

PUBLIC PROPERTY/TECHNOLOGY COMMITTEE

February 28, 2018

The Public Property/Technology Committee of the Grant County Board of Supervisors met on Wednesday, February 28, 2018 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI pursuant to the previous meeting of January 24, 2018.

The meeting was called to order by Chair Carol Beals. Linda K. Gebhard, County Clerk verified that the meeting was in compliance with the open meeting law posted in three places and published on the County Web Site.

Members present: Carol Beals, Dwight Nelson, Donald Splinter, Dale Hood, Lester Jantzen, John Beinborn and Dan Timmerman. Also in attendance was Robert Keeney, County Board Chair.

Agenda: Dale Hood, seconded by Lester Jantzen, made a motion to approve the amended agenda with two changes. Move items 13 and 14 up under item 5. Motion carried.

Minutes: Dwight Nelson, seconded by John Beinborn, made a motion to approve the minutes of January 24, 2018 as printed. Motion carried.

Correspondence: None.

Insurance: Randy Peterson, TRICOR updated the committee on insurance issues. At the end of December 2017 one of the water fountains on second floor froze open causing some water damage. Midwest Restoration from Platteville was called in to dry the walls, there was no damage done to the museum items on first floor. The County received a payment of \$4,028.06 from the insurance for the damage.

In the Administration Building on February 21, 2018 at around 4:00 p.m. the water heating unit burned up. The fire department was called. There was no other damage other than the water heater. The fire department started their fans to blow the smoke out of the building. A quote of \$5,625.00 was submitted to replace the three phase water heater on an insurance claim from Myers Mechanical Solutions.

Randy also reported TRICOR had donated \$4,000.00 to Lexipol an organization which provides comprehensive, continuously updated policies and related training for more than 3,000 law enforcement agencies, fire departments and correction facilities in 35 states. They create policy solutions that help public safety leaders reduce risk and keep their personnel safe by improving policy access, understanding and compliance.

Courthouse and Administration Building Maintenance—Mark Udelhofen was not present at the meeting. Terry Clark informed the committee we would be getting a quote from WHV to replace the two fan bearings from the air handling unit that are failing. This can be discussed at the March meeting.

DOT Proposal for the 2019 Street Project: Chair Robert Keeney gave the committee information regarding property the Department of Transportation would like to purchase from the County to be used for temporary access easements by the Job Service Building and some property around the Courthouse. They have supplied the amount of \$8,916.00 they have accessed for payment to the County for this property and replacement landscaping. The County can have another appraisal completed if they wish; at the expense of the Department of Transportation, but Robert did not think it would change much. Chair Keeney wanted to know what the wished were of the committee, should

the County look further into this and see what further negotiation should take place. The committee thought there should be further discussion because there will be the issue for the County adding three street light poles at the cost of \$4600.00 per light and also the cost to replace landscaping. Robert will continue to keep looking into this and possible talk about it at the next County Board of Supervisor meeting.

IT Updates: Carol Beals stated there has been an accepted offer to take the vacant IT Director position, but the name cannot be released yet. March 26 is the tentative start date.

Executive has approved the hiring of another IT Technician at their last meeting for 30 hours a week position from May through December 2018. Because the new IT Director will not start until the end of March, they will be able to have input on the starting time for the IT Technician. There also has been some discussion to have an IT Lead.

Deanna from IT updated the committee on the virus that had infected the county. The virus was not meant to damage anything or ask for a ransom, it simply slowed all the functions down. It could be cut down by the county's anti-virus software but every 90 minutes it would re-infect the system. The County had to contact MSI Sec a state defense for virus control; a Federal Cyber Defense Team come in to run a script on each machine in the county to get the virus stopped. Every machine in the county had to be worked on to disable the virus. They figure the virus came in on an email but there is no way to track its origin. The County's anti-virus software sent a message there was a virus detected. Unified and the Courthouse were also affected even though they are not on our servers, the virus went through the Springbrook program.

Carol commended the IT staff in controlling the virus and taking the right steps to get the virus under control. They knew who to call and kept the county going forward.

New Building Project: Deanna and Dana have been attending the construction meetings. Tony Scheckles, and the IT staff have been involved in the IT technology layout for the new building. The third party IT Company will do all the installing and programming, they will train the County IT staff. All seems to be on schedule.

Public Comment: Dale Hood asked Chair Robert Keeney when the next Administrative Committee was going to be scheduled. He feels there seems to be many changes made like taking away the insurance from the board members, committee structure changes, etc. that may have been unclear to some of the Board Members. Dale stated he would like to see in the new committee structure the Administrative Committee and Executive Committee would have all different board members involved instead of the same on both.

Dale also asked for clarification regarding insurance and benefits for the employees. He asked if the Personnel Office handled all that. Linda Gebhard, County Clerk stated Personnel handles meeting with the employee when they first start working for the County. The County Clerk's office handles entering all the employees into the benefit system, billing, paying the bills, etc.

Chair Keeney stated he would look into scheduling an Administrative Committee meeting to discuss these concerns.

Adjournment: Dwight Nelson, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to the next meeting on March 28, 2018 at 9:00 a.m. Motion carried.