lapsing carryover, both of the following conditions must be satisfied:

- 1) Funds must be available in the requesting department's bottom line for the previous year. Individual line items or programs are not eligible for carryover if the department does not have sufficient unexpended funds in total.
- 2) Carryover is necessary to complete the project or purchase of specific item(s) approved in the previous year's budget but not yet accomplished.

Funds carried over may not be used for a purpose other than originally budgeted. Such needs shall be considered during the budget process. The County may, during the budget process, consider a department's anticipation of lapsing funds in the use of fund balance to support the budget.

Unexpended funds restricted by outside entities which will be used in the subsequent year's budget shall automatically be carried forward and added to that budget. Restricted funds are not subject to the criteria listed above.

D. Procedure

1. At the end of each fiscal year, the adopted budget for that year expires and the amounts appropriated in the adopted budget for the new year will become effective.
2. Departments requesting non-lapsing funds meeting the criteria identified in this policy shall submit a written request to the Finance Director no later than January 31 of the new year.

- a. For unrestricted funds, the request shall identify:
 - (1) The project or purchase for which the funds were budgeted
 - (2) Amount of requested carryover
 - (3) Anticipated completion or purchase date
 - (4) The account(s) under which these funds were budgeted
 - b. For restricted funds, the request shall identify:
 - (1) The source of the restriction
 - (2) Amount to be used in the new year's budget
 - (3) The account(s) under which these funds were budgeted
3. The Finance Director shall review the requests to confirm the department has sufficient unexpended funds.
 4. The Finance Director shall prepare a resolution to present to the Executive Committee authorizing the carryover of these funds and amending the budget for the new year
 5. Upon approval by the Executive Committee, the resolution shall be presented to the County Board for approval.

A motion was made by Carol Beals, seconded by Mike Lieurance, to approve the changes to the Grant County Fund Balance policy as presented below. Motion carried.

Fund Balance

I. Purpose

The purpose of this policy is to establish and maintain an adequate level of fund balance to:

- 1) provide working capital,
- 2) help insulate the County from the potential effects of economic slowdowns, uncertain revenue sources, unexpected expenses, and changes in state and federal mandates,
- 3) maintain sufficient reserves to assist the County in maintaining a high-quality bond rating, and
- 4) enable the County to earn interest on its funds in order to provide budgetary resources.

This policy also specifies the process for designating portions of fund balances for specific future purposes.

This policy does not apply to non-lapsing funds which are addressed under the County Non-lapsing Funds Policy.

This policy does not apply to Unified Community Services.

II. Definitions

Non-lapsing Funds are current year unexpended funds carried over to the following year to complete a project. These funds are governed by the County Non-Lapsing Funds Policy.

Restricted Fund Balance consists of funds that have external, enforceable limitations on use. Examples include statutory restrictions, specific donor limitations, signed contracts or agreements, and unspent

debt proceeds. Restricted funds shall remain in the accounting fund responsible for expending those funds.

Committed Fund Balance consists of funds that are committed for a specific use by the highest County authority (i.e., ordinance), as defined under GASB Statement No. 54. This balance could include funds to support a project not yet completed, funds identified for a future project, etc., if the funds are designated for that purpose by County ordinance.

Assigned Fund Balance consists of funds that are designated by the County for a specific use or department by resolution or other County-specified process other than an ordinance.

Unassigned Fund Balance consists of funds that have not been designated for a specific purpose.

III. Policy Statement

At the close of each year, unspent appropriations will lapse and revenues in excess of expenditures will drop to the unassigned fund balance of the fund the department is in, unless:

- 1) A non-lapsing carryover was approved in accordance with policy, or
- 2) The funds are restricted

Upon approval of the County Board, or as specified in this policy, portions or the entirety of any unrestricted fund balance may be transferred to the general fund.

This policy does not prohibit the County Board from transferring monies between any funds if the transfer is legally allowed.

