

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, May 16, 2018
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Carol Beals, Ron Coppernoll, Judy Friar, Nancy Howard, Amy Kite, Justin O'Brien, Gary Ranum, Charles Stenner (Vice-Chair.), Mike Tiber and Mary Ellen Tredinnick.

MEMBER EXCUSED: Mel Masters.

OTHERS PRESENT: Jeff Lockhart, Zack Armstrong, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations and on Grant and Iowa Counties websites and sent to local radio stations. Verified by Nancy Schmitz.
3. CONSENT CALENDAR: Ron Coppernoll moved to approve the agenda and to approve the minutes of the March 21, 2018 Board meeting. Motion seconded by Mike Tiber and passed unanimously.
4. INTRODUCTON OF BOARD MEMBERS: Charles Stenner invited all members to introduce themselves along with Unified staff after county elections were held. New members are Justin O'Brien and Carol Beals.
4. ELECTION OF OFFICERS: Charles Stenner called for nominations for Chairman. Gary Ranum nominated Mike Tiber. There were no further nominations. Ron Coppernoll moved to close nominations and cast a unanimous ballot for Mike Tiber as Chairman. Motion seconded by Judy Friar. Motion carried. Charles Stenner called for nominations for Vice-Chairman. Mike Tiber nominated Nancy Howard. There were no further nominations. Mike Tiber moved to close nominations and cast a unanimous ballot for Nancy Howard as Vice-Chairman. Motion seconded by Judy Friar. Motion carried. Charles Stenner called for nominations for Secretary. Gary Ranum nominated Ron Coppernoll. Gary Ranum moved to close nominations and cast a unanimous ballot for Ron Coppernoll as Secretary. Motion seconded by Judy Friar. Motion carried. Mike Tiber will review existing committees and report next month.
5. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for March/April and April/May 2018 as reviewed. Motion seconded by Amy Kite and passed unanimously.
6. REPORTS:
 - a) Financial reports for March and April, 2018 – Zack Armstrong
 - b) Community Options Program high cost request – Zack Armstrong.
 - c) Personnel reports for March and April, 2018 given by Cheryl Knapp.
 - d) Chairman's report – None.
 - e) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unassigned funds balance is at 27% reserve.
 - ii. We have revamped our hiring process, first part interviewing for attitude.

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- iii. Act 282 Legislation passed for Substance Abuse Counselor certification and training requirements. No longer need a Masters Level certificate.
- iv. The Community Support Program is based on assertive community treatment. A team handles the most mentally ill clients and serves them within the community.
- v. Winnebago Mental Health news. Emergency Detention and crisis unit is under investigation.
- vi. Research is showing Substance Abuse intensive outpatient treatment is equally as effective as residential treatment and more cost effective.

Charles Stenner moved to accept the reports and place on file. Motion seconded by Mary Ellen Tredinnick and passed unanimously.

7. INTRODUCTIONS AND PUBLIC COMMENTS: None.

8. STAFFING: Requesting to hire a third case manager for the Children's Programs. The Mental Health Supervisor has a combined responsibility to also supervise the Long Term Support Programs. Current caseloads are over twice that of surrounding counties and are unsustainable. Mary Ellen Tredinnick moved to approve hiring a new case manager for the Long Term Support Department. Motion seconded by Ron Coppernoll and passed unanimously.

9. ADJOURNMENT: Charles Stenner moved to adjourn at 7:55 p.m. Motion seconded by Gary Ranum and passed unanimously. Next meeting date is June 20, 2018.

Nancy Schmitz, Recorder