

EXECUTIVE COMMITTEE

August 14, 2018

The Executive Committee of the Grant County Board of Supervisors met on Tuesday, August 14, 2018 at 9:00 a.m. in room 266 of the Administration Building, Lancaster, WI.

The meeting was called to order by Chair John Patcle. Other members present were Carol Beals, Robert Keeney, Mike Lieurance, John Patcle, Gary Ranum, Mark Stead, and Donald Splinter. Therefore a quorum was present. Also in attendance were Shane Drinkwater, Carrie Eastlick, Joyce Roling, Nancy Scott, Jeff Kindrai, Dave Lambert, Lynda Schweikert, Fred Naatz, Jack Johnson, Tina McDonald, and Lori Reid.

Notice of the meeting was sent to the media and the agenda was posted in the Administration Building, Courthouse, and on the Grant County website.

Motion by Mark Stead, seconded by Robert Keeney, to approve the agenda as posted. Motion carried without negative vote.

Motion by Mark Stead, seconded by Mike Lieurance, to approve the minutes of the June 10 meeting as corrected and the July 17 meeting as presented. Motion carried without negative vote.

Brent Straka from Tricor and Joyce Roling updated the Committee on the notice of non-renewal from Dean Health Insurance and the plans and timeline for the bid process.

Finance

Motion by Mark Stead, seconded by Donald Splinter, to accept the July Treasurer's Report. Motion carried without negative vote.

Jay Bennett of Johnson Block, and Co., presented the results for the financial audit for the year ended December 31, 2017.

Motion by Carol Beals, seconded by Donald Splinter, to postpone action on the Ordinance to Amend Chapter 206 of the Grant County Code until next month. Motion carried without negative vote.

Motion by Carol Beals, seconded by Robert Keeney, to recommend to the County Board joining the class action for United States Court of Federal Claims – Kane County, Utah vs United States. Motion carried without negative vote.

Motion by Robert Keeney, seconded by Gary Ranum, to recommend to the County Board approval of the Non-lapsing Funds Policy.

Motion by Robert Keeney, seconded by Carol Beals, to postpone action on the Fund Balance Policy until the August 21 special meeting. Motion carried without negative vote.

Lynda Schweikert requested approval to use \$51,739 from NRCS Tec Pro carryover to fund the 2018-2019 Southwest Wisconsin Groundwater study. Motion by Mark Stead, seconded by Mike Lieurance, to recommend approval of the request. Motion carried without negative vote.

Motion by Donald Splinter, seconded by Mark Stead, to issue a request for proposals for audit services as the current agreement ended with the 2017 audit. Motion carried without negative vote.

Motion by Mike Lieurance, seconded by Gary Ranum, to accept the July vouchers. Motion carried without negative vote.

Motion by Mark Stead, seconded by Mike Lieurance, to accept the July Revenue/Expenditure Report. Motion carried without negative vote.

Motion by Mike Lieurance, seconded by Gary Ranum, to accept the Finance Director's report. Motion carried without negative vote.

### Technology

Purchase of IT software and Microsoft licensing

- a. Microsoft SQL Licensing
- b. Carbon Black Next Generation Endpoint Security
- c. Citrix Workspace suite

The motion was made to recommend for approval by Mark Stead seconded by Don Splinter. Motion carried without negative vote.

Department update 8/14/2018

System Downtimes

8/6/2018 CSZD was down due to a lightning storm that erased the firewall configuration. Once the issue was identified the IT department put in place a fix until the configuration can be restored.

County systems review

- a. The Highway department AS/400 system has been decommissioned.
- b. IT will be working with GIS to reconfigure GIS to
  - i. Windows base system to UNIX.
  - ii. Change data storage configuration of GIS data

Both changes are being done to improve performance and reduce costs.

- c. A new rack will be ordered for the UWEX/Fair grounds after the fair is complete. A temporary server is being configured to replace the current server.
- d. All but 1 laptop have been encrypted for the Health Department. IT will focus next on Social Services.

Network review

- a. Conservation Sanitation and Zoning is now fully deployed on the new internet connection. The new line is not fast enough for use by the CSZD to use GCS.

- b. IT is still gathering statistics on general network performance and usage. The AD Buildings server network switch is being overloaded. IT is budgeting for a new server switch for 2019.
- c. IT is moving VMs(Virtual Machine) to new VMware hosts at the Administrative Building currently 95% complete.

Security review

- a. The web proxy project has been resumed and we are testing prototypes for an in house developed system.
- b. A review of the Grant County ASA(Adaptive Security Appliance) firewall configurations has been put on hold until next year.

Fiber Optic Project

- a. All of the permits have been acquired.
- b. The route for the UWEX and Orchard Manor fiber runs has been determined.
- c. UWEX fiber entry into the building has been identified.
- d. Trenching has started as of Monday (8/13/2018).

New building

- a. IT is working with Social Services and ADRC to determine IT and electrical needs
- b. Change requests have been issued for ADRC and Social Services for more Ethernet connections per office.
- c. Reviewing the 911 configuration for the new building. We will be working on how to make the system more resilient to issues.
- d. A review of all equipment with CCCP to verify correct configurations and pricing.

The motion was made to recommend for approval by Mike Lieurance seconded by Don Splinter. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of August 13, 2018, are as follows:

Full time Benefit	292
Regular Part time Benefit	81
Part time	69
Limited term and seasonal	84
TOTAL	526

Mark Stead, seconded by Don Splinter, moved to approve the Social Services and Finance restructure request to eliminate the Business Manager and Administrative Assistant I position and create an Office Financial Coordinator and a Finance Accounting Assistant effective 9/1/2018. Motion carried without negative vote.

Carol Beals, seconded by Gary Ranum, moved to approve the IT request for a full-time IT Technician effective 01/01/2019 with an approximate fiscal impact of \$63,320. Motion carried without negative vote.

Mark Stead, seconded by Robert Keeney, moved to approve the request for a full-time Maintenance Worker for the Grant County Law Enforcement Center, Socials Services and ADRC building effective 12/1/2018, with a recommendation to the county board in September to approve the December cost to come from the general fund. Motion carried without negative vote.

Don Splinter, seconded by Carol Beals, moved to approve the revision to the Smoking policy to match the change in the Grant County Ordinance. Motion carried without negative vote.

After discussion, Robert Keeney, seconded by Mike Lieurance moved to postpone action on the Bereavement policy revision. Motion Carried without negative vote.

Joyce Roling gave the Personnel Director's report. Don Splinter, seconded by Gary Ranum, moved to approve the Personnel Director's report. Motion carried without negative vote.

Robert Keeney, seconded by Gary Ranum, moved to adjourn to 9:00 a.m. on August 21, 2018 prior to the County Board meeting. Motion carried without negative vote.