Flow Assumption

When projects or services are funded from a variety of resources, those resources are assumed to be used in the following order:

1. Restricted
2. Unrestricted
 - a. Committed
 - b. Assigned
 - c. Unassigned

IV. Governmental Funds

E. General Fund

Unless otherwise specified by action of the County Board, Grant County will maintain in the General Fund a minimum unassigned fund balance of not less than twenty percent of all governmental expenditures excluding those in the following funds:

- Sales Tax
- Unified Community Services, which is a component unit
- Debt Service
- Capital Projects, which includes only non-routine projects
- Thrift Shop
- Holiday Project
- Housing
- GCEDC

- Dog licenses

If, following the audit, the unassigned fund balance is less than the minimum required, the Executive Committee shall recommend to the County Board, with the next budget, a plan to increase the balance to the minimum.

A maximum of \$250,000 of the fund balance shall be assigned for the Home Health program and a maximum of \$500,000 shall be assigned for the Hospice program upon implementation of this policy. If the assigned balances for these programs fall below the maximum, the Executive Committee may, following the close of the next year in which these programs have excess revenue, recommend assigning all or a portion of that revenue to restore the assigned balances to the maximum. The recommendation may not cause the unassigned fund balance to drop below the minimum twenty percent.

The Executive Committee may recommend assigning funds for specific future purposes as outlined in section VI of this policy, provided it does not cause the unassigned balance to fall below twenty percent.

If, upon completion of the audit, the unassigned fund balance exceeds forty percent of General Fund expenditures, the Executive Committee shall make a recommendation to the County Board regarding the excess funds. The recommendations may include:

1. Transferring funds to the Capital Projects Fund
2. Designating funds for future capital equipment purchases
3. Designating funds for future long-term personnel costs (retirement payouts)
4. Other specific, non-recurring costs

The use of excess unassigned funds to support ongoing costs is not prohibited under this policy but is strongly discouraged and should be done only after carefully considering the impact on future budgets.

F. Social Services Fund

The Social Services Fund shall retain unexpended funds up to a maximum assigned fund balance of \$200,000 to allow for the volatility of out of home care costs and changes in state or federal funding. Unrestricted funds in excess of this amount shall be transferred to the General Fund unassigned balance upon completion of the audit. If the Social Services assigned fund balance drops below \$200,000 the Executive Committee shall make a recommendation to the County Board to replenish the fund by means of a transfer from the unassigned general fund, if funds are available, or through future budgets.

G. Aging and Disability Resources Fund

Unrestricted funds in the ADRC fund shall be transferred to the General Fund unassigned balance upon completion of the audit.

H. All other governmental funds

All other governmental funds shall retain unexpended funds with the original fund.

V. Business Type Activities

Unless otherwise specified by the County Board, Highway, Orchard Manor, and Farm, which are business type activities, shall retain all unexpended funds or excess revenue. Such funds shall maintain minimum unrestricted assets of twenty percent of expenditures. If, at the completion of the audit, unrestricted assets are below twenty percent the department's governing committee shall develop a plan to reach the minimum requirement. The governing committees for these departments may designate a portion of unrestricted funds for specific purposes; however, it is the expectation of the County these departments will ensure sufficient undesignated funds remain to meet unexpected revenue shortfalls or expenditures. If the undesignated funds exceed forty percent, the department shall apply the excess funds to the next budget to reduce the levy request.

VI. Procedure for Creating or Adjusting Assigned Fund Balances

When a need arises to assign fund balance for a future specific purpose, the department head shall submit a request to the Finance Director by June 1. Such request shall include:

1. Amount of funds requested to be assigned
2. Reason the funds will be needed
3. Expected length of time for which the funds will be needed

The Executive Committee shall review the requests and make a recommendation to the County Board. The recommendation to the County Board may include additional assignments deemed necessary by the Executive Committee. County Board approval shall be by resolution and the funds shall remain assigned for the specified purpose until fully expended, or the County Board takes action to change the assignment. Funds may not be used for any purpose other than that originally approved unless the County Board takes action to rescind the assignment.

Unless otherwise specified in this policy, any increase in the assigned fund balance amounts shall follow the same approval process used to create the assignment.

When a department plans to use the assigned funds, the amount shall be included as a funding source in the department's annual budget request.

Comprehensive Plan Change: None

Zoning Amendment : None

Dog Claim(s): Roger Guthrie made a motion to approve payment for the dog claim from Grant County Humane Society for three stray dogs for a cost of \$450.00 contingent on the approval from the Extension/Fair Committee. Motion carried.

Committee Reports:

Ad Hoc Building Committee, Robert Keeney – Chair Keeney gave updates on the construction of the new facility. The Board Members on the committee are to meet with the Department they represent to get a list of furnishings needed and an idea of what items may be sold or offered to other county departments. They also need an idea of the needs for a storage building and what the departments need in this building other than storage, cold or heated areas, plumbing, maintenance work area, etc. These requests and lists will be brought before the Board in a possible Special September County Board meeting dedicated only with the new facility construct. Items which need to be discussed at this special meeting would be

furnishings, storage building needs, demolition of extra buildings, equipment, staffing, moving plan, naming the building. This meeting will be discussed after the committee reports are done.

Executive, John Patcle—all items discussed were passed at this County Board Meeting.

Highway – Mark Stead—gave the highway road update.

Ag and Extension/Fair Committee-Roger Guthrie—they have hired a new 4H Agent Charisse Orth, the Economic Support position is the only one left to fill currently held by James Schnider. Roger thanked all who helped at the Fair, it was a success, he thanked the Legion for taking tickets at the entrances; their assistance is much appreciated. All the livestock sales went well, the new pig facility worked out great.

Hidden Valley, Robert Scallon—last meeting was held at the Boscobel Depot, he hopes the County will continue to pay the membership fees to Hidden Valley; they are a big asset for Grant County in Tourism.

Law Enforcement/Emergency Management, Gary Ranum—held 5 internal interviews for the jail administrator. Law Enforcement held the “Shop With A Cop” event, had 31 students. Reviewed outfitting furnishings such as window dressings, furniture, etc. for the new facility, they reviewed the equipment inventory list. Today they will further review furniture needs and the move into the new facility. Emergency Management continues on their swift water training buying some additional equipment moving to a monthly training. Active shooter training will be held on the 29th of August.

Criminal Justice Coordinating, Gary Ranum—discussed the drug treatment court to involve the families of the offender also. SWCAP talked to them regarding the Mental Health summit on the 23rd of October in Platteville. Judge Day talked about the possibility for Grant County being able to do an event like a county boot camp for people who are sentenced.

Railroad, Mike Lieurance – railway doing well, the Grain elevator at Muscoda has 400 rail cars of grain they ship which saves the area farmers about \$160,000.00 in shipping verses trucking costs.

Conservation, Sanitation, Zoning, Dwight Nelson-took a Southern area tour, and approve the Land and Water Plan that was required by the State.

Health, Carol Beals—will meet on August 28th.

Veterans Service, Lester Jantzen –will meet in September to discuss the 2019 budget.

Social Services, John Beinborn—they have filled the Economic Support position, next meeting will be on September 5th

Economic Development, John Beinborn—next meeting will be in Kieler to tour the Cold Establishment, will eat at County Heights.

Orchard Manor, Don Splinter—approved the new nurses call system; there are some major needs for the facility coming in 2019, a generator, water heater and boilers.

Adjournment pursuant to Special County Board meeting on 7:00 pm, Tuesday, September 18, 2018:

Chair Keeney asked for a motion to adjourn. The Board asked for discussion on the time of the meeting because there were some conflicts with some of the Board Member to meet at the stated time.

Mark Stead, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to Tuesday, September 18, 2018 at 10:00 a.m. A show of hands was called for. Vote resulted in 5 Yes Votes and 12 No votes, therefore motion failed.

Carol Beals, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to the next meeting on Tuesday, September 18, 2018 at 7:00 p.m. Show of hands was called for resulting in 11 Yes Votes, 6 No Votes, therefore motion carried